

Call the Meeting to Order: Mr. Mamrak, Vice-President, called the East Lycoming School District Board of Education's September 19, 2023 Board meeting to order in the High School Library beginning at 7:00 p.m. with the following Members of the Board, Administration and General Public in attendance.

Members of the Board:

Mr. Richard Michael – absent	Mrs. Tara Buebendorf – present
Mr. Michael Mamrak – present	Mrs. Shannon McConnell-Barlett – present
Mrs. Donna Gavitt – present	Mr. Matthew Pendrak – present
Mrs. Lisa McClintock – present	Mrs. Rose Trevouledes – absent
Mrs. Rebecca Yerg - present	

Administration:

Dr. Mark Stamm –Superintendent
 Mrs. Cori Cotner - Curriculum Director
 Mr. Tom Coburn - Sr. High School Principal
 Mr. Richard Reichner - Jr. High School Principal
 Mrs. Jill Warg - Ashkar Elementary Principal
 Mrs. Laura Barondeau - Renn/Ferrell Elementary Principal
 Mr. Bryan McCaffery - Buildings & Grounds Supervisor
 Mrs. April Paulhamus - Special Education Director
 Mrs. Kati Wyland - Athletic Director
 Mrs. Heather Burke - Business Manager/Board Secretary

General Public: Chris Kenyon (Solicitor), Craig Dudek, Brandy Davis, Paul Heise, Wesley Zeisloft, Samantha Group, Amy Ramiza, Justin Ramiza, Troy Hansen, Brandon Group, Carl Shaner, and Chad Davis.

Board Policies: It was moved by Mrs. Gavitt, seconded by Mrs. McClintock to approve the following Board Policies:

1. Board Policies (006, 216.1, 251) - Second and Final Reading:

Resolved, to approve the changes recommended by PSBA to align with changes in state/ school code.

Policy 006 Meetings, Policy 216.1 Supplemental Discipline Records, and Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability.

Mr. Richard Michael – absent	Mrs. Tara Buebendorf – yes
Mr. Michael Mamrak – yes	Mr. Matthew Pendrak – yes
Mrs. Donna Gavitt – yes	Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes	Mrs. Rose Trevouledes – absent
Mrs. Rebecca Yerg - yes	<u>Motion Carried</u>

Educational: It was moved by Mrs. Yerg, seconded by Mrs. McConnell-Barlett to approve the following Educational Items:

1. Field Trips:

Resolved, upon the recommendation of Superintendent Stamm that the following field trips be approved:

-Various Dates from 9/5/23 to 10/27/23	Historical Locations	High School
Number of Students: 90	Cost to Students: \$0.00	Cost to District: \$0.00
-September 26-29, 2023	WVIA Studios	High School
Number of Students: 1	Cost to Students: \$0.00	Cost to District: \$200.00
-September 27, 2023	Northhill Orchard and Supply	Pre-K
Number of Students: 40	Cost to Students: \$0.00	Cost to District: \$0.00 (Pre-K Grant Funded)
-October 18, 2023	Rohrbach's Farm	Pre-K
Number of Students: 40	Cost to Students: \$0.00	Cost to District: \$0.00 (Pre-K Grant Funded)
-October 29-30, 2023	Kalahari Conference Center	FBLA
Number of Students: 12	Cost to Students: \$50.00	Cost to District: \$452.00
-April 19, 2024	Camp Susque	High School
Number of Students: 59	Cost to Students: \$12.00	Cost to District: \$768.00

Mr. Richard Michael – absent	Mrs. Tara Buebendorf – yes
Mr. Michael Mamrak – yes	Mr. Matthew Pendrak – yes
Mrs. Donna Gavitt – yes	Mrs. Shannon McConnell-Barlett- yes
Mrs. Lisa McClintock – yes	Mrs. Rose Trevouledes – absent
Mrs. Rebecca Yerg - yes	<u>Motion Carried</u>

Pre-Approved Field Trip: October 12, 2023 Ashkar Grade 5 to Philadelphia

Personnel: It was moved by Mr. Pendrak, seconded by Mrs. Yerg to approve the following Personnel Items:

1. **Part-time Health Room Technician:**

Resolved, upon the recommendation of Superintendent Stamm and Mrs. Barondeau that Ms. Lucille Forsythe be approved as a Part-time Health Room Technician at Renn Elementary retro-active to August 30, 2023. Ms. Forsythe will be paid \$18.23 per hour, 5.5 hours a day.

2. **2023/2024 Daily Substitute Teacher/Support Staff/Guest Teacher Listing:**

Resolved, to approve the following addition to the Elementary and Secondary 2023/2024 Daily Substitute Teacher Staff and Support Personnel:

- Nicolas Severini (BLaST Guest Teacher)
- Kelley McAleer (LPN)
- Jaimie Bragalone (ELSD Guest Teacher)
- Brian Duke (ELSD Guest Teacher)

3. **2023/2024 High School Activity Clubs:**

Resolved, upon the recommendation of Superintendent Stamm to add Girls Volleyball and Modern Band Activities to the approved list of activity clubs.

4. **2023/2024 School Year Mentor List:**

Resolved, upon the recommendation of Superintendent Stamm to approve the 2023/2024 School Year Mentor List.

5. **Administrative Assistant for Pre-K:**

Resolved, upon the recommendation of Superintendent Stamm and Curriculum Director Cotner that Mrs. Chloe Smith be approved as the Administrative Assistant for Pre-K. Mrs. Smith will be paid a salary of \$39,000, per the Compensation Plan and 100% paid through the Pre-K Counts Grant program.

6. **Girls Wrestling Head Coach:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that Mr. Royce Eyer be approved as the Girls Wrestling Head Coach for the 2023/2024 season. Mr. Eyer will be paid \$6,130.00, which represents level 5 of the extracurricular salary agreement.

7. **Girls Wrestling Assistant Coach:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that Mr. Rylan Hicks be approved as the Girls Wrestling Assistant Coach for the 2023/2024 season. Mr. Hicks will be paid \$3,231.00, which represents level 1 of the extracurricular salary agreement.

8. **8th Grade Girls Basketball Coach:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that Mr. John Arrigonie be approved as the 8th Grade Girls Basketball Coach for the 2023/2024 season. Mr. Arrigonie will be paid \$1,809.00, which represents level 1 of the extracurricular salary agreement.

9. **Event Staff and Game Workers:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that the following Event Staff and Game Workers be approved:

- Jess McCoy - Event Staff & Game Worker
- Bobbi Ward - Game Worker
- Marsha Baer - Game Worker
- Lisa Ammar-Khodja - Event Staff
- Melissa Bunce - Event Staff
- Tracy Yerg - Game Worker
- Jesse Stryker - Event Staff & Game Worker
- Rod Smith - Event Staff
- Virginia Bitler - Event Staff

10. **Athletic Volunteers:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that the following Athletic Volunteers:

- Cole Leshner (2023/2024 Boys Soccer Season)
- Tom Burk (2023/2024 Football Season)
- KC Shaner (2023/2024 Cross Country Season)
- Becky Shaner (2023/2024 Cross Country Season)
- Bryan Wolfe (2023/2024 Cross Country Season)
- Jessica Liuzzi Charles (2023/2024 Softball Season)

Mr. Richard Michael – absent
Mr. Michael Mamrak – yes
Mrs. Donna Gavitt – yes

Mrs. Tara Buebendorf – yes
Mr. Matthew Pendrak – yes
Mrs. Shannon McConnell-Barlett– yes

Mrs. Lisa McClintock – yes
Mrs. Rebecca Yerg - yes

Mrs. Rose Trevouledes – absent
Motion Carried

Minutes: It was moved by Mrs. Gavitt, seconded by Mrs. Buebendorf to approve the minutes from the meeting of August 22, 2023 as submitted.

Mr. Richard Michael – absent
Mr. Michael Mamrak – yes
Mrs. Donna Gavitt – yes
Mrs. Lisa McClintock – yes
Mrs. Rebecca Yerg – yes

Mrs. Tara Buebendorf – yes
Mr. Matthew Pendrak – yes
Mrs. Shannon McConnell-Barlett – yes
Mrs. Rose Trevouledes – absent
Motion Carried

Business/Financial Matters: It was moved by Mrs. Gavitt, seconded by Mrs. McConnell-Barlett to approve the following Business/Financial Matters:

1. **Treasurer's Report:**

Resolved, to accept the August 2023 Treasurer's Reports as attached.

2. **Bills for Payment:**

Resolved, to accept bills for payment as listed and attached.

3. **Business Office Reports:**

(Act 24 Reform, Capital Projects and Student Activities)

4. **Agreement of Affiliation:**

Resolved, upon the approval of Superintendent Stamm that the Agreement of Affiliation with the Pennsylvania College of Technology be approved.

5. **Award of Wood Chip Fuel Bid:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the Wood Chip Fuel Bid be awarded to Dwight Lewis Lumber Co., Inc, Hills Grove, PA at a cost of \$42.00/ton for the 2023-2024 heating season.

6. **Award of Marquee Sign Bid:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the Marquee Sign Bid be awarded to The Sign Shop at a cost of \$21,655.

7. **Orville E. Rolfe Memorial Educational Trust:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the administration have authority to process the required paperwork to terminate the Orville E. Rolfe Memorial Educational Trust with Wells Fargo as recommended by McNees Wallace & Nurick LLC. After termination, the funds will be distributed to the district.

8. **Nominations for PSBA Candidates:**

Resolved, to approve the following PSBA nominations for 2024:

The candidate's information can be found at <https://www.psba.org/psba-officer-elections/>

PSBA Leadership Positions:

President Elect (1 year)– Allison Mathis
Vice-President (1 year)- Sabrina Backer

PSBA Insurance Trustees:

Trustee (term ends 12/31/26 3 year term)-choose up to two:

Marianne Neel

Michael Faccinnetto

9. **Marr Development Professional Janitorial Service Proposal:**

Resolved, upon the recommendation of Superintendent Stamm and Buildings and Grounds Supervisor McCaffery that the attached proposal for janitorial services systems with Marr Development be approved.

10. **Approval of Board Meeting October 24, 2023:**

Resolved, upon the recommendation of Superintendent Stamm that a board meeting be scheduled on October 24, 2023 for review of Ashkar building project bids and other items that may come before the board.

Mr. Richard Michael – absent

Mr. Michael Mamrak – yes

Mrs. Donna Gavitt – yes

Mrs. Lisa McClintock – yes

Mrs. Rebecca Yerg - yes

Mrs. Tara Buebendorf – yes

Mr. Matthew Pendrak – yes

Mrs. Shannon McConnell-Barlett– yes

Mrs. Rose Trevouledes – absent

Motion Carried

Public Comments:

-Carl Shaner (Jordan Twp) - Raised concerns about space for Elementary Wrestling Program.

-Chad Davis (Franklin Twp) - Raised concern about Kindergarten class size.

Adjourn from Regular Session into Executive Session: It was moved by Mr. Pendrak, seconded by Mrs. Buebendorf to adjourn at 7:43 P.M. to Executive Session for personnel matters.

Mr. Richard Michael – absent

Mr. Michael Mamrak – yes

Mrs. Donna Gavitt – yes

Mrs. Lisa McClintock – yes

Mrs. Rebecca Yerg - yes

Mrs. Tara Buebendorf – yes

Mr. Matthew Pendrak – yes

Mrs. Shannon McConnell-Barlett– yes

Mrs. Rose Trevouledes – absent

Motion Carried

Adjourn from Executive Session: It was moved by Mrs. Buebendorf, seconded by Mrs. Yerg to adjourn from executive session at 7:52 P.M.

Mr. Richard Michael – absent

Mr. Michael Mamrak – yes

Mrs. Donna Gavitt – yes

Mrs. Lisa McClintock – yes

Mrs. Rebecca Yerg - yes

Mrs. Tara Buebendorf – yes

Mr. Matthew Pendrak – yes

Mrs. Shannon McConnell-Barlett– yes

Mrs. Rose Trevouledes – absent

Motion Carried

Respectfully submitted,

Heather N. Burke

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Business Manager/Board Secretary