

May 20, 2025

Call the Meeting to Order: Mr. Mamrak, President, called the East Lycoming School District Board of Education's May 20, 2025 Board meeting to order in the High School Library beginning at 7:00 p.m. with the following Members of the Board, Administration and General Public in attendance.

Members of the Board:

Mr. Michael Mamrak – present
Mr. Scott Ritter – present
Mr. Craig Dudek – present
Mrs. Lisa McClintock – present
Mrs. Rikki Riegner - present

Mrs. Tara Buebendorf - present
Mrs. Shannon McConnell-Barlett – present
Mrs. Rebecca Yerg - present
Mr. Floyd Swales – present

Administration:

Dr. Mark Stamm –Superintendent
Mrs. Cori Cotner - Curriculum Director
Mr. Tom Coburn - Sr. High School Principal
Mr. Richard Reichner - Jr. High School Principal
Mrs. Brittany Hipple - Ashkar Elementary Principal
Mrs. Laura Barondeau - Ferrell & Renn Elementary Principal
Mrs. Heather Burke - Business Manager/Board Secretary
Mr. Adam Creasy - Technology Director
Mr. Brian McCaffery - Buildings & Ground Supervisor
Mrs. April Paulhamus - Special Education Director
Dr. Justin Rodkey - Athletic Director

General Public: Chris Kenyon (Solicitor), Mark Maroney (Sun-gazette), Carl Jacobs, Brian Shearer, Lora MacKenzie, and Jeff Sheets.

Board Policies: It was moved by Mrs. McConnell-Barlett, seconded by Mrs. Yerg to approve the following Board Policy Item:

1. **Board Policy 626.1 (Travel Reimbursement - Federal Programs) Updates:**
Resolved, upon the recommendation of Superintendent Stamm to approve the updates to Board Policy 626.1 (Travel Reimbursement - Federal Programs) as recommended by PDE.

Mr. Michael Mamrak – yes
Mr. Scott Ritter– yes
Mrs. Rikki Riegner – yes
Mrs. Lisa McClintock – yes
Mr. Craig Dudek - yes

Mrs. Tara Buebendorf– yes
Mrs. Rebecca Yerg - yes
Mrs. Shannon McConnell-Barlett– yes
Mr. Floyd Swales – yes

Motion Carried

Educational Items: It was moved by Mrs. Buebendorf, seconded by Mrs. McClintock to approve the following Educational Items:

1. **Diploma Signing:**
Resolved, to permit Mrs. Rebecca Yerg, Board Member, to sign the diploma of her niece in place of the Board President.

2. **Adjudication of Student:**

Resolved, upon the recommendation of Superintendent Stamm for the adjudication of student #25137 for discipline.

3. **Field Trips:**

Resolved, upon the recommendation of Superintendent Stamm to approve the following field trips:

-5/9/25 Community Arts Center Theatre Club
Number of Students: 34 Cost to Students: \$0.00
Cost to District: \$0.00 (Theatre Club Funded)

-5/21/25 Lime Bluff Park National Junior Honor Society
Number of Students: Up to 59 Cost to Students: \$0.00 Cost to District: \$0.00

-5/22/25 Lycoming County S.P.C.A. Renn ROCK Club
Number of Students: 25 Cost to Students: \$0.00
Cost to District: \$0.00 (Fundraiser)

-5/25/25 Potting Bench / Bruce Henry Park Pre-K Students
Number of Students: 40 Cost to Students: \$0.00
Cost to District: \$0.00 (Pre-K Counts Funded)

Mr. Michael Mamrak – yes
Mr. Scott Ritter– yes
Mrs. Rikki Riegner – yes
Mrs. Lisa McClintock – yes
Mr. Craig Dudek - yes

Mrs. Tara Buebendorf– yes
Mrs. Rebecca Yerg - yes
Mrs. Shannon McConnell-Barlett– yes
Mr. Floyd Swales – yes

Motion Carried

Personnel Items: It was moved by Mr. Ritter, seconded by Mrs. Buebendorf to approve the following Personnel Items:

1. **Instrumental Music K-12 Teacher (Professional Contract):**

Resolved, upon the recommendation of Superintendent Stamm and the interview committee that Mr. Cody Messersmith be approved as an Instrumental Music K-12 Teacher (Professional Contract) for the 2025/2026 school year. Mr. Messersmith will be paid \$65,850.00, which represents level 6 (B) of the East Lycoming Educational Professional Contract.

2. **Transfer to Secondary Band Director:**

Resolved, upon the recommendation of Superintendent Stamm that Miss Maggie Weader be approved to transfer from an Elementary Music/Chorus Teacher to a Secondary Band Director for the 2025/2026 school year.

3. **Full-time Custodian:**

Resolved, upon the recommendation of Superintendent Stamm and Mr. McCaffery that Ms. Amber Kohler be approved as a Full-time Custodian at Ashkar Elementary. Ms. Kohler will be paid \$14.76 per hour, with co-pay benefits, retro-active to May 12, 2025.

4. **Full-time Custodian:**

Resolved, upon the recommendation of Superintendent Stamm and Mr. McCaffery that Mr. Brayden O’Neill be approved as a Full-time Custodian at the High School. Mr. O’Neill will be

paid \$14.76 per hour, with co-pay benefits.

5. **Full-time Pre-K Assistant Transfer:**
Resolved, upon the recommendation of Superintendent Stamm and Mrs. Cotner that Ms. Jessica Wurst be transferred from a Part-time Aide to a Full-time Pre-K Assistant at Renn Elementary. This position is funded by Pre-K Counts Grant.

6. **Memorandum of Understanding:**
Resolved, to approve the Memorandum of Understanding between the East Lycoming School District and the East Lycoming Educational Support Personnel Association regarding compensation for overtime hours and rates for Summer 2025 as attached.

7. **Summer Technology Support:**
Resolved, upon the recommendation of Superintendent Stamm and Technology Director Creasy that Mrs. Christina Sellers be approved as a Summer Technology Support effective June 9, 2025 to August 13, 2025 for a maximum of 24 hours per week, rate of \$17.53 per hour through June 30, 2025 and \$17.93 per hour effective July 1, 2025.

8. **Summer Employment:**
Resolved, upon the recommendation of Superintendent Stamm and Mr. McCaffery that the following current employees be hired for summer employment beginning June 9, 2025 through August 15, 2025. They will be paid \$14.76 per hour through June 30, 2025 and \$15.16 per hour effective July 1, 2025:
 - Aubry Steele
 - Tasha Gordner
 - Renee Hill
 - Robert Reichold

They following summer employment will be paid \$15.16 per hour through June 30, 2025 and \$15.56 per hour effective July 1, 2025:

 - Cynthia Gomez
 - Misty Jacobs

9. **Job Description:**
Resolved, upon the recommendation of Superintendent Stamm to approve the enclosed Athletic Coach Job Description.

10. **Coach Contract:**
Resolved, upon the recommendation of Superintendent Stamm, Athletic Director Rodkey and the Athletic Committee that the ELSD Coach Contract be approved.

11. **Athletic Handbook:**
Resolved, upon the recommendation of Superintendent Stamm, Athletic Director Rodkey and the Athletic Committee that the Athletic Handbook be approved.

Mr. Michael Mamrak – yes
Mr. Scott Ritter– yes
Mrs. Rikki Riegner – yes
Mrs. Lisa McClintock – yes
Mr. Craig Dudek - yes

Mrs. Tara Buebendorf– yes
Mrs. Rebecca Yerg - yes
Mrs. Shannon McConnell-Barlett– yes
Mr. Floyd Swales – yes

Motion Carried

Resignations received and accepted by Superintendent Stamm:

- Robert Hess, Maintenance, retirement resignation effective August 9, 2025.
- Ben Kutay, Band Director, effective June 9, 2025.

Minutes: It was moved by Mr. Dudek, seconded by Mrs. McClintock to accept the minutes from the Board Meeting and Finance Committee of April 15, 2025 and Board Meeting of May 5, 2025, as submitted.

Mr. Michael Mamrak – yes	Mrs. Tara Buebendorf– yes
Mr. Scott Ritter– yes	Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes	Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes	Mr. Floyd Swales – yes
Mr. Craig Dudek - yes	<u>Motion Carried</u>

Business/Financial Matters: It was moved by Mrs. Riegner, seconded by Mrs. Yerg to approve the following Business/Financial Matter:

1. **2025-26 Final General Fund Budget:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the 2025-26 Proposed Final General Fund Budget be adopted in the amount of \$30,584,729 as presented in the district and state budget document. In accordance with this budget, the following tax rates will be established:

Real Estate Tax 16.65 mills **(no tax rate increase proposed)**
 Real Estate Transfer Tax – Act 511 1/2 of 1.0%
 Earned Income Tax – Act 24 1.2%

Mr. Michael Mamrak – yes	Mrs. Tara Buebendorf– yes
Mr. Scott Ritter– yes	Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes	Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes	Mr. Floyd Swales – no
Mr. Craig Dudek - yes	<u>Motion Carried</u>

Nominations for School Board Treasurer – 2025/2026:

-Mr. Swales by Mrs. Riegner and Mr. Ritter

It was moved by Mrs. Yerg, seconded by Mr. Dudek to approve Mr. Floyd Swales as School Board Treasurer 2025/2026 of the East Lycoming School Board.

Mr. Michael Mamrak – yes	Mrs. Tara Buebendorf– yes
Mr. Scott Ritter– yes	Mrs. Rebecca Yerg - yes
Mrs. Rikki Riegner – yes	Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes	Mr. Floyd Swales – yes
Mr. Craig Dudek - yes	<u>Motion Carried</u>

Business/Financial Matters: It was moved by Mrs. Buebendorf, seconded by Mrs. Riegner to approve the following Business/Financial Matters:

1. **Bills for Payment:**

Resolved, to accept bills for payment as listed and attached.

2. **Food Service Agreement Renewal:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the food service agreement with Nutrition, Inc. be renewed for an additional year, through June 30, 2026.

3. **2025-26 Food Service Operations Budget:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that Nutrition, Inc. 2025-26 Food Service Operations Budget per the attached Budget Document be approved. For 2025-26, Nutrition, Inc. guaranteed return on the district’s food service program is a projected surplus of \$81,460.86.

5. **2025 Homestead and Farmstead Exclusion Resolution:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the attached 2025 Homestead and Farmstead Exclusion Resolution be approved.

6. **2025-26 Lycoming Career and Technology Center Purchase of Service Agreements:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke to approve the attached LycoCTC 2025-26 Purchase of Service Agreements for Business, Technology Services and Nursing Services.

7. **Investment Advisor Agreement Authorization:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the attached Agreement with Raymond James & Associates, Inc. be approved for investment adviser consulting services relating to the General Obligation Notes, Series of 2025 Project Fund (inclusive of bond proceeds and cash contributions from Lycoming CTC member districts).

8. **Law Enforcement Memorandums of Understanding:**

Resolved, to approve the Law Enforcement Memorandums of Understanding between the East Lycoming School District and Law Enforcement as attached.

9. **Commonwealth University Articulation Agreement:**

Resolved, upon the recommendation of Superintendent Stamm and Mrs. Cotner that the Articulation Agreement with Commonwealth University be approved.

Mr. Michael Mamrak – yes

Mrs. Tara Buebendorf– yes

Mr. Scott Ritter– yes

Mrs. Rebecca Yerg - yes

Mrs. Rikki Riegner – yes

Mrs. Shannon McConnell-Barlett– yes

Mrs. Lisa McClintock – yes

Mr. Floyd Swales – yes

Mr. Craig Dudek - yes

Motion Carried

Business/Financial Matter: It was moved by Mrs. Buebendorf, seconded by Mrs. Riegner to approve the following Business/Financial Matter:

4. **Trauma Informed Foundational Training Agreement:**

Resolved, upon the recommendation of Superintendent Stamm to approve the Trauma Informed Foundational Training Agreement as submitted.

Mr. Michael Mamrak – yes

Mrs. Tara Buebendorf– yes

Mr. Scott Ritter– no

Mrs. Rebecca Yerg - yes

Mrs. Rikki Riegner – yes

Mrs. Shannon McConnell-Barlett– yes

Mrs. Lisa McClintock – yes

Mr. Floyd Swales – no

Mr. Craig Dudek - no

Motion Carried

Public Comments:

-Carl Jacobs (Moreland Twp) -Field trips.

Comments from Individual Board Members:

- Lisa McClintock - Wrestling Coach, congratulated athletes/teams who made playoffs and to state level competition.
- Rikki Riegner - Draft documents on the agenda.
- Floyd Swales - Policy for transfer requests.
- Craig Dudek - Class sizes, field trips, Ashkar playground bids.
- Shannon McConnell-Barlett - Congratulated the softball team.

Adjourn into Executive Session: It was moved by Mrs. Riegner, seconded by Mr. Dudek to adjourn the board meeting at 8:11 P.M. into an Executive Session for student discipline.

Mr. Michael Mamrak – yes
 Mr. Scott Ritter– yes
 Mrs. Rikki Riegner – yes
 Mrs. Lisa McClintock – yes
 Mr. Craig Dudek - yes

Mrs. Tara Buebendorf– yes
 Mrs. Rebecca Yerg - yes
 Mrs. Shannon McConnell-Barlett– yes
 Mr. Floyd Swales – yes

Motion Carried

Respectfully submitted,



Heather N. Burke
Business Manager/Board Secretary