



EAST LYCOMING
SCHOOL DISTRICT

SCHOOL BOARD AGENDA



EVERY STUDENT: INSPIRED, ENGAGED, and LEARNING *Today, For Tomorrow*

Superintendent's Report

April 7, 2026

General Information

As part of the Lyco CTC expansion, the Junior High STEM room will be relocated to the classroom where Lyco CTC Health Services is currently. This will require some minor renovations in this space such as new electrical outlets and cord drops, installation of an exhaust fan for equipment, and potentially new furniture. Mr. McCaffery and I are working on pricing options and will be discussing this with the Facility Committee. Mr. Reichner and I have met several times with the classroom teacher, Mrs. Brandy Dillon, to discuss the move and any necessary program shifts. Bond funding will be used for associated costs. ELEF is also considering financial support.

Administrator Resignation

Mr. Bryan McCaffery - Director of Buildings and Grounds

I have received and accepted the resignation from Mr. Bryan McCaffery, Director of Buildings and Grounds. Words cannot express my profound appreciation for the work Mr. McCaffery accomplished in the district in his short time here. From the crawlspaces to the rooftops he has dramatically improved district facilities. I came to quickly appreciate that Bryan had no tolerance for doing a job half or cheap. He approached every challenge or problem knowing that the repair or solution had to outlast him, for the kids. You have taught me much about facilities and I am grateful. I wish Mr. McCaffery the very best in his future and know he will be an asset wherever he goes.

Facilities

Ferrell Playground

Much to my surprise, the playground at Ferrell is scheduled to be installed in late June to early July. It will be ready for the start of the 2026/27 school term. Playgrounds are very expensive investments for Boards, and I appreciate that it can be seen as excessive or costly. However, playgrounds are not only activity centers, they are also places where children learn valuable life skills like friendship, sharing, patience, and empathy. Each ELSD elementary school now has identical new playgrounds that will be enjoyed for generations.

Firewood

Two years ago the district timbered off a section of ground above the school complex. A member of the community is requesting permission to cut the leftover tops for firewood. Neither Mr. McCaffery nor I have any reservations with this. I only ask that the district solicitor create a waiver of liability that whoever is cutting firewood in this area will need to sign first. The ground is far enough away from the schools that I do not foresee any issues with the school day.

Dr. Mark Stamm
Superintendent of Schools

**EAST LYCOMING SCHOOL DISTRICT BOARD OF EDUCATION
 COMMITTEE OF THE WHOLE MEETING
 HHS LIBRARY
 APRIL 7, 2026 @7:00 PM
 FACILITIES COMMITTEE @6:00 PM**

For the purpose of school building safety and maintaining Board minutes, all visitors attending Board meetings are required to register their attendance on a sign-in sheet that shall be provided for that purpose.

- I. ANNOUNCEMENT OF EXECUTIVE SESSION** **Mr. Dudek**
 -Executive Session was held on March 30, 2026 for personnel.

- II. CALL TO ORDER** **Mr. Dudek**

- III. FLAG SALUTE** **Mr. Dudek**

- IV. VISITORS PRESENTATIONS/PUBLIC COMMENTS** **Mr. Dudek**
 - A. The Chair will entertain public comments on agenda items. **Mr. Dudek**

- V. COMMITTEE OF THE WHOLE**
 - A. Business / Financial Discussion
 - 1. ELSD 2026-2027 Proposed Final Budget
 - 2. Lyco CTC Cooperation Agreement between Hughesville Borough and Lyco CTC **(BF-1)**
 - 3. Lyco CTC 2026/2027 Budget **(BF-2)**
 - 4. Food Service Agreement Renewal/Operations Budget with Nutrition 26/27 **(BF-3)**
 - 5. Hughesville Borough Tax Collector.
 - 6. Elimination of Event Staff Manager position. **Mr. Swales**
 - 7. Elimination of PSBA membership. **Mr. Swales**
 - 8. A tax decrease for the 26-27 tax year. **Mr. Swales**
 - 9. Other Business / Financial Items for Future Board Consideration.

 - B. Academic Discussion
 - 1. Academic Overview
 - 2. Field Trips:
 - a. 4/21/26 Today Farm Pre-k Students
 Number of Students: 40 Cost to Students: \$0.00
 Cost to District: \$0.00 (Pre-K Counts Grant Funded)
 - b. 4/22-4/25/26 PMEA All State Festival-E Stroudsburg High School Band
 Number of Students: 1 Cost to Students: \$75.00 (meals/souvenirs) Cost to District: \$1,010.00
 - c. 5/1/26 Reptiland Renn Grade 1
 Number of Students: 29 Cost to Students: \$0.00 Cost to District: \$0.00 (PTO Funded)
 - d. 5/12/26 Potting Bench & Bruce Henry Park Pre-k Students
 Number of Students: 40 Cost to Students: \$0.00
 Cost to District: \$0.00 (Pre-K Counts Grant Funded)
 - e. 5/21/26 Hughesville Public Library Ashkar Life Skills
 Number of Students: 9 Cost to Students: \$0.00 Cost to District: \$0.00
 - f. 5/28/26 Reptiland & Buffalo Valley Park Ashkar Grade K

3. Other Academic Items for Future Board Consideration

C. Athletic Discussion **(AT-1)**

- 1. Athletic Committee member change by Mr. Dudek to replace Mr. Shearer with Mr. Miller as a committee member.
- 2. ADHOC Committee "Athletic Building Committee".
- 3. HB41.
- 4. Other Athletic Items for Future Board Consideration.

D. Facilities Discussion

- 1. Other Facility Items for Future Board Consideration - Firewood cutting on timber sale ground

E. Policy Discussion **(BP-1)**

- 1. Field Trips - Board Policy #121
- 2. Other Policy Items for Future Board Consideration

VI. NEW BUSINESS

Mr. Dudek

- 1. New Business is for Board Members to make a motion to have a Board discussion on a proposal that they have for the School District which is not listed on this agenda. The motion must be seconded and recognized by the Chair to move forward for discussion. A vote may be taken to place the proposal on a future meeting agenda. Motions under New Business shall be entered in the meeting minutes.

VII. AUDIENCE PARTICIPATION:

Questions or comments from residents of the district regarding board discussion topics or other school-related matters.

VIII. COMMENTS FROM INDIVIDUAL BOARD MEMBERS: Comments from individual Board Members.

IX. EXECUTIVE SESSION AFTER ADJOURNMENT: To convene for an executive session for personnel.

Mr. Dudek

X. ADJOURNMENT

Mr. Dudek

May I have a motion to adjourn this meeting?

Motion:

Second:

Discussion:

Vote: Yes _____ No _____

Time: _____ P.M.



Facility Committee Agenda

April 7, 2026

6:00PM - HHS Library Conference Room

- I. Lyco CTC Project Update / Stadium Bleachers
- II. Ferrell Playground Installation Timeline
- III. Youth Sports Field Lease Agreements
- IV. STEM Room Relocation
- V. Soccer Pavilion - ELSA Proposal
- VI. Little League Field Lights Presentation
- VII. Ferrell - Facility Needs Discussion



LEASE AGREEMENT

THIS AGREEMENT, made this the ____ day of _____, 2026, by and between **East Lycoming School District** (hereafter referred to as “Lessor”) and **East Lycoming Little League, Hughesville AYSO, and Little Spartans Football** (hereafter referred to collectively as “Lessee”).

SECTION 1: PREMISES

The real estate hereby leased to Lessee is identified and described as follows:

See Exhibit A depicting the portions of Lessor’s property that is subject to this Lease. (hereinafter referred to as “Premises”).

SECTION 2: TERM OF LEASE

Tenant shall be entitled to take possession of the subject premises for a term which shall commence on March ____, 2026, and to expire on February 28, 2026. Notwithstanding the above, Lessor reserves the right to enter upon the Premises during the term of this lease for any purposes.

SECTION 3: RENT

Lessee agrees to pay Lessor the sum of ONE DOLLAR (\$1.00) per year as rent. Said rent is due and payable upon signing of this Lease.

SECTION 4: NO JOINT VENTURE

This lease shall be deemed strictly as a rental. Nothing herein shall be construed or interpreted to create a legal relation of partnership or joint venture between Lessor and Lessee.

SECTION 5: USE BY LESSOR

Lessee shall use the premises only for the following express uses:

Purposes reasonable and necessary in connection with activities related to softball, baseball, soccer or football practices and games.

SECTION 6: CONDITIONS, SCHEDULING, AND MAINTENANCE OF PREMISES

Lessee acknowledges that the Premises have been examined, and that the Premises is in good condition and repair. Lessee agrees to keep the Premises in good order and repair, and to surrender the Premises in as good of a condition as they are on the date of the signing of this Lease, except for reasonable wear and tear. Lessee will be responsible for field maintenance, including mowing, trash removal, and game field preparation.

Scheduling of field usage shall remain under the direction of the Lessee in conjunction with the East Lycoming School District Athletic Director. Any conflicts shall be referred to the Athletic Director for final direction, but East Lycoming School District will have priority of use during the Lease.

SECTION 7: UTILITIES

Lessee shall be responsible for the utilities associated with their use of the Premises. Lessee may coordinate with the East Lycoming School District Athletic Director for access to the field lighting.

SECTION 8: LIABILITY AND INSURANCE

Lessee shall save, hold harmless and indemnify Lessor from and against all claims, demands, actions, causes of action, penalties, judgments, court costs, attorney fees and liability of any kind, for any injury and/or death of any persons or thing, any damage and/or loss, which were caused by, or risen from Lessee's use or occupancy of the premises, including any and all acts and negligence of Lessor or Lessee, its servants, agents or employees, invitees, business visitors, and the like regardless of who caused the same. This indemnification obligation will be fully satisfied by the insurance obligation next described in this Section 8.

Lessor shall maintain, in full force and effect, at all times, during the term of this lease, liability insurance with policy limits for personal injury or death in an amount no less than \$500,000.00 for injury to one person and \$1,000,000.00 per occurrence. Lessor shall be named as an additional named insured on the insurance policy. A copy of the declaration page of said policy shall be provided to Lessor upon demand, and at least annually, within 30 days of the date of the signing of the lease or anniversary date of the same. In the event that any claims, demands, actions, causes of actions, or other litigation is commenced against Lessor, Lessee shall, upon demand of Lessor, assume and pay for the defense of Lessor and shall secure legal representation for the benefit of Lessor.

SECTION 9: SURRENDER OF PREMISES

When Lessee's right to occupy the Premises terminates Lessee will peacefully quit and surrender possession of the Premises, and if Lessee does not so quit and surrender possession, Lessor may lawfully reenter and repossess the Premises either by force, summary proceedings or otherwise, and may dispossess and remove Lessee and its effects therefrom without incurring and liability therefore.

SECTION 10: MODIFICATION

The lease shall not be modified by either party unless the same is in writing and signed by both Lessor and Lessee.

SECTION 11: EARLY TERMINATION

Notwithstanding any other provision of this lease, Lessor reserves the right to terminate this agreement, at any time, for any reason, with thirty (30) days written notice prior to the end of any annual term. After the thirty (30) day notice expires, Lessee shall immediately surrender the Premises to the Lessor. Early termination shall not excuse Lessee from performing any obligations under this lease.

SECTION 12: MISCELLANEOUS

Landlord reserves the right to enter upon the Premises during the term of this lease for any lawful purpose. This lease cannot be assigned or sublet. The headings in this lease herein are for quick reference purpose only and are not to be used to define or interrupt any such provisions, waiver of any breach of any provision of this lease; by Lessor, shall not constitute a continuing waiver or a waiver of any subsequent breach. Any alteration to the premises by Lessee must be approved in writing by Lessor.

Attest:

East Lycoming School District

Date

Name:
Title:

Attest:

Hughesville AYSO

Date

Name:
Title:

Attest:

Little Spartans Football

Date

Name:
Title:

LEASE AGREEMENT

THIS LEASE AGREEMENT made this 17th day of November, 2002,
by and between:

EAST LYCOMING SCHOOL DISTRICT, a public school district organized and existing under the laws of the Commonwealth of Pennsylvania, with it's mailing address for purposes of this Lease Agreement at West Cemetery Street, Hughesville, Lycoming County, Pennsylvania, hereinafter referred to as, "**LESSOR**",

AND

EAST LYCOMING LITTLE LEAGUE, a not-for-profit corporation organized and existing under the laws of the Commonwealth of Pennsylvania, with it's mailing address for purposes of this Lease Agreement at P.O. Box 111, Hughesville, Lycoming County, Pennsylvania, hereinafter referred to as, "**LESSEE**";

WHEREAS, the parties hereto are currently parties to a Lease Agreement dated December 31, 1982; and

WHEREAS, LESSOR is the owner of all that certain piece, parcel and lot of land more fully described in Exhibit "A" attached hereto and made a part hereof, said parcel being part of Tract No. 1, Parcel No. 1 of the same premises conveyed to **LESSOR** by the East Lycoming Joint School Authority on January 10, 1974, and recorded in Lycoming County Deed Book 675 at page 251, hereinafter referred to as, "**LEASED PREMISES**"; and

WHEREAS, LESSEE has made substantial improvements to the Leased Premises including a two-story concession stand/storage building/restroom building; two-story storage building; one-story two-car garage/storage building; one-story storage shed; backstops, fences, scoreboards and dugouts for three 200 foot baseball fields known as Knouse, Amer and Lechein Fields; backstop, fences, scoreboard and dugouts for one 300 foot baseball field known as Reed Field; backstop, fences and dugouts for one 125 foot teeball field known as McGregor Field, and backstop and one 300 foot baseball field known as Gordner Field; hereinafter referred to as, "**IMPROVEMENTS**";

NOW THEREFORE, LESSOR for and in consideration of the covenants and conditions hereinafter mentioned, does hereby rent, demise and lease unto **LESSEE** the Leased Premises subject to the following covenants and conditions:

1. **LEASE TERM.** This Lease Agreement shall be for an initial term of five (5) years commencing on January 1, 2003 and ending on December 31, 2007. This Lease Agreement shall automatically renew for subsequent five (5) year terms unless **LESSEE** provides **LESSOR** with written notice at least six (6) months prior to the expiration date of any term stating that the Lease Agreement will not be renewed. All terms and conditions herein shall continue in any renewal term of this Lease Agreement, except as provided herein. If **LESSEE** does not renew

this Lease Agreement, **LESSEE** shall be entitled to remove all Improvements made by **LESSEE** from the Leased Premises, provided said Improvements are removed by the end of the then current lease term.

2. **ANNUAL RENT.** **LESSEE** shall pay **LESSOR** the sum of One Thousand (\$1,000.00) Dollars as annual rent for the use of the Leased Premises. This sum shall remain constant for the term of this Lease Agreement and for all subsequent renewal terms of this Lease Agreement.

A. **Mowing expense.** **LESSEE** shall also pay **LESSOR** the sum of Two Thousand (\$2,000.00) Dollars as annual payment as mowing expense for the mowing of all areas of the Leased Premises, excluding the baseball, softball and teeball fields, these areas are hereinafter referred to as, "**COMMON AREAS**". This sum shall be subject to renegotiation between the parties for each subsequent renewal term of this Lease Agreement and may be unilaterally terminated by either party at the end of any subsequent renewal term. If either party terminates this provision upon subsequent renewals of this Lease Agreement then **LESSEE** shall be fully responsible for all mowing of these Common Areas. In any event, **LESSEE** shall be responsible for mowing all its fields and for all areas directly around its fences and bleachers.

B. Rent and mowing expense payments. The first annual payment of rent and mowing expense shall be payable on October 1, 2003 and on each subsequent October 1st each year thereafter during the initial term and all subsequent renewal terms of this Lease Agreement. Payments shall be payable to **LESSOR** and shall be made at such place as the **LESSOR** may designate.

3. USE OF THE LEASED PREMISES. **LESSEE** agrees to utilize the Leased Premises for the operation of Little League Baseball and Softball Leagues and related athletic activities. **LESSEE** shall not permit any unlawful business to be carried on upon said Leased Premises, shall prohibit the consumption of alcoholic beverages and shall by Board of Directors resolution support and endeavor to enforce all of **LESSOR'S** policies, including **LESSOR'S** policies concerning tobacco and tobacco related products.

A. Warranties. **LESSEE** hereby acknowledges that it is taking the Leased Premises "as is" without objection to it's condition with respect to any part or all of said Leased Premises and it's appurtenances. **LESSEE** hereby acknowledges that it may not use the Leased Premises in any manner which may be subject to prohibition by local, state or federal laws, rules or regulations and **LESSEE** agrees that it is it's sole responsibility to comply with any such laws, rules and regulations. **LESSOR** warrants that it has fee simple title to the Leased Premises, that it has

complied with the requirements of the Public School Code in leasing the Leased Premises, and therefore has the authority and power to enter into this Lease Agreement. **LESSOR** and **LESSEE** warrant that they have not and will not enter into any contracts with any third parties which shall obligate the other party in any way.

B. Lessor's use of the Leased Premises. LESSEE

agrees to allow **LESSOR** use any or all of the Leased Premises when not being used for **LESSEE'S** games, practices or other activities. Any use of the Leased Premises by **LESSOR** must be coordinated between the Athletic Director of **LESSOR** and the Scheduling Coordinator of **LESSEE**. **LESSOR** agrees to return the Leased Premises of **LESSOR** in the same condition as **LESSOR** found it, reasonable wear and tear excepted.

C. Lessee's use of other lands of Lessor. LESSOR

agrees to consider the use by **LESSEE** of **LESSOR'S** baseball and softball fields when they are not used by **LESSOR** for games, practices or other activities. Request for permission to use fields shall be directed to the Athletic Director of **LESSOR**. If permission is granted, **LESSEE** agrees to return the fields of **LESSOR** in the same condition as **LESSEE** found them, reasonable wear and tear excepted.

4. **IMPROVEMENTS.** **LESSEE** shall have the right at **LESSEE'S** expense to construct such improvements and renovations to the Leased Premises as the **LESSEE** deems necessary, provided **LESSEE** obtains prior written approval from **LESSOR** and complies with all local, state and federal ordinances, rules, regulations and statutes. Upon construction of any improvements on the Leased Premises, **LESSEE** agrees not to channel or drain any water upon the remaining lands of **LESSOR** without the prior written consent of **LESSOR**.

A. **Gordner Field.** The parties agree that the **LESSOR** shall take exclusive possession of the area of the Leased Premises known as Gordner Field. It is the intention of the **LESSOR** to construct a new high school baseball field at this location at **LESSOR'S** sole cost and expense. **LESSEE** agrees to allow **LESSOR** to extend all necessary electric and water lines to this field over the Leased Premises as may be required by **LESSOR**. **LESSEE** agrees to share the area of the Leased Premises known as the parking lot with **LESSOR** in connection of it's use of Gordner Field. **LESSOR** shall assume all maintenance responsibility, including mowing, of Gordner Field.

B. **Trees.** **LESSOR** agrees to consider allowing **LESSEE** to plant pine or shade trees in and about the Leased Premises provided written permission is first obtained from **LESSOR** as to

the number and location of said trees. If written permission is granted, **LESSEE** shall be responsible for all cost of purchasing, planting, and maintenance of said trees.

5. REPAIRS AND MAINTENANCE OF LESSEE'S IMPROVEMENTS.

LESSEE shall, at it's own expense, keep and maintain all of it's Improvements in a good state of repair and maintenance. **LESSEE** shall maintain all it's Improvements to accepted safety standards and as may be required by Little League International, it's insurance carrier and the **LESSOR'S** insurance carrier. **LESSOR** shall be entitled to make safety inspections and make recommendations to **LESSEE** of repairs and maintenance.

6. ROAD AND PARKING LOT MAINTENANCE AND ACCESS. LESSOR

hereby grants **LESSEE** the right of ingress, egress and regress to and from the Leased Premises and South Broad Street in the Borough of Hughesville over an existing improved road during the term and any renewals of this Lease Agreement. **LESSOR** shall be solely responsible for all future improvements and maintenance of said road during the term and any renewals of this Lease Agreement. It is the parties understanding that the **LESSOR** intends on paving this road at some time during the initial term of this Lease Agreement. **LESSOR** shall be solely responsible for maintaining the existing gravel parking lot located on the Leased

Premises during the term and any renewals of this Lease Agreement.

7. **UTILITIES.** **LESSEE** shall be solely responsible for all electric and telephone utilities required for it's use of the Leased Premises. Responsibility for all other utilities shall be as follows:

A. **Sewer Hook-Up and Expense.** The parties acknowledge the Leased Premises is currently connected to a on-site private sewer system. **LESSOR** and **LESSEE** agree to share equally the cost of materials and labor necessary to connect the Improvements on the Leased Premises to the public sewage system. **LESSOR** agrees to pay all necessary connection or tapping fees to the public sewer authority in order to connect the Improvements on the Leased Premises to the public sewage system. **LESSOR** also agrees to pay all future assessments, rents and use charges which may be due to the public sewer authority from the connection of the Improvements on the Leased Premises to the public sewage system.

B. **Water Expense.** The parties acknowledge the Leased Premises are currently connected to the public water system via the **LESSOR'S** premises. **LESSOR** agrees to continue to furnish water to **LESSEE** via this system and **LESSOR** shall pay all water assessments, rents and use charges. **LESSEE** agrees not to extend

this water system within the Leased Premises without first obtaining **LESSOR'S** prior written permission.

C. Refuse Expense. **LESSEE** shall be solely responsible for maintaining the Leased Premises in a clean, and sanitary condition and shall pay for all debris, garbage or waste removal generated by the **LESSEE**.

8. **INSURANCE AND INDEMNITY.** Except for the area known as Gordner Field, which shall be the sole responsibility of **LESSOR**, **LESSEE** agrees to the following provisions:

A. Fire Insurance. At all times during the term of this Lease Agreement or any renewal thereof, **LESSEE**, at it's own expense, agrees to purchase and maintain a fire insurance policy for any structures erected upon the Leased Premises in coverage amounts to be determined by **LESSEE**. Said policy shall include coverage for all hazards of extended coverage naming **LESSOR** and **LESSEE** as insured's as their interest may appear. In the event of a loss covered by said policy, it is agreed by the parties that all proceeds of insurance shall be used to repair or replace any structures damaged by fire or other causes covered under the extended coverage provision.

B. Liability Insurance. At all times during the term of this Lease Agreement, or any renewal thereof, **LESSEE**, at it's own expense, agrees to purchase and maintain general liability

insurance against all claims for personal injury, death, property damage, occurring in, or on, or about the Lease Premises in at least the following amounts per accident:

Bodily Injury	\$300,000.00 per person
Bodily Injury	\$500,000.00 aggregate
Property Damage	\$ 25,000.00

LESSEE agrees to name **LESSOR** as an additional insured on **LESSEE'S** liability insurance policy.

C. Indemnification and Hold Harmless Provision.

LESSEE agrees to indemnify and hold harmless **LESSOR** from all damages, claims and expenses resulting from damage or loss of property or injury or death to persons caused by or sustained by anyone, on the Leased Premises or resulting from anyone using the Leased Premises or any of **LESSEE'S** personal property or Improvements located or constructed thereon. **LESSEE** further agrees, at it's own expense, to defend **LESSOR** against any litigation instituted against **LESSOR** by reason of such death, bodily injury or property damage claimed.

9. LESSOR'S RIGHT TO RELOCATE LESSEE'S IMPROVEMENTS.

LESSOR shall have the unilateral right to relocate **LESSEE'S** Improvements at the end of this Lease Agreement or at anytime thereafter or by providing **LESSEE** with at least one year advanced written notice of such intention to relocate. If such notice is provided, **LESSOR** shall at it's option:

A. Relocate **LESSEE'S** Improvements, in like form and quality, to other lands owned by **LESSOR**, at **LESSOR'S** sole cost and expense and all other terms of this Lease Agreement shall remain in full force and effect, **OR**

B. If **LESSOR** determines that no suitable **LESSOR** owned location exists, **LESSOR** shall pay the fair market value of **LESSEE'S** Improvements to **LESSEE**. Upon payment this Lease Agreement shall be terminated. The fair market value of **LESSEE'S** Improvements shall be determined by taking the average of three appraisals, one obtained by each party and the third obtained from an appraiser agreed upon by each of the party's appraisers, provided all three appraisals are within twenty percent (20%) of each other. All appraisals shall be paid for by **LESSOR**.

10. **DEFAULT BY LESSEE.** **LESSEE** shall be in default of this Lease Agreement if:

A. **LESSEE** fails to make a rent payment as set forth herein, **OR**

B. **LESSEE** violates a material provision of this Lease Agreement.

C. **LESSEE** fails to use the Leased Premises for a period of two years.

LESSOR agrees to grant **LESSEE** the right to cure the default. If **LESSEE** is in default, **LESSOR** shall provide **LESSEE** with written

notice of the default. **LESSEE** shall have thirty days from the date of receipt of a written notice from **LESSOR** to cure the default. If **LESSEE** fails to cure the default, in the case of rent payments; **OR** fails to take reasonable measures to cure the default, in any other case; within said thirty day period, **LESSOR** may terminate this Lease Agreement and possession shall revert to **LESSOR**, free and clear of the terms and conditions of this Lease Agreement subject to **LESSEE'S** right to remove all Improvements made by **LESSEE** from the Leased Premises, provided said Improvements are removed by the end of the then current lease term.

11. NO ASSIGNING OR SUBLETTING OF THE LEASED PREMISES.

LESSEE agrees not to assign or sublet this Lease Agreement without **LESSOR'S** prior written permission. **LESSEE** further agrees not to encumber, pledge or otherwise invest or assign it's interest in the Leased Premises.

12. ENTIRE AGREEMENT. This Lease Agreement constitutes the entire agreement between the parties, supersedes any and all other agreements, either oral or in writing and there are no other promises, conditions, covenants, representations or warranties, express or implied. No waivers, amendments or alterations of this Lease Agreement shall be valid unless in writing and duly executed by **LESSOR** and **LESSEE**. If any provision

in this Lease Agreement is declared invalid in whole or in part by a Court, such invalidity shall not affect the remaining portions of the Lease Agreement.

13. CHOICE OF LAW. This Lease Agreement shall be construed according to the Laws of the Commonwealth of Pennsylvania.

MARK EGLY, President of the East Lycoming School Board of Education, was authorized to execute this Lease Agreement by unanimous resolution of the Board of Education at it's regular monthly meeting held on November 18, 2002.

ANGIE SEES, President of the East Lycoming Little League, Inc. Was authorized to execute this Lease Agreement by resolution of it's Board of Directors at their regular monthly meeting held on November 17, 2002.

IN WITNESS WHEREOF, and intending legally to be bound hereby, the parties have duly executed this Lease Agreement the day and year first above written.

ATTEST

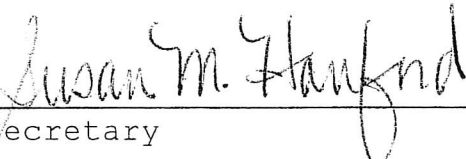
EAST LYCOMING SCHOOL DISTRICT

By: 
Secretary

By: 

ATTEST

EAST LYCOMING LITTLE LEAGUE, INC.

By: 
Secretary

By: 

LEASE ADDENDUM

THIS LEASE ADDENDUM made this 22nd day of June, 2008, by and between:

EAST LYCOMING SCHOOL DISTRICT, a public school district organized and existing under the laws of the Commonwealth of Pennsylvania, with it's mailing address for purposes of this Lease Addendum at West Cemetery Street, Hughesville, Lycoming County, Pennsylvania, hereinafter referred to as, "**LESSOR**",

AND

EAST LYCOMING LITTLE LEAGUE, a not-for-profit corporation organized and existing under the laws of the Commonwealth of Pennsylvania, with it's mailing address for purposes of this Lease Addendum at P.O. Box 111, Hughesville, Lycoming County, Pennsylvania, hereinafter referred to as, "**LESSEE**";

WHEREAS, the parties hereto are currently parties to a Lease Agreement, dated November 17, 2002, hereinafter referred to as, "**AGREEMENT**";

WHEREAS, the **LEASED PREMISES** (which is identified in the **AGREEMENT**) were to be identified by an Exhibit A which was never attached to the **AGREEMENT**;

WHEREAS, LESSEE has been paying the sum of Two Thousand and 00/100 (\$2,000.00) Dollars annually to **LESSOR** in return for **LESSOR** mowing the "**COMMON AREAS**" (which is identified in the **AGREEMENT**);

WHEREAS, under the **AGREEMENT, LESSOR** had intended upon taking exclusive possession of the area of the **LEASED PREMISES** known as the Gordner Field; and

WHEREAS, LESSOR and **LESSEE** desire to amend said **AGREEMENT** in order better identify the **LEASED PREMISES,** change the mowing responsibility of the **COMMON AREAS,** and grant **LESSEE** exclusive possession of the area of the **LEASED PREMISES** known as the Gordner Field;

NOW THEREFORE, LESSOR and **LESSEE** agree to amend said **AGREEMENT** as follows:

1. LEASED PREMISES. The **LEASED PREMISES** are hereinafter identified in the attached **Exhibit A.**

2. MOWING EXPENSE. **LESSEE** shall hereinafter be responsible for mowing the **COMMON AREAS.** **LESSEE** shall be relieved of paying the Two Thousand and 00/100 (\$2,000.00) Dollars to **LESSOR** on October 1, 2008 and in all subsequent years.

3. GORDNER FIELD. **LESSEE** shall hereinafter have exclusive possession of the area of the **LEASED PREMISES** known as the

Gordner Field and **LESSEE** shall assume all maintenance responsibility, including mowing, of Gordner Field.

4. In all other respects, except as provided herein, the **AGREEMENT**, shall remain in full force and effect.

RICHARD L. MICHAEL, President of the East Lycoming School Board of Education, was authorized to execute this Lease Addendum by resolution of the Board of Education at it's regular meeting held on June 24, 2008.

CHARLES A. B. ZOOK, III, President of the East Lycoming Little League, Inc. was authorized to execute this Lease Addendum by resolution of it's Board of Directors at their regular meeting held on June 22, 2008.

IN WITNESS WHEREOF, and intending legally to be bound hereby, the parties have duly executed this Lease Addendum the day and year first above written.

ATTEST:

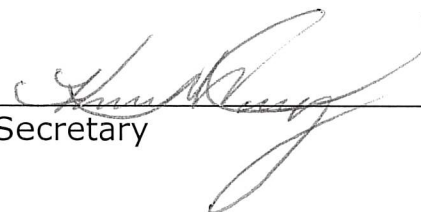
EAST LYCOMING SCHOOL DISTRICT

By: 
Secretary

By: 
RICHARD L. MICHAEL, PRESIDENT

ATTEST:

EAST LYCOMING LITTLE LEAGUE, INC.

By: 
Secretary

By: 
CHARLES A. B. ZOOK, III, PRESIDENT



EAST LYCOMING LITTLE LEAGUE

3/31/2026

East Lycoming School District Board,

On behalf of East Lycoming Little League we are requesting for consideration the opportunity to pursue a Musco lighting package for some of our fields in the East Lycoming Little League Complex. We would like the Boards approval to pursue funding and engineering for this particular project. We would like to explore extending our Lease for use in the Complex. We would like the favorable consideration of the board and its approval to pursuit this venture for our Community, the School District, and our Little League. Thank you for the opportunity to make this presentation and we look forward to working with you on this project.

Thank you,

Ryan T. Messner

East Lycoming Little League

**BOROUGH OF HUGHESVILLE, LYCOMING COUNTY
RESOLUTION NO.: 2026-02**

A RESOLUTION APPROVING THE COOPERATION AGREEMENT
BETWEEN HUGHESVILLE BOROUGH, EAST LYCOMING
SCHOOL DISTRICT, AND LYCOMING CAREER AND
TECHNICAL CENTER

WHEREAS, the Borough of Hughesville (the "**Borough**") is a Municipal Corporation, duly organized and existing under the laws of the Commonwealth of Pennsylvania and is located in Lycoming County, Pennsylvania; and

WHEREAS, the Borough desires entering into an intergovernmental cooperation agreement between the Borough, East Lycoming School District, and the Lycoming Career and Technical Center regarding the application, receipt, and use of a grant under the Redevelopment Assistance Capital Program (collectively, the "**Agreement**"); and

WHEREAS, the Pennsylvania Intergovernmental Cooperation Act, 53 Pa. C.S. §2301 et. seq., authorizes the Borough to enter into intergovernmental cooperation agreements.

WHEREAS, the Borough believes it to be in the best interest of the Borough to authorize, approve, and enter into the Agreement.

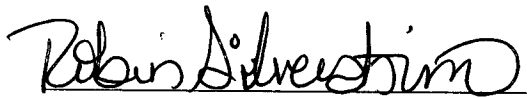
NOW, THEREFORE, BE IT RESOLVED, that the Borough hereby authorizes and approves the Agreement, a copy of which is attached hereto and incorporated herein as Exhibit "A".

BE IT FURTHER RESOLVED that the Borough Council President and Mayor of the Borough are hereby authorized and directed to execute all documents, papers, etc. to carry out the foregoing.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon passage.

ADOPTED AND APPROVED this 23 day of MARCH, 2026.

ATTEST:



Secretary

HUGHESVILLE BOROUGH COUNCIL:



President, Borough Council



Mayor, Hughesville Borough

EXHIBIT "A"
Cooperation Agreement

(See attached)

SUBRECIPIENT COOPERATION AGREEMENT

THIS SUBRECIPIENT COOPERATION AGREEMENT (this "**Agreement**"), made and entered into this 23 day of MARCH 2026, by and between Hughesville Borough, a political subdivision with its principal place of business at 147 S. Fifth Street, Hughesville, PA 17737 (the "**Grantee**"), and East Lycoming School District with its principal place of business at 349 Cemetery St, Hughesville, PA 17737 ("**ELSD**"), and Lycoming Career and Technical Center with its principal place of business at 293 Cemetery Street, Hughesville, PA 17737 ("**LCTC**" and together with ELSD, the "**Developer**").

WITNESSETH:

WHEREAS, funds may be authorized by the Commonwealth of Pennsylvania from the Redevelopment Assistance Capital Program ("**RACP**") to assist with the LCTC Expansion Project; and

WHEREAS, the Developer desires to partner with the Grantee for the RACP process by selecting them as the eligible Applicant/Grantee; and

WHEREAS, the Developer desires to act as the sub-applicant/sub-grantee and will receive RACP funds through the Grantee to finance certain activities under the RACP grant award.

WHEREAS, the Developer desires the RACP funds and acknowledges that they shall comply with federal and state regulations.

NOW, THEREFORE, in consideration of the foregoing and of the mutual covenants and agreements hereinafter set forth, the parties hereto intending to be legally bound hereby, do covenant and agree for themselves, their respective successors, and assignees as follows:

1. If awarded, the Developer will use RACP funds for the development of the building located at 293 Cemetery Street, Hughesville, PA 17737 and known as the LCTC Expansion Project (the "**Project**").
2. The estimated overall budget could exceed Five Million and 00/100 Dollars (\$5,000,000.00)

3. The Grantee shall, as consideration for the rendering of services, pay to the Developer out of grant funds received to support the Project, a sum not to exceed FIVE MILLION AND 00/100 DOLLARS (\$5,000,000.00).
4. Upon completion of the RACP process and the receipt of RACP funds, the Grantee will allocate a maximum of the RACP award for the Project from the RACP grant. The parties agree that any and all payments due from the Grantee, as required under the terms of this Agreement, are contingent upon the availability of appropriated funds. The Developer may invoice the Grantee for costs of eligible activities under this Agreement beginning on the date of approval of the Capital Budget Project Itemization Act of 2017-052.
5. The Developer shall comply with open and competitive bidding procedures in awarding any and all grants, subgrants, contracts, subcontracts, or other agreements for construction, reconstruction, demolition, alteration and/or repair, for acquisition of machinery and equipment, or for engagement of the services of a professional consultant, when said grants, subgrants, contracts, subcontracts, or other agreements are funded in whole or at least Fifty Percent (50%) in part with funds made available under this Agreement. The Grantee may require the Developer to submit proof of compliance with said procedures, and failure to provide such proof to satisfaction of the Grantee may result in termination of the Agreement and repayment of all or a portion of the funds available under this Agreement. Upon written request and for good cause shown, the Grantee may, at the Grantee's sole discretion, permit the Developer to use an alternative procedure for solicitation of bids not inconsistent with law.
6. The Developer shall reimburse the Grantee for any and all costs and expenses associated with the implementation of this Agreement and Grantee's obligations herein.
7. The Developer shall provide all information necessary for the Grantee to submit its reports to the Pennsylvania Office of the Budget. If requested by the Grantee, the

Developer will submit to the Grantee a quarterly progress report on the form provided. The reports will indicate progress of the Project as of March 31, June 30, September 30, and December 31. The reports shall continue to be submitted until the Project is completed and the funds are disbursed.

8. The Grantee reserves the right to monitor the activities and make independent analysis of the services and activities to assure compliance with applicable state regulations. In addition, monitoring may consist of the following:
 - a. The Grantee may conduct at least one (1) on-site monitoring of the project during each year of the term of this Agreement. The purpose of the monitoring is to ensure the Developer is operating the project in compliance with the terms of this Agreement and in compliance with all applicable federal, state or local regulations, uniform program administrative and management standards and cost principles.
 - b. The Developer shall make its staff available for the on-site monitoring within thirty (30) days of receiving notification of the monitoring from the Grantee.
 - c. The Developer shall respond in writing to any findings and concerns of the Grantee resulting from the on-site monitoring and undertake any corrective actions required within thirty (30) days of the receipt of the monitoring report.
9. Upon submission of invoices by the Developer for costs incurred and directly related to activities provided by this Agreement, the Grantee shall directly pay the invoice or reimburse the Developer to the maximum approved RACP budget. Invoices and reimbursement shall be limited by the following:

- a. Should the Grantee find activities or expenses to be unacceptable, payment or reimbursement shall be withheld and reasons for each withholding shall be sent to the Developer. Satisfactory resolution of the Grantee's objections may result in the processing of the request for payment or reimbursement.
 - b. All RACP funds shall be released to the Developer by the Grantee only as a payment or reimbursement for actual costs incurred for activities provided during the period covered by the request.
 - c. The Developer certifies that it will not accumulate RACP funds in reserve.
 - d. The Developer must be able to certify its compliance with provisions of this Agreement at all times by maintaining appropriate supporting financial documentation and making said documentation available to the Grantee at reasonable times.
10. The Developer, using accepted procedures, shall maintain at its principal office or place of business complete and accurate records and accounts including documents, correspondence, and other evidence pertaining to costs and expenses of this Agreement, and reflecting all matters and activities covered by this Agreement. At any time during normal business hours and as often as the Grantee deems necessary, the Developer shall make available for inspection by the Grantee, Pennsylvania Office of the Budget, the Commonwealth Auditor General, the Commonwealth Attorney General, or the Comptroller General of the United States, or their duly authorized representative, all of its records with respect to all matters covered by this Agreement and will permit the Grantee to audit, examine and make copies of such records.

All required records shall be maintained by the Developer for a period of three (3) years from the date

of final audit or close out of this Agreement by the Grantee, except in those cases where unresolved audit questions may require maintaining some or all records for a longer period. In such event, records shall be maintained until all pending matters are resolved.

11. The Grantee will rely on information provided by the Developer when fulfilling its duties hereunder, without independently verifying the accuracy of such information. Developer shall remain solely responsible for the accuracy of all information provided to the Grantee. The Developer shall and hereby agrees to defend, indemnify, and hold the Grantee harmless for any and all claims, suits, and charges including reasonable legal fees in defense thereof that might be asserted by any party participating in the aforesaid services and activities.

12. Any publication concerning a project financed by this Agreement will acknowledge Commonwealth financial assistance as follows: "This Project was financed (in whole or in part) by a grant from the Commonwealth of Pennsylvania, Josh Shapiro: Governor".

Signs acknowledging said Commonwealth financial assistance or administrative participation will be erected in the Project area as soon as possible after the effective date of this Agreement. Acknowledgment of Commonwealth financial assistance may be combined with acknowledgment of other funding sources on project signs or in project publications.

13. This Agreement is being entered into and executed for the amount of money stated herein. In the event there are any deviations or revisions in the approved budget, or a change in services or activities, written approval must be received from the Grantee. In the event that approval is not first obtained from the Grantee, the Grantee may, at its option, elect not to make payment for all or part of the related services or activities.

14. This Agreement is funded entirely with state funds. The amount of the Agreement is \$100,000 or more and therefore a final audit of the entire Agreement ("**Project Audit**") may be required by the Grantee or the Commonwealth of Pennsylvania within 120 days after the termination of Project activities but no later than 120 days after the Agreement termination date. This audit is the responsibility of the Grantee. Audits performed under the Single Audit Act of 1984 will not be accepted in lieu of a Project Audit required under this Agreement. The Project Audit must be performed by a certified public accountant. The Developer is responsible for securing a qualified auditor, however, the Grantee reserves the right of selection or prior approval of the independent auditor to perform the audit. The Project Audit must be a financial audit conducted in accordance with the provisions of the U.S. General Accounting Office's Government Auditing Standards, current revision. Unless otherwise authorized by the Grantee, the audit must include those funds received under this Agreement as well as any required private match funds and encompass the entire Agreement period.
15. The Developer covenants that the Developer (including directors, officers, members, and employees of the Developer) presently has no interest and shall not acquire any interest, directly or indirectly, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. The Developer further covenants that no person having any such interest shall be employed in the performance of services for this Agreement.
16. The Developer acknowledges that this Agreement is subject to all requirements set forth herein and further agrees that it will comply with future requirements determined by the Grantee as necessary.
 - a. Compliance with State Statutes and Regulations: The Developer also agrees to comply with all applicable state statutes and regulations to which the Grantee is subject including, but not limited to, the

Building Energy Conservation Act, the Pennsylvania Prevailing Wage Act or the Resident Labor Requirement Act, the Steel Products Procurement Act, the Trade Practices Act, the Public Works Contractor's Bond Law, the Flood Plain Management Act, Americans with Disabilities Act, Fidelity Bonds, and Insurance.

b. Nondiscrimination Provisions: During the term of this Agreement, the Developer agrees as follows:

- i. The Developer shall not discriminate against any employee, applicant for employment, independent contractor, or any other person because of race, color, religious creed, ancestry, national origin, age, or sex. The Developer shall take affirmative action to insure that applicants are employed and that employees or agents are treated during employment without regard to their race, color, religious creed, handicap, ancestry, national origin, age, or sex. Such affirmative action shall include but is not limited to: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training. The Developer shall post in conspicuous places available to employees, agents, applicants for employment and other persons, a notice to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.
- ii. The Developer shall state in advertisements or requests for employment placed by it or on its behalf, that all qualified applicants will receive consideration for employment without regard to race, color, religious creed, handicap, ancestry, national origin, age or sex.

- iii. The Developer shall send each labor union or workers' representative with which it has a collective bargaining agreement or other contract or understanding, a notice advising said labor union or workers' representative of its commitment to this nondiscrimination clause. Similar notice shall be sent to every other source of recruitment regularly utilized by the Developer.
- iv. It shall be no defense to a finding of noncompliance with this nondiscrimination clause that the Developer had delegated some of its employment practices to any union, training program or other source of recruitment which prevents it from meeting its obligations. However, if the evidence indicates that the Developer was not on notice of the third-party discrimination or made a good-faith effort to correct it, such factor shall be considered in mitigation in determining appropriate sanctions.
- v. Where the practices of a union or any training program or other source of recruitment will result in the exclusion of minority group persons so that the Developer will be unable to meet its obligations under this nondiscrimination clause, the Developer shall then employ and fill vacancies through other nondiscriminatory employment procedures.
- vi. The Developer shall comply with all state and federal laws prohibiting discrimination in hiring or employment opportunities. In the event of the Developer's noncompliance with the nondiscrimination clause of this Agreement or with any such laws, this Agreement may be terminated or suspended, in whole or in part, and the Developer may be declared temporarily ineligible for further Commonwealth contracts, and other sanctions may be imposed and remedies invoked.

- vii. The Developer shall furnish all necessary employment documents and records to, and permit access to its books, records, and accounts by the contracting agency for purposes of investigation to ascertain compliance with the provisions of this clause. If the Developer does not possess documents or records reflecting the necessary information requested, it shall furnish such information on reporting forms supplied by the contracting agency.
 - viii. The Developer shall actively recruit minority and women sub-contractors or subcontractors with substantial minority representation among their employees.
 - ix. The Developer shall include the provisions of this nondiscrimination clause in every subcontract so that such provisions will be binding upon each subcontractor.
 - x. The Developer obligations under this clause are limited to the Developer's facilities within Pennsylvania or, where the Agreement is for purchase of goods manufactured outside of Pennsylvania, the facilities at which such goods are actually produced.
- c. Compliance with the State Contractor Responsibility Program: The Developer certifies that it is not currently under suspension or debarment by the Commonwealth, any other state or the federal government, and if the Developer cannot so certify, then it agrees to submit along with the bid/proposal, a written explanation of why such certification cannot be made.

If under this Agreement, the Developer employs or enters into any subcontracts with subcontractors/individuals who are currently suspended or debarred by the Commonwealth or the federal government, or who become suspended or

debarred by the Commonwealth or federal government during the term of this Agreement or any extensions or renewals thereof, the Department shall have the right to require the Developer to terminate such subcontracts or employment.

The Developer agrees to reimburse the Commonwealth for the reasonable costs of investigation incurred by the Office of the Inspector General for investigations of the Developer's compliance with the terms of this Agreement or any other Agreement between the Developer and the Commonwealth which result in the suspension or debarment of the Developer. Such costs shall include, but not be limited to, salaries of investigators, including overtime; travel and lodging expenses; and expert witness and documentary fees. The Developer shall not be responsible for investigative costs for investigations which do not result in the Developer's suspension or debarment.

The Developer may obtain the current list of suspended and debarred contractors by contacting the:

Department of General Services
Office of Chief Counsel
603 North Office Building
Harrisburg, Pennsylvania 17125
Telephone Number: (717) 783-6472
FAX Number: (717) 787-9138

- d. Compliance with the Offset Provision for Commonwealth Contracts: The Developer agrees that the Commonwealth may set off the amount of any state tax liability or other debt of the Developer or its subsidiaries that is owed to the Commonwealth and is not being contested on appeal, against any payments due the Developer under this or any other Agreement with the Commonwealth.

e. Compliance with The Americans with Disabilities Act: Pursuant to federal regulations promulgated under the Grantee of The Americans With Disabilities Act, 28 C.F.R. 35.101 et seq., the Developer understands and agrees that no individual with a disability shall, on the basis of the disability, be excluded from participation in this Agreement or from activities provided for under this Agreement. As a condition of accepting and executing this Agreement, the Developer agrees to comply with the General Prohibitions Against Discrimination, 28 C.F.R. 35.130, and all other regulations promulgated under Title II of The Americans With Disabilities Act which are applicable to the benefits, services, programs, and activities provided by the Commonwealth through contracts with outside contractors.

The Developer shall be responsible for and agrees to indemnify and hold harmless the Commonwealth from all losses, damages, expenses, claims, demands, suits, and actions brought by any party against the Commonwealth as a result of the Developer's failure to comply with the provisions of the above paragraph.

f. Reimbursement for Travel and Per Diem: Reimbursement to the Developer for any travel, lodging or meals under this Agreement shall be at or below state rates, unless the Developer has higher rates which have been approved by its officers/officials, and published prior to entering into contract negotiations with the Commonwealth. Documentation in support of travel and per diem will be the same as required of state employees. Higher rates must be supported by a copy of the minutes or other official documents, and submitted to the Department.

g. Prohibition of Sexual Harassment: The Developer must have a written sexual harassment policy which must be conspicuously posted.

h. Compliance with Anti-Pollution Regulations: The Developer and its subcontractors agree that in the performance of their obligations under this Agreement they shall minimize pollution and shall strictly comply with all applicable environmental laws and regulations.

i. Contractor Integrity Provisions:

i. Definitions:

Confidential Information means information that is not public knowledge or available to the public on request, disclosure of which would give an unfair, unethical or illegal advantage to another desiring to contract with the Commonwealth.

Consent means written permission signed by a duly authorized officer or employee of the Commonwealth, provided that where the material facts have been disclosed in writing by pre-qualification, bid, proposal or contractual terms, the Commonwealth shall be deemed to have consented by virtue of execution of this Agreement.

Developer means the individual or entity that has entered into this Agreement with the Grantee, including directors, officers, partners, managers, key employees and owners of more than a Five Percent (5%) interest.

Financial Interest means ownership of more than a Five Percent (5%) interest in any business; or Holding a position as an officer, director, trustee, partner, employee, or the like, or holding any position of management.

Gratuity means any payment of more than nominal monetary value in the form of cash, travel,

entertainment, gifts, meals, lodging, loans, subscriptions, advances, deposits of money, services, employment or contracts of any kind.

- ii. The Developer shall maintain the highest standards of integrity in the performance of this Agreement and shall take no action in violation of state or federal laws, regulations or other requirements that govern contracting with the Commonwealth.
- iii. The Developer shall not disclose to others any confidential information gained by virtue of this Agreement.
- iv. The Developer shall not, in connection with this or any other Agreement with the Commonwealth, directly or indirectly offer, confer or agree to confer any pecuniary benefit on anyone as consideration for the decision, opinion, recommendation, vote, other exercise of discretion or violation of a known legal duty by any officer or employee of the Commonwealth.
- v. The Developer shall not, in connection with this or any other Agreement with the Commonwealth, directly or indirectly offer, give, or agree or promise to give to anyone any gratuity for the benefit of, or at the direction or request of, any officer or employee of the Commonwealth.
- vi. Except with the consent of the Commonwealth, neither the Developer nor anyone in privity with him shall accept or agree to accept from, or give or agree to give to, any person, any gratuity from any person in connection with the performance of work under this Agreement except as provided therein.

- vii. Except with the consent of the Commonwealth, the Developer shall not have a financial interest in any other Developer, subcontractor or supplier providing services, labor or material on this project.
- viii. The Developer upon being informed that any violation of these provisions has occurred or may occur, shall immediately notify the Commonwealth in writing.
- ix. The Developer by execution of this Agreement and by the submission of any bills or invoices for payment pursuant thereto, certifies and represents that it has not violated any of these provisions.
- x. The Developer, upon the inquiry or request of the Inspector General of the Commonwealth or any of that official's agents or representatives, shall provide or, if appropriate, make promptly available for inspection and copying, any information of any type or form deemed relevant by the Inspector General to the Developer's integrity or responsibility as those terms are defined by the Commonwealth's statutes, regulations or management directives. Such information may include, but shall not be limited to, the Developer's business and financial records, documents or files of any type or form which refer to or concern this Agreement. Such information shall be retained by the Developer for a period of three (3) years beyond the termination of the Agreement unless otherwise provided by law.
- xi. For violation of any of the above provisions, the Commonwealth may terminate this and any other Agreement with the Developer, claim liquidated damages in an amount equal to the value of anything received in breach of these

provisions, claim damages for all expenses incurred in obtaining another Developer to complete performance hereunder, and debar and suspend the Developer from doing business with the Commonwealth. These rights and remedies are cumulative, and the use or nonuse of any one shall not preclude the use of all or any other. These rights and remedies are in addition to those the Commonwealth may have under law, statute, regulation or otherwise.

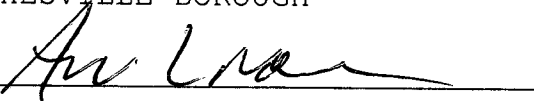
17. The Developer agrees to comply with the RACP terms and conditions of the Grant Agreement and the Redevelopment Assistance Capital Program.

18. All terms and conditions of this Agreement shall terminate thirty (30) days after the final payment has been issued for activities provided.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first mentioned above.

GRANTEE:

HUGHESVILLE BOROUGH

By: 

DEVELOPER:

EAST LYCOMING SCHOOL DISTRICT

By: _____

LYCOMING CAREER TECHNICAL CENTER

By: _____

"Careers Start Here"
Lycomingcareer
and technology center

Nathan C. Minium
Executive Director
Dr. Craig Skaluba
Superintendent of Record

March 23, 2026

Dear Participating School Board Member:

The resolution for the Lycoming Career & Technology Center's 2026-2027 Proposed General Fund Budget was approved by the Joint Operating Committee on March 19, 2026.

The 2026-2027 proposed budget represents a sincere effort of the Joint Operating Committee and the Administrative Staff to provide a quality program of Career & Technical Education, and to demonstrate fiscal responsibility in an era of constrained resources. The administrative staff continues to utilize Federal and state grants, along with industry donations to help offset operating costs and lower the member district share.

The 2026-2027 proposed budget priorities include our continued focus on industry certification and technical standards; staff development; equipment acquisitions; and integration of technology in instruction.

An Executive Summary is provided to explain the major expenditures for each major budget category. If you desire further clarification, please do not hesitate to contact me at 570-584-2300 ext. 5101.

On behalf of the students and the staff of LycoCTC, I respectfully request your support of the proposed 2026-2027 general fund budget.

Sincerely,

LYCOMING CAREER & TECHNOLOGY CENTER



Nathan C. Minium
Executive Director

cc: Accounting Services

NCM/plk

RESOLUTION

LYCOMING CAREER & TECHNOLOGY CENTER BUDGET

Article 16 - **Annual Budget Adoption**, Articles of Agreement for Establishment of the Lycoming Career and Technology Center requires, "All operations of the school shall be within the limits of the budget adopted by the Area Board in accordance with Section 687 of the Public-School Code of 1949 and Section 1850.1 (c) of Act 579 aforesaid. Approval of each budget shall require an affirmative vote of two-thirds of the participating school districts and a majority vote of all the school directors of all participating school districts. The vote of all the school districts may be by a mail ballot."

At a meeting on _____, 2026, by a vote of _____ to _____, with _____ abstaining and _____ absent, as recorded in the minutes, the Board of Directors of the _____ School District, a participating district of the Lycoming Career and Technology Center, approved _____ or disapproved _____ (Check One) the budget of the Lycoming Career and Technology Center for the fiscal year July 1, 2026 to June 30, 2027.

President

Attest:

Secretary

Instructions: Each member district will file one copy of this form with the Lycoming Career and Technology Center Office, 293 Cemetery Street, Hughesville, PA 17737 and it shall be made part of the Lycoming Career and Technology Center budget file to confirm compliance with the approved Articles of Agreement.

Lycoming Career and Technology Center Budget Transmittal

To: Mr. Nathan Minium, Executive Director
Dr. Craig Skaluba, Superintendent of Record
From: Heather Burke, Business Services
Date: March 2, 2026
Subject: 2026-2027 Budget Transmittal

This memo is written to support the attached 2026-2027 Budget Documents for the Lycoming Career and Technology Center.

With the presentation of this budget, each of our participating districts is presented with many significant budget challenges. These challenges may ultimately result in further LycoCTC budget adjustments, particularly, as the state budget for 2026-2027 is discussed in Harrisburg and the state.

With this background, the 2026-2027 Lycoming Career and Technology Center budget is based on the following factors:

- The 2025-2026 final budget was based on 325 students. The 2026-2027 student count for budget purposes has been established at 350 since current enrollment has increased to 351 as of January 2026. The 2026-2027 student count for budget purposes will be adjusted to the 2026-2027 actual enrollment numbers as of September 15, 2026 for each school district. Any surpluses will be used to cover expenses associated with interim financing interest costs related to Phase 1 components (Welding Addition; Diesel Addition; Culinary Expansion; Early Childhood Expansion) in addition to architect fees, engineering fees, construction management fees, consulting fees, matching grant fund requirements, and actual construction costs associated with Phase 2 components (Automotive Addition; Administration Office Renovations) and Phase 3 components (Nursing Renovations; Criminal Justice Renovations) of the building project yet to be completed based on the success of LycoCTC's future grant applications and the success of LycoCTC's Capital Campaign.
- Professional salaries are based on the 2026-2027 salary schedule that is part of the current professional contract.
- Support and administrative salaries are budgeted at current levels plus 3% pending JOC discussion with the Executive Director and Superintendent of Record.
- Health insurance costs as approved by the Lycoming County Insurance Consortium are reflected in the budget-there is a 9.9% final increase for 2026-2027. Employee contributions for the PPO plan is 18% and the QCHDP plan is 7%
- The Pennsylvania School Employees Retirement System rate is budgeted at 33.59%.
- The Automotive Program is budgeted at 3 sessions with 1 instructor and a technical aide.
- The Culinary Program is budgeted at 3 sessions.
- The Building Construction Program is budgeted at 3 sessions.
- The Criminal Justice Program is budgeted at 3 sessions.
- The Health Careers Program is budgeted at 6 sessions and includes 2 instructors.
- The Early Childhood Program is budgeted at 3 sessions.
- The Computer Systems Program is budgeted at 2 sessions.
- The Welding Program is budgeted at 3 sessions.
- The Diesel Program is budgeted at 3 session.
- Capital Project Reserve allocation of \$36,000 (\$6,000/district) is included in the transfers' section of the budget.

If you should have any questions, please feel free to contact me. Thank you!

- **Professional Services**
 - Business Services Agreement with the East Lycoming SD for business office services is included
 - Technology Services Agreement with the East Lycoming SD for technology support services is included
 - Nursing Services with the East Lycoming SD for nursing support services is included

- **Professional Services-Consultant Assessment Fee**
 - Up to \$30,000 per district, if additional awards are received

- **Purchased Property Services**
 - Rental of Facilities
 - Based on new lease agreement \$4.49 per square foot

- **Other Purchased Services, Supplies, Equipment, and Dues/Fees**
 - Additional Counselor through grant funding

- **Transfer to Capital Project Reserve**
 - Yearly districts' contribution of \$36,000 is included as a budgeted line item

- **Cost per Student**
 - 2025-2026 September Final: 357 students @ \$6,213
 - 2026-2027 Proposed Budget:
 - 350 member students @ \$6,425

Lycoming Career & Technology Center 2026-27 School Year Cost Per Student

	Cost Per Student Budget Estimate 350 Students	2025-26 Budget 325 Students
Expenses	2,988,061.00	2,735,820.00
Revenue	739,337.00	716,610.00
<hr/>		
Total	2,248,724.00	2,019,210.00
Students	350	325
<hr/>		
Total	6,424.93	6,212.95

2025-26 School Year - Final Billing 357 Students at \$6,212.95

2024-25 School Year - Final Billing 335 Students at \$5,235.55

2023-24 School Year - Final Billing 316 Students at \$5,450.53

2022-23 School Year - Final Billing 316 Students at \$5,666.65

2021-22 School Year - Final Billing 306 Students at \$5,402.78

2020-21 School Year - Final Billing 300 Students at \$5,429.49

Revenue Code & Description	Budget 2025-26	Budget 2026-27	Variance
6510 Interest	\$28,000.00	\$28,000.00	0.00
6920 Donations	\$0.00	\$0.00	0.00
6946 Receipts from Mem Dist - Capital Proj.	\$36,000.00	\$36,000.00	0.00
6946 Receipts from Mem Dist - Capital Lease	\$0.00	\$0.00	0.00
6946 Receipts from Member Dist - Additional	\$0.00	\$0.00	0.00
6946 Receipts from Non-Member Districts	\$0.00	\$0.00	0.00
6990 Miscellaneous	\$0.00	\$0.00	0.00
6991 Refund of Prior Yr Exp	\$0.00	\$0.00	0.00
7220 Vocational Subsidy	\$300,000.00	\$300,000.00	0.00
7220 Equipment Grants - Current	\$0.00	\$0.00	0.00
7220 Equipment Grants - Prior	\$0.00	\$0.00	0.00
7362 PCCD Grants	\$70,000.00	\$70,000.00	0.00
7810 Social Security	\$39,542.00	\$41,764.00	2,222.00
7820 Retirement	\$175,694.00	\$183,373.00	7,679.00
8521 Perkins Vocational Subsidy - Current	\$67,374.00	\$80,200.00	12,826.00
8521 Perkins Vocational Subsidy - Prior	\$0.00	\$0.00	0.00
9900 Fund Balance	\$0.00	\$0.00	0.00
	\$716,610.00	\$739,337.00	22,727.00

Expenditure Code & Description	2024-25 Budget	2024-25 Actual Unaudited	2025-26 Budget	2026-27 Budget	Variance	Increase	%
1340 Hospitality							
121 Salary - Teacher	\$61,580.00	\$63,729.94	\$64,351.00	\$51,776.00	(\$12,575.00)		
121 Salary - Flex Period	\$9,600.00	\$9,600.00	\$10,400.00	\$10,100.00	(\$300.00)		
123 Salary - Additional Hours	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
191 Salary - Aides	\$0.00	\$17,569.27	\$0.00	\$0.00	\$0.00		
271 Medical	\$26,042.00	\$25,742.28	\$27,487.00	\$30,284.00	\$2,797.00		
212 Dental	\$1,200.00	\$1,131.24	\$1,200.00	\$1,200.00	\$0.00		
213 Life Insurance	\$75.00	\$0.00	\$75.00	\$75.00	\$0.00		
214 Income Protection	\$123.00	\$0.00	\$129.00	\$104.00	(\$25.00)		
220 Social Security (7.65%)	\$5,445.00	\$6,522.03	\$5,719.00	\$4,734.00	(\$985.00)		
230 Retirement (33.59%)	\$24,130.00	\$30,800.95	\$25,415.00	\$20,785.00	(\$4,630.00)		
240 Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
250 Unemployment	\$214.00	\$103.12	\$224.00	\$185.00	(\$39.00)		
260 Workers Compensation	\$353.00	\$0.00	\$370.00	\$306.00	(\$64.00)		
329- Staff Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
430 Repair & Maintenance of Equipment	\$2,000.00	\$2,173.34	\$2,000.00	\$2,000.00	\$0.00		
441 Rental Land & Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
580 Travel	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00		
610 Supplies	\$60,470.00	\$66,342.54	\$60,470.00	\$63,000.00	\$2,530.00		
650 Tech Supplies/Software	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
621 Propane	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00		
752/762 Capitalized Equipment	\$0.00	\$28,543.23	\$0.00	\$0.00	\$0.00		
810 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$192,482.00	\$252,257.94	\$199,090.00	\$185,799.00	(\$13,291.00)	(\$13,291.00)	-6.68%
1341 Child Care							
121 Salary - Teacher	\$69,870.00	\$70,669.98	\$73,014.00	\$73,308.00	\$294.00		
121 Salary - Flex Period	\$9,600.00	\$9,600.00	\$10,400.00	\$10,100.00	(\$300.00)		
271 Medical	\$10,629.00	\$10,629.44	\$11,219.00	\$12,366.00	\$1,147.00		
212 Dental	\$540.00	\$491.76	\$540.00	\$540.00	\$0.00		
213 Life Insurance	\$75.00	\$0.00	\$75.00	\$75.00	\$0.00		
214 Income Protection	\$140.00	\$0.00	\$144.00	\$144.00	\$0.00		
220 Social Security (7.65%)	\$6,079.00	\$5,968.13	\$6,382.00	\$6,381.00	(\$1.00)		
230 Retirement (33.59%)	\$26,940.00	\$27,211.59	\$28,288.00	\$28,017.00	(\$271.00)		
240 Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
250 Unemployment	\$210.00	\$103.12	\$219.00	\$220.00	\$1.00		
260 Workers Compensation	\$346.00	\$0.00	\$381.00	\$363.00	\$2.00		
329 Staff Development	\$0.00	\$338.00	\$0.00	\$0.00	\$0.00		
430 Repair & Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
441 Rental Land & Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
549 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
580 Travel	\$750.00	\$84.42	\$750.00	\$750.00	\$0.00		
610 Supplies	\$6,000.00	\$6,963.82	\$6,000.00	\$6,000.00	\$0.00		
640 Books & Periodicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
750 Equipment - New	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
810 Dues and Fees	\$500.00	(\$15.00)	\$530.00	\$500.00	\$0.00		
Subtotal	\$131,679.00	\$132,045.26	\$137,892.00	\$138,764.00	\$872.00	\$872.00	0.63%
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Expenditure Code & Description	2024-25 Budget	2024-25 Actual Unaudited	2025-26 Budget	2026-27 Budget	Variance	Increase	%
1373 Computer Engineering Technology							
121 Salary - Teacher	\$46,183.00	\$46,820.94	\$49,343.00	\$54,096.00	\$4,753.00		
271 Medical	\$10,629.00	\$10,629.44	\$11,219.00	\$12,366.00	\$1,147.00		
212 Dental	\$540.00	\$371.64	\$540.00	\$540.00	\$0.00		
213 Life Insurance	\$75.00	\$0.00	\$75.00	\$75.00	\$0.00		
214 Income Protection	\$92.00	\$0.00	\$99.00	\$108.00	\$9.00		
220 Social Security (7.65%)	\$3,533.00	\$3,400.22	\$3,775.00	\$4,138.00	\$363.00		
230 Retirement (33.59%)	\$15,656.00	\$15,872.33	\$16,777.00	\$18,171.00	\$1,394.00		
240 Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
250 Unemployment	\$139.00	\$103.12	\$148.00	\$162.00	\$14.00		
260 Workers Compensation	\$229.00	\$0.00	\$244.00	\$268.00	\$24.00		
329 Staff Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
430 Repair & Maintenance of Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
441 Rental of Land & Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
580 Travel	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00		
610 Supplies	\$8,000.00	\$6,971.33	\$8,000.00	\$8,000.00	\$0.00		
640 Books and Periodicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
650 Tech Supplies/Software	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
756 Technology Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
810 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$85,326.00	\$84,169.02	\$90,470.00	\$98,174.00	\$7,704.00	\$7,704.00	8.52%
1382 Building Construction							
121 Salary - Teacher	\$46,183.00	\$45,444.54	\$48,261.00	\$54,096.00	\$5,835.00		
121 Salary - Flex or Mid-Session	\$9,600.00	\$9,600.00	\$10,400.00	\$10,100.00	(\$300.00)		
191 Salary - Shop Assistant	\$18,077.00	\$17,115.72	\$18,619.00	\$19,173.00	\$554.00		
271 Medical Insurance	\$10,629.00	\$10,629.44	\$11,219.00	\$12,366.00	\$1,147.00		
212 Dental Insurance	\$0.00	\$371.34	\$0.00	\$0.00	\$0.00		
213 Life Insurance	\$75.00	\$0.00	\$75.00	\$75.00	\$0.00		
214 Income Protection	\$92.00	\$0.00	\$97.00	\$108.00	\$11.00		
220 Social Security (7.65%)	\$5,650.00	\$5,338.36	\$5,912.00	\$6,378.00	\$466.00		
230 Retirement (33.59%)	\$25,038.00	\$24,462.44	\$26,275.00	\$28,004.00	\$1,729.00		
240 Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
250 Unemployment	\$222.00	\$103.12	\$232.00	\$250.00	\$18.00		
260 Workers Compensation	\$366.00	\$0.00	\$382.00	\$413.00	\$31.00		
329 Staff Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
430 Equipment Repair	\$500.00	\$950.00	\$500.00	\$500.00	\$0.00		
441 Rental of Land & Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
442 Rental of Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
580 Travel	\$250.00	\$0.00	\$250.00	\$250.00	\$0.00		
610 Supplies	\$12,000.00	\$14,000.63	\$12,000.00	\$15,000.00	\$3,000.00		
640 Books and Periodicals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
650 Tech Supplies/Software		\$4,303.00			\$0.00		
752/762 Equipment -	\$0.00	\$39,330.31	\$0.00	\$0.00	\$0.00		
810 Dues & Fees	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$128,682.00	\$171,659.50	\$134,222.00	\$146,713.00	\$12,491.00	\$12,491.00	9.31%
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Expenditure Code & Description	2024-25 Budget	2024-25 Actual Unaudited	2025-26 Budget	2026-27 Budget	Variance	Increase	%
1383 Diesel							
121 Salary - Teacher	\$0.00	\$0.00	\$0.00	\$52,863.00	\$52,863.00		
121 - Flex or Mid-Session	\$0.00	\$0.00	\$0.00	\$10,100.00	\$10,100.00		
191 - Shop Assistant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
271 Medical	\$0.00	\$0.00	\$0.00	\$28,284.00	\$28,284.00		
212 Dental	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00		
213 Life Insurance	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00		
214 Income Protection	\$0.00	\$0.00	\$0.00	\$106.00	\$106.00		
220 Social Security (7.65%)	\$0.00	\$0.00	\$0.00	\$4,817.00	\$4,817.00		
230 Retirement (33.59%)	\$0.00	\$0.00	\$0.00	\$21,150.00	\$21,150.00		
240 Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
250 Unemployment	\$0.00	\$0.00	\$0.00	\$189.00	\$189.00		
260 Workers Compensation	\$0.00	\$0.00	\$0.00	\$312.00	\$312.00		
329 Staff Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
432 Repairs & Maintenance	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00		
441 Rental of Land & Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
442 Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
580 Travel	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00		
610 Supplies	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00		
640 Books & Periodicals	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00		
752/762 Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
810 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
870 Donated Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$0.00	\$0.00	\$0.00	\$144,096.00	\$144,096.00	\$144,096.00	
1384 Welding							
121 Salary - Teacher	\$0.00	\$0.00	\$0.00	\$67,255.00	\$67,255.00		
121 - Flex or Mid-Session	\$0.00	\$0.00	\$0.00	\$10,100.00	\$10,100.00		
191 - Shop Assistant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
271 Medical	\$0.00	\$0.00	\$0.00	\$30,284.00	\$30,284.00		
212 Dental	\$0.00	\$0.00	\$0.00	\$1,200.00	\$1,200.00		
213 Life Insurance	\$0.00	\$0.00	\$0.00	\$75.00	\$75.00		
214 Income Protection	\$0.00	\$0.00	\$0.00	\$135.00	\$135.00		
220 Social Security (7.65%)	\$0.00	\$0.00	\$0.00	\$5,918.00	\$5,918.00		
230 Retirement (33.59%)	\$0.00	\$0.00	\$0.00	\$25,984.00	\$25,984.00		
240 Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
250 Unemployment	\$0.00	\$0.00	\$0.00	\$232.00	\$232.00		
260 Workers Compensation	\$0.00	\$0.00	\$0.00	\$383.00	\$383.00		
329 Staff Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
432 Repairs & Maintenance	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00		
441 Rental of Land & Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
442 Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
580 Travel	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00		
610 Supplies	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00		
640 Books & Periodicals	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00		
752/762 Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
810 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
870 Donated Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$0.00	\$0.00	\$0.00	\$166,566.00	\$166,566.00	\$166,566.00	
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Expenditure Code & Description	2024-25 Budget	2024-25 Actual Unaudited	2025-26 Budget	2026-27 Budget	Variance	Increase	%
1385 Transportation							
121 Salary - Teacher (2)	\$119,304.00	\$43,368.13	\$111,269.00	\$64,895.00	(\$46,374.00)		
121 - Flex or Mid-Session	\$19,200.00	\$19,200.00	\$20,800.00	\$10,100.00	(\$10,700.00)		
191 - Shop Assistant	\$19,245.00	\$21,097.13	\$19,824.00	\$20,414.00	\$590.00		
271 Medical	\$32,313.00	\$27,649.28	\$48,865.00	\$25,226.00	(\$23,639.00)		
212 Dental	\$1,740.00	\$1,982.76	\$1,740.00	\$1,200.00	(\$540.00)		
213 Life Insurance	\$150.00	\$0.00	\$150.00	\$75.00	(\$75.00)		
214 Income Protection	\$239.00	\$0.00	\$223.00	\$130.00	(\$93.00)		
220 Social Security (7.65%)	\$12,068.00	\$6,015.09	\$11,620.00	\$8,071.00	(\$3,549.00)		
230 Retirement (33.59%)	\$53,477.00	\$33,580.25	\$51,644.00	\$35,440.00	(\$16,204.00)		
240 Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
250 Unemployment	\$474.00	\$103.12	\$455.00	\$317.00	(\$138.00)		
260 Workers Compensation	\$780.00	\$0.00	\$752.00	\$522.00	(\$230.00)		
329 Staff Development	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
432 Repairs & Maintenance	\$2,500.00	\$4,118.50	\$2,500.00	\$2,500.00	\$0.00		
441 Rental of Land & Buildings	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
442 Equipment Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
580 Travel	\$500.00	\$115.00	\$500.00	\$500.00	\$0.00		
610 Supplies	\$33,000.00	\$36,131.52	\$33,000.00	\$35,000.00	\$2,000.00		
640 Books & Periodicals	\$2,000.00	\$624.00	\$2,000.00	\$2,000.00	\$0.00		
752/762 Equipment	\$0.00	\$7,698.65	\$0.00	\$0.00	\$0.00		
810 Dues & Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
870 Donated Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$296,990.00	\$201,683.43	\$305,342.00	\$206,390.00	(\$98,952.00)	(\$98,952.00)	-32.41%
1390 Criminal Justice							
121 Salary - Teacher	\$46,183.00	\$46,921.48	\$48,261.00	\$52,683.00	\$4,422.00		
121 Flex or Mid-Session	\$0.00	\$0.00	\$0.00	\$10,100.00	\$10,100.00		
271 Medical Insurance	\$26,042.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00		
212 Dental Insurance	\$1,200.00	\$1,131.24	\$1,200.00	\$1,200.00	\$0.00		
213 Life Insurance	\$75.00	\$0.00	\$75.00	\$75.00	\$0.00		
214 Income Protection	\$92.00	\$0.00	\$97.00	\$105.00	\$8.00		
220 Social Security (7.65%)	\$3,533.00	\$3,580.31	\$3,692.00	\$4,803.00	\$1,111.00		
230 Retirement (33.59%)	\$15,656.00	\$15,906.48	\$16,409.00	\$21,089.00	\$4,680.00		
240 Tuition	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
250 Unemployment	\$139.00	\$103.13	\$145.00	\$188.00	\$43.00		
260 Workers Compensation	\$229.00	\$0.00	\$239.00	\$311.00	\$72.00		
329 Staff Development	\$0.00	\$988.00	\$0.00	\$0.00	\$0.00		
430 Equipment Repair & Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
441 Rental of Land & Buildings (ELSD)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
566 Tuition to Comm College	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
580 Travel	\$250.00	\$969.91	\$250.00	\$250.00	\$0.00		
610 Supplies	\$4,000.00	\$110.48	\$4,000.00	\$4,000.00	\$0.00		
640 Books & Periodicals	\$1,300.00	\$0.00	\$500.00	\$500.00	\$0.00		
752 Capitalized Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
810 Dues & Fees	\$0.00	\$105.00	\$0.00	\$0.00	\$0.00		
890 Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$98,699.00	\$69,816.03	\$76,858.00	\$87,304.00	\$20,436.00	\$20,436.00	26.59%
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Expenditure Code & Description	2024-25 Budget	2024-25 Actual Unaudited	2025-26 Budget	2026-27 Budget	Variance	Increase	%
1391 Other Support							
191 Salary - Aides	\$54,231.00	\$0.00	\$37,238.00	\$29,748.00	(\$7,490.00)		
220 Social Security (7.65%)	\$4,149.00	\$0.00	\$2,848.00	\$2,276.00	(\$572.00)		
230 Retirement (33.93%)	\$18,384.00	\$0.00	\$12,660.00	\$9,992.00	(\$2,668.00)		
250 Unemployment	\$162.00	\$0.00	\$112.00	\$90.00	(\$22.00)		
260 Workers Compensation	\$267.00	\$0.00	\$184.00	\$147.00	(\$37.00)		
Subtotal	\$77,193.00	\$0.00	\$53,042.00	\$42,253.00	(\$10,789.00)		
					\$0.00		
1395 Skills USA Supplies		\$182.40			\$0.00		
1396 PCCD Cares Supplies		\$1,035.90			\$0.00		
1300 SubTotal	\$1,392,712.00	\$1,318,509.36	\$1,370,432.00	\$1,648,680.00	\$278,248.00	\$278,248.00	20.30%
1699 Adult Education							
121 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
220 Social Security (7.65%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
230 Retirement (33.59%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
540 Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
580 Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
1600 SubTotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
1000 SubTotal	\$1,392,712.00	\$1,318,509.36	\$1,370,432.00	\$1,648,680.00	\$278,248.00	\$278,248.00	20.30%
2120 Support Services - Guidance Services							
121 Salary	\$0.00		\$0.00	\$0.00	\$0.00		
200 Other Benefits	\$0.00		\$0.00	\$0.00	\$0.00		
220 Social Security (7.65%)	\$0.00		\$0.00	\$0.00	\$0.00		
230 Retirement (33.59%)	\$0.00		\$0.00	\$0.00	\$0.00		
330 Purchased Professional Services	\$108,957.00		\$110,126.00	\$0.00	(\$110,126.00)		
610 Supplies	\$0.00	\$384.99					
Subtotal	\$108,957.00	\$384.99	\$110,126.00	\$0.00	(\$110,126.00)	(\$110,126.00)	-100.00%
2190 Support Services - Other Pupil Pers Svcs							
122 Substitutes							
220 Social Security (7.65%)							
330 Purchased Professional Services		\$68,750.00		\$126,926.00	\$126,926.00		
580 Travel	\$0.00		\$0.00	\$0.00	\$0.00		
610 Supplies		\$3,966.77					
626 Gasoline		\$377.72					
752 Capitalized Equipment		\$960.15			\$0.00		
Subtotal	\$0.00	\$74,054.64	\$0.00	\$126,926.00	\$126,926.00	\$126,926.00	
2100 SubTotal	\$108,957.00	\$74,439.63	\$110,126.00	\$126,926.00	\$16,800.00	\$16,800.00	15.26%
			11				

Expenditure Code & Description	2024-25 Budget	2024-25 Actual Unaudited	2025-26 Budget	2026-27 Budget	Variance	Increase	%
2290 Support Services - Instructional Staff							
122 Substitutes	\$12,000.00	\$134,542.29	\$29,500.00	\$35,400.00	\$5,900.00		
220 Social Security (7.65%)	\$918.00	\$10,212.90	\$2,257.00	\$2,708.00	\$451.00		
230 Retirement (33.59%)	\$4,068.00	\$30,853.06	\$10,030.00	\$11,891.00	\$1,861.00		
271 Medical Insurance	\$0.00	\$10,826.65	\$0.00	\$0.00	\$0.00		
250 Unemployment	\$36.00	\$0.00	\$89.00	\$106.00	\$17.00		
260 Workers Compensation	\$59.00	\$0.00	\$146.00	\$175.00	\$29.00		
300 Purchased Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
500 Other Purchased Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
580 Travel	\$5,000.00	\$0.00	\$500.00	\$500.00	\$0.00		
Subtotal	\$22,081.00	\$186,434.90	\$42,522.00	\$50,780.00	\$8,258.00	\$8,258.00	19.42%
2260 Support Services - Instruction & Curr Dev							
121 Salaries	\$0.00		\$0.00	\$0.00	\$0.00		
220 Social Security (7.65%)	\$0.00		\$0.00	\$0.00	\$0.00		
230 Retirement (33.59%)	\$0.00		\$0.00	\$0.00	\$0.00		
580 Travel	\$0.00		\$0.00	\$0.00	\$0.00		
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2271 Support Services - Staff Development Instructional							
121 Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
220 Social Security (7.65%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
230 Retirement (33.59%)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
240 Tuition	\$20,000.00	\$18,946.00	\$20,000.00	\$30,000.00	\$10,000.00		
250 Unemployment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
260 Workers Compensation	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
324/360 Professional Development	\$250.00	\$27,593.26	\$250.00	\$250.00	\$0.00		
580 Travel	\$727.00	\$0.00	\$250.00	\$250.00	\$0.00		
Subtotal	\$20,977.00	\$46,539.26	\$20,500.00	\$30,500.00	\$10,000.00	\$10,000.00	48.78%
2200 SubTotal	\$43,058.00	\$232,974.16	\$63,022.00	\$81,280.00	\$18,258.00	\$18,258.00	28.97%
2310 Board Services							
111 Superintendent of Record	\$7,750.00	\$7,750.00	\$7,750.00	\$7,750.00	\$0.00		
119 Stipends (4@\$5,000)				\$20,000.00	\$20,000.00		
220 Social Security (7.65%)	\$593.00	\$592.88	\$593.00	\$2,506.00	\$1,913.00		
230 Retirement (33.59%)	\$2,627.00	\$2,627.26	\$2,635.00	\$11,001.00	\$8,366.00		
250 Unemployment	\$23.00	\$0.00	\$23.00	\$98.00	\$75.00		
260 Workers Compensation	\$38.00	\$0.00	\$38.00	\$162.00	\$124.00		
330 Professional Svcs	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00		
525 Bonding Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$12,031.00	\$10,970.14	\$12,039.00	\$42,517.00	\$30,478.00	\$30,478.00	253.16%
2320 Board Treasurer Services							
525 Bonding Insurance	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00		
Subtotal	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00	\$0.00	0.00%
2350 Legal Services							
330 Legal Services	\$5,000.00	\$7,248.14	\$5,000.00	\$5,000.00	\$0.00		
Subtotal	\$5,000.00	\$7,248.14	\$5,000.00	\$5,000.00	\$0.00	\$0.00	0.00%
			12				

Expenditure Code & Description	2024-25 Budget	2024-25 Actual Unaudited	2025-26 Budget	2026-27 Budget	Variance	Increase	%
2360 Office of the Director							
111 Salaries	\$113,644.00	\$62,564.66	\$119,628.00	\$133,900.00	\$14,272.00		
111 Dean of Students	\$750.00	\$750.00	\$900.00	\$900.00	\$0.00		
151 Salary/Executive Secretary	\$38,570.00	\$35,711.63	\$40,499.00	\$41,713.00	\$1,214.00		
151 Salary/Board Secretary	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00		
151 Salary/Secretary	\$20,085.00	\$20,085.00	\$20,688.00	\$21,303.00	\$615.00		
151 Salary Adjustment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
271 Medical Insurance	\$30,751.00	\$20,777.25	\$33,057.00	\$35,916.00	\$2,859.00		
212 Dental Insurance	\$1,740.00	\$1,623.00	\$1,740.00	\$1,740.00	\$0.00		
213 Life Insurance	\$331.00	\$0.00	\$344.00	\$376.00	\$32.00		
214 Income Protection	\$217.00	\$0.00	\$225.00	\$227.00	\$2.00		
220 Social Security (7.65%)	\$13,469.00	\$9,095.16	\$14,132.00	\$15,363.00	\$1,231.00		
230 Retirement (33.59%)	\$59,680.00	\$38,488.48	\$62,804.00	\$67,454.00	\$4,650.00		
240 Tuition Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
250 Unemployment Compensation	\$528.00	\$103.13	\$554.00	\$603.00	\$49.00		
260 Workers Compensation	\$872.00	\$6,862.00	\$913.00	\$993.00	\$80.00		
329 Workshops & Conferences/360 Staff Dev	\$2,500.00	\$4,972.96	\$500.00	\$500.00	\$0.00		
330 Professional Svcs	\$0.00	\$590.00	\$0.00	\$0.00	\$0.00		
432 Equipment Repairs	\$500.00	\$0.00	\$500.00	\$500.00	\$0.00		
442 Rental of Equipment	\$4,000.00	\$3,865.24	\$4,000.00	\$3,000.00	(\$1,000.00)		
523 General Property & Liability Insurance	\$32,351.00	\$35,690.00	\$32,351.00	\$44,041.00	\$11,690.00		
532 Communications & Postage	\$3,500.00	\$4,128.06	\$3,500.00	\$3,500.00	\$0.00		
549 Advertising	\$1,750.00	\$1,600.67	\$1,750.00	\$1,750.00	\$0.00		
580 Travel	\$4,000.00	\$3,640.25	\$2,000.00	\$2,000.00	\$0.00		
610 Supplies	\$23,000.00	\$14,168.85	\$23,000.00	\$23,000.00	\$0.00		
635 Meals/Refreshments	\$2,000.00	\$6,452.81	\$2,000.00	\$2,000.00	\$0.00		
640 Books & Periodicals	\$500.00	\$289.40	\$500.00	\$500.00	\$0.00		
756 Technology Equipment		\$0.00			\$0.00		
810 Dues & Fees	\$3,000.00	\$4,559.50	\$3,000.00	\$3,000.00	\$0.00		
840 Budgetary Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$360,738.00	\$279,018.05	\$371,585.00	\$407,279.00	\$35,694.00	\$35,694.00	9.61%
2380 Office of the Director (Principal duties 50%)							
111 Salaries		\$58,943.76					
220 Social Security (7.65%)		\$4,471.97					
230 Retirement (33.59%)		\$19,981.92					
271 Medical Insurance		\$9,916.33					
Subtotal	\$0.00	\$93,313.98	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2300 SubTotal	\$377,869.00	\$390,650.31	\$388,724.00	\$454,896.00	\$66,172.00	\$66,172.00	17.02%
2420 Nursing Services							
151 Salaries				\$29,250.00			
220 Social Security (7.65%)				\$2,238.00			
230 Retirement (33.59%)				\$9,825.00			
250 Unemployment Compensation				\$88.00			
260 Workers Compensation				\$145.00			
390 Purchased Prof Svcs (ELSD Nurse Svcs)	\$3,000.00	\$210.70	\$1,000.00	\$1,000.00	\$0.00		
610 Supplies		\$552.77					
2400 SubTotal	\$3,000.00	\$763.47	\$1,000.00	\$42,546.00	\$41,546.00	\$41,546.00	4154.60%
			13				

Expenditure Code & Description	2024-25 Budget	2024-25 Actual Unaudited	2025-26 Budget	2026-27 Budget	Variance	Increase	%
2516 Audit Services							
330 Audit	\$7,875.00	\$6,500.00	\$7,875.00	\$13,000.00	\$5,125.00		
Subtotal	\$7,875.00	\$6,500.00	\$7,875.00	\$13,000.00	\$5,125.00	\$5,125.00	65.08%
2519 Business Services							
330 Professional/340 Technical Services	\$150.00	\$1,390.07	\$150.00	\$150.00	\$0.00		
390 Purchased Prof Svcs (ELSD Business Svcs)	\$25,000.00	\$20,996.10	\$25,000.00	\$25,000.00	\$0.00		
441 Lease agreement with new facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
561 Subsidy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
591 Computer Service & Operations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
750 Computer Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
810 Dues & Fees	\$0.00	\$19,850.00					
890 Refund of Prior Year Excess Fund Balance	\$0.00		\$0.00	\$0.00	\$0.00		
Subtotal	\$25,150.00	\$42,236.17	\$25,150.00	\$25,150.00	\$0.00	\$0.00	0.00%
2620 Facilities & Maint.							
441 Lease agreement with new facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2660 Security Services							
610 Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2790 Transportation					\$0.00		
500 Travel Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2818 Technology Services							
330 Student Information System	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
390 Purchased Prof Svcs (ELSD Tech Svcs)	\$10,000.00	\$1,312.50	\$5,000.00	\$5,000.00	\$0.00		
438 Repairs and Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
618/650 Computer Supplies	\$30,000.00	\$30,893.44	\$30,000.00	\$30,000.00	\$0.00		
760 Equipment Replacement	\$0.00	\$1,037.23	\$0.00	\$0.00	\$0.00		
911 Computer Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$40,000.00	\$33,243.17	\$35,000.00	\$35,000.00	\$0.00	\$0.00	0.00%
2400, 2500, 2600 & 2800 SubTotal	\$76,025.00	\$82,742.81	\$69,025.00	\$115,696.00	\$46,671.00	\$46,671.00	67.61%
2000 SubTotal	\$605,909.00	\$780,806.31	\$630,897.00	\$778,798.00	\$147,901.00	\$147,901.00	23.44%
3210 Student Activities							
121 Salaries	\$2,400.00	\$0.00	\$2,700.00	\$2,700.00	\$0.00		
220 Social Security (7.65%)	\$183.00	\$0.00	\$207.00	\$207.00	\$0.00		
230 Retirement (33.59%)	\$813.00	\$0.00	\$918.00	\$906.00	(\$12.00)		
250 Unemployment	\$6.00	\$0.00	\$9.00	\$9.00	\$0.00		
260 Workers Compensation	\$12.00	\$0.00	\$12.00	\$12.00	\$0.00		
580 Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Subtotal	\$3,414.00	\$0.00	\$3,846.00	\$3,834.00	(\$12.00)	(\$12.00)	-0.31%
3000 SubTotal	\$3,414.00	\$0.00	\$3,846.00	\$3,834.00	(\$12.00)	(\$12.00)	-0.31%
			14				

Expenditure Code & Description	2024-25 Budget	2024-25 Actual Unaudited	2025-26 Budget	2026-27 Budget	Variance	Increase	%
4400 Architect/Engineering Services							
330 Professional Services	\$150,000.00	\$300,000.00	\$300,000.00	\$0.00	(\$300,000.00)		
Subtotal	\$150,000.00	\$300,000.00	\$300,000.00	\$0.00	(\$300,000.00)		
4600 Building Improvement							
450 Construction Services		\$6,738.57					
700 Equipment/Property Improvements		\$3,134.60			\$0.00		
Subtotal	\$0.00	\$9,873.17	\$0.00	\$0.00	\$0.00		
4000 SubTotal	\$150,000.00	\$309,873.17	\$300,000.00	\$0.00	(\$300,000.00)	(\$300,000.00)	-100.00%
5140 Other Expenses and Financing							
831 Interest -Lease/Financing	\$0.00		\$0.00	\$50,000.00	\$50,000.00		
911 Principal - Loans/Lease Purchase	\$303,827.00	\$303,827.00	\$94,645.00	\$155,749.00	\$61,104.00		
Subtotal	\$303,827.00	\$303,827.00	\$94,645.00	\$205,749.00	\$111,104.00	\$111,104.00	117.39%
5230 Capital Project Transfers							
931 Transfer to Capita Project Reserve	\$36,000.00	\$36,000.00	\$36,000.00	\$36,000.00	\$0.00		
Subtotal	\$36,000.00	\$36,000.00	\$36,000.00	\$36,000.00	\$0.00	\$0.00	0.00%
5300 Component Unit Transactions							
900 School District Refunds	\$300,000.00		\$300,000.00	\$300,000.00	\$0.00		
Subtotal	\$300,000.00	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$0.00	0.00%
5900 Fund Balance/Budgetary Reserve							
Budgetary Reserve 1-Capital Projects/Equipm	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Budgetary Reserve 2-Text books (Welding &	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00		
Subtotal	\$0.00	\$0.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00	
5000 SubTotal	\$639,827.00	\$339,827.00	\$430,645.00	\$556,749.00	\$126,104.00	\$126,104.00	29.28%
Total Budget	\$2,791,862.00	\$2,749,016.44	\$2,735,820.00	\$2,938,061.00	\$252,241.00	\$252,241.00	9.22%
			15				

**LYCOMING CAREER & TECHNOLOGY CENTER
SUMMARY OF LEASE AGREEMENTS
2026-27 SCHOOL YEAR**

Program	Square Footage	Total Cost
Existing Facilities 4.49 per sq ft		
Current Lyco CTC Building		
Hospitality (1340)		
Power & Transportation (1385)		
Criminal Justice (1390)		
New Construction (Early Childhood/Culinary)		
Total	12,135	\$ 54,486.00
Existing Facilities 4.49 per sq ft		
High School		
Building Construction (1382)	4,081	\$ 18,324.00
Computer Engineering (1373)	1,578	\$ 7,085.00
Health Occupations (1330)	4,264	\$ 19,145.00
Workforce Dev. Coord. Office (1360)	300	\$ 1,347.00
Transportation/Auto (1385)	2,160	\$ 9,698.00
Total	12,383	\$ 55,600.00
Existing Facilities 4.49 per sq ft		
New Structure		
New Space Diesel (1383)	5,085	\$ 22,832.00
New Space Welding (1384)	5,085	\$ 22,832.00
Total	10,170	\$ 45,663.00
Total Amount	34,688	\$ 155,749.00

**Lycoming Career & Technology Center
Non-Member Tuition Calculation
2026-27 School Year**

Student Enrollment Base	350
Tuition Budget	2,988,061.00
Total Revenue	<u>\$739,337.00</u>
Total Tuition Due	<u><u>\$2,248,724.00</u></u>
Total Tuition Due	\$2,248,724.00
Enrolled Students	350
Per Student Cost	<u><u>\$6,424.93</u></u>
Capital Equipment	\$36,000.00
Capital Rental	<u>\$155,749.00</u>
Total Capital Cost	<u><u>\$191,749.00</u></u>
Enrolled Students	350
Per Student Cost	<u><u>\$547.85</u></u>
Per Student Cost (Tuition)	\$6,424.93
Per Student Cost (Capital)	<u>\$547.85</u>
Sub-Total Non-Member Cost	<u><u>\$6,972.78</u></u>
Cost Surcharge (2%)	<u>\$139.46</u>
Total Non-Member Cost	<u><u>\$7,112.24</u></u>



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DEPARTMENT OF EDUCATION
607 SOUTH DRIVE
HARRISBURG, PA 17120
www.education.pa.gov

Food Service Management Company (FSMC)
Renewal Year **Fixed Price Contract**

East Lycoming School District

117-41-200-3

July 1, 2026 to June 30, 2027

Any School Food Authority (SFA) selecting to renew a contract with their current FSMC must prepare a Renewal Year Contract utilizing this document which may not be re-typed or changed in any way.

Agreement Page

The Pennsylvania Department of Education (PDE) provides this contract as a service to sponsors, therefore; PDE shall not be named as a party to this contract. The School Food Authority, hereafter referred to as the SFA, is the responsible authority, without recourse to PDE and/or the United States Department of Agriculture (USDA) regarding the settlement and satisfaction of all issues arising under this contract. This includes, but is not limited to, disputes, claims, protests of award or source evaluation.

The FSMC certifies that they shall comply and operate in accordance with rules, regulations, policies, and instructions of PDE and USDA, and any additions or amendments thereto, including but not limited to, Title 7 CFR parts 210, 215, 220, 245, 250, 225 and 226; Title 2 CFR part 180, 200, 417, and 418; as applicable.

The FSMC certifies that all terms and conditions within the Bid Solicitation shall be considered a part of the contract as if incorporated therein.

This Agreement shall be in effect for one year starting **July 1, 2026** and may be renewed, by mutual agreement, for up to **2** additional one-year period(s).

IN WITNESS WHEREOF, the parties hereto have caused this contract to be signed by their duly authorized representative on the date signed.

East Lycoming School District

SFA

The Nutrition Group

FSMC

SFA Authorized Representative Signature

FSMC Authorized Representative Signature

Heather N. Burke

Printed Name of SFA Authorized Representative

Kristin Stevenson

Printed Name of FSMC Authorized Representative

Business Manager

SFA Authorized Representative Title

Regional Manager

FSMC Authorized Representative Title

Appendix A

SFA Renewal Certification of Acknowledgement

Initial below each statement certifying that you have read and fully understand the contents of this contract

- A. I certify that I, **Heather N. Burke**, on behalf of **the SFA**, have read and fully understand the contents of this contract. I understand that the SFA must maintain oversight of the food service operations and that these responsibilities will not be delegated to the FSMC. I also understand that the SFA is responsible for closely monitoring the FSMC contract and the FSMC's daily activities.

Initial Here:

- B. I certify that I, nor any employees (including School Board members) of **the SFA** will not solicit or accept donations, gratuities, nor favors from current or potential FSMCs (i.e. gifts, golf outings, meals, etc.).

Initial Here:

- C. I certify that **the SFA** has a written Code of Conduct that addresses conflicts of interest and governing the performance of its employees engaged in the selection, award and administration of contracts, and will make sure all employees are aware of said standards.

Initial Here:

- D. I have read and understand what the allowable costs are for all of the applicable CN programs.

Initial Here:

- E. I certify that **the SFA** will be legally responsible for the conduct of the food service program and shall supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the USDA regarding each of the CN programs covered by this contract.

Initial Here:

- F. I certify that this **SFA position** **Business Manager**, will fulfill the SNP director responsibilities. The SFA must identify a SNP director who is an employee of the SFA. The SNP director must meet the minimum Professional Standards hiring and annual training requirements. In addition, the SNP director must ensure program oversight, including but not limited to, ensuring that the FSMC's food service director and all food service staff also meet the Professional Standards requirements (Title 7 CFR §210.30). Directors must complete an eight-hour food safety course upon hire. The training must not be more than 5 years prior to their starting date or completed within 30 days of the employee's start date and every five years thereafter.

Initial Here:

- G. I certify that **the SFA** shall retain control of the CN programs' non-profit school food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to the PEARS account, COMPASS, or PrimeroEdge Student Eligibility System.

Initial Here:

- H. I certify that CN programs are the responsibility of **the SFA** and **the SFA** is responsible for all contractual agreements entered into in connection with the CN programs.

Initial Here:

I. I certify that **the SFA** will be responsible for determining student eligibility for all applicable programs and that **the FSMC** will not be involved in the process.

Initial Here:

J. I certify that **the SFA** will retain all records for the current year plus the three additional years beyond the end of the contract

Initial Here:

K. I certify that all food will be in compliance with the current meal standard requirements, Smart Snack requirements and Local Wellness Policy.

Initial Here:

L. I certify that **the SFA** will monitor **the FSMC** in order to ensure compliance with USDA regulations.

Initial Here:

M. I certify that **the SFA** has created an advisory board composed of students, teachers, and parents to assist in menu planning.

Initial Here:

N. I certify that **the SFA** will not delegate any of the above responsibilities to the FSMC.

Initial Here:

O. I hereby certify that neither **the SFA** nor its principals/authorized representatives is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal, State department or agency.

Initial Here:

P. I further certify that neither **the SFA** nor any of its principals/authorized representatives has a reported criminal background that would affect the receipt of Federal funds.

Initial Here:

Q. I certify that **the FSMC** is not a paid consultant or contractor with **the SFA** in any other capacity than for this contract

Initial Here:

I certify under penalty of perjury that the information on these forms is true and correct, and that I will immediately report to the State Agency any changes that occur to the information submitted. I understand that this information is being given in connection with receipt of Federal funds. The State Agency may verify information; and the deliberate misrepresentation of information will subject me to prosecution under applicable Federal and State criminal statutes.

On behalf of **the SFA**, I hereby agree to comply with all State and Federal laws and regulations governing the CN programs administered by the State Agency. In accordance with Federal law and USDA policy, **the SFA** does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. I will ensure that all monthly claims for reimbursement are true and correct and that records are available to support these claims.

Printed Name of SFA Authorized Representative

Heather N. Burke

SFA Authorized Representative Title

Business Manager

SFA Authorized Representative Signature

Appendix B

FSMC Certification of Acknowledgement

Initial below next to each statement certifying that you have read and fully understand the contents of this contract

- A. I certify that I, **Kristin Stevenson**, on behalf of **the FSMC**, have read and fully understand the contents of this contract

Initial Here:

- B. I certify that I, nor any of the employees of **the FSMC** have not received any solicitations from any **the SFA** employee. In addition, I certify that no gifts, donations, or anything of monetary value (i.e. golf outings, meals, etc.) have been provided.

Initial Here:

- C. I certify that employees of **the FSMC** will be trained to understand and comply with all necessary trainings including the current written Code of Conduct authored by **the SFA**.

Initial Here:

- D. I certify that all of **the FSMC** food service employees meet the minimum Professional Standards requirements.

Initial Here:

- E. I certify that **the SFA** will be legally responsible for the conduct of the food service program, and shall have access to all necessary documents, which will be maintained onsite, including but not limited to all contracts with vendors so that they may supervise the food service operations in such manner as will ensure compliance with the rules and regulations of PDE and the USDA regarding each of the CN programs covered by this contract

Initial Here:

- F. I certify that **the FSMC** will not have control or access to the CN programs' non-profit school food service account signature authority, and overall financial responsibility for the CN programs. This includes access to the PEARS account, COMPASS, or the PtinteroEdge Student Eligibility System.

Initial Here:

- G. I certify that **the SFA** will be responsible for determining student eligibility for all applicable programs and that **the FSMC** will have no involvement in the process.

Initial Here:

- H. I certify that all food will be in compliance with the current meal standard requirements, Smart Snack requirements and Local Wellness Policy.

Initial Here:

- I. I hereby certify that neither **the FSMC** nor its principals/authorized representatives is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency.

Initial Here:

- J. I certify that **the FSMC** will comply with all applicable standards, orders, or requirements issued under the Clean Air Act and the Federal Water Pollution Control Act and will report violations to the Federal awarding agency and the Regional Office of the Environmental Protection Agency.

Initial Here:

K. I certify that neither **the FSMC** nor any of its principals/authorized representatives has a reported criminal background that would affect the involvement in CN programs.

Initial Here:

L. I certify that **the FSMC** is not a paid consultant or contractor with **the SFA** in any other capacity than for this contract.

Initial Here:

I certify under penalty of perjury that the information on these forms is true and correct, and that I will immediately report to the SFA any changes that occur to the information submitted. I understand that this information is being given in connection with receipt of Federal funds. The State Agency may verify information; and the deliberate misrepresentation of information will subject me to prosecution under applicable Federal and State criminal statutes.

On behalf of **the FSMC**, I hereby agree to comply with all State and Federal laws and regulations governing the CN programs administered by the State Agency. In accordance with Federal law and USDA policy, **the FSMC** does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Printed Name of FSMC Authorized Representative

Kristin Stevenson

FSMC Authorized Representative Title

Regional Manager

FSMC Authorized Representative Signature

Appendix C

Acknowledgement of Personnel Relationships

Yes No (choose one), the SFA employs the same person/people that is/ are employee(s) of the FSMC.

If Yes, we the undersigned certify that the employee(s):

- Does/will not have a real or apparent conflict of interest.
- Does/will not participate in the selection, award, or administration of the contract.
- Does/will not have access to or control of the food service financial account.
- Does/will not be involved in the establishment of the selling prices for all reimbursable and non-reimbursable meals, a la carte items, adult meals, catering, or vending items.
- Does/will not have access to CN PEARS, COMPASS, or the PrimeroEdge Student Eligibility System.
- Does/will not be involved in the completion, distribution or collection of the parent letters and household applications for free and reduced price meals.
- Does/will not be involved in the determination or verification of eligibility for free and reduced price meals.

Employee Name	SFA Position Title and Job Duties	FSMC Position Title and Job Duties

East Lymning School District

SFA

The Nutrition Group

FSMC

SFA Authorized Representative Signature

FSMC Authorized Representative Signature

Heather N. Burke

Printed Name of SFA Authorized Representative

Kristin Stevenson

Printed Name of FSMC Authorized Representative

Business Manager

SFA Authorized Representative Title

Regional Manager

FSMC Authorized Representative Title

Appendix D

Certification Regarding Debarment and Suspension

This certification is required by the regulations implementing Executive Order 12549 and 12689, "Debarment and Suspension" (Title 2 CFR Part 180). These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs or activities.

- (1) The prospective participant certifies, by submission of this proposal, that neither it nor its principals:
 - (a) Are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

FSMC	The Nutrition Group
Printed Name of FSMC Authorized Representative	Kristin Stevenson
FSMC Authorized Representative Title	Regional Manager
FSMC Authorized Representative Signature	_____

Appendix E

Certification Regarding Lobbying

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form 1-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

FSMC

The Nutrition Group

Printed Name of FSMC Authorized Representative

Kristin Stevenson

FSMC Authorized Representative Title

Regional Manager

FSMC Authorized Representative Signature

Disclosure of Lobbying Activities
Continuation Sheet SF-LLL-A

Reporting Entity: _____

Page ___ of ___

DRAFT

Instructions for Completion of SF-LLL, Disclosure of Lobbying Activities

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. Section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use of SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state, and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee; e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee", then enter the full name, address, city, state, and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) Number, Invitation for Bid (IFB) Number; grant announcement number; the contract, grant or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes e.g., "RFP-DE-90-001".
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, state, and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
(b) Enter the full names of the individual(s) performing services and include bill address if different from 10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
12. Check all that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
13. Check all that apply. If other, specify nature.
14. Provide a specific and detailed description of the services that the lobbyist has performed or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
15. Check whether a SF-LLL-A Continuation Sheet(s) is attached. List number of sheets, if yes.
16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-00046), Washington, DC 20503.

SNP Fixed Price

Projected Operating Costs for Participating Sites

SFA : East Lycoming School District
 FSMC: The Nutrition Group

Contract Begin Date 07/01/2026
 Contract End Date 06/30/2027
 Days of Service 179

Section 1 - Actual "In-School" Revenue			
To be completed by SFA (include SSO Reimbursements, if applicable)			
<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>REVENUE</u>
Adult Paid			\$ 0.00
A la Carte Sales			\$ 0.00
Subtotal Breakfasts			\$ 0.00
<u>LUNCHES:</u>			
Elementary Paid	44,571	\$ 2.05	\$ 91,370.55
Elementary Tiered Paid			\$ 0.00
Middle Paid			\$ 0.00
Middle Tiered Paid			\$ 0.00
Secondary Paid	36,158	\$ 2.15	\$ 77,739.70
Secondary Tiered Paid			\$ 0.00
Adult Paid	10,248	\$ 1.00	\$ 10,248.00
A la Carte Sales	120,378	\$ 1.00	\$ 120,378.00
Subtotal Lunches	80,729		\$ 299,736.25
<u>SNACKS/SUPPLEMENTS:</u>			
Paid			\$ 0.00
Reduced Price			\$ 0.00
Adult Paid			\$ 0.00
A la Carte Sales			\$ 0.00
Subtotal Snacks/Supplements	0		\$ 0.00
<u>OTHER:</u>			
Special Milk			
Vending Machine Sales			
Subtotal Other			
Total "In-School" Revenue	80,729		\$ 299,736.25

SNP Fixed Price Projected Operating Costs for Participating Sites

SFA Name: **East Lycoming School District**

Contract Begin Date: **07/01/2026**

Section 2 - Federal Reimbursements			
To be completed by SFA (include SSO Reimbursements, if applicable)			
<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>Reimbursements</u>
Free		\$ 2.46	\$ 0.00
Free, Severe Need	39,917	\$ 2.94	\$ 117,355.98
Reduced		\$ 2.16	\$ 0.00
Reduced, Severe Need	2,148	\$ 2.64	\$ 5,670.72
Paid		\$ 0.40	\$ 0.00
Paid Severe Need	43,497	\$ 0.40	\$ 17,398.80
Subtotal Breakfasts	85,562		\$ 140,425.50
<u>HIGH RATE LUNCHES:</u>			
Free		\$ 4.62	\$ 0.00
Reduced		\$ 4.22	\$ 0.00
Paid		\$ 0.46	\$ 0.00
Subtotal High Rate Lunches	0		\$ 0.00
<u>LOW RATE LUNCHES:</u>			
Free	68,915	\$ 4.60	\$ 317,009.00
Reduced	4,654	\$ 4.20	\$ 19,546.80
Paid	80,729	\$ 0.44	\$ 35,520.76
Subtotal Low Rate Lunches	154,298		\$ 372,076.56
<u>SNACKS/SUPPLEMENTS:</u>			
Free		\$ 1.26	\$ 0.00
Reduced		\$ 0.63	\$ 0.00
Paid		\$ 0.11	\$ 0.00
Subtotal Snacks/Supplements	0		\$ 0.00
<u>SPECIAL MILK:</u>			
Paid		\$ 0.27	\$ 0.00
<u>Performance Based Reimbursement (if certified):</u>			
Lunches	154,298	\$ 0.09	\$ 13,886.82
Total Federal Reimbursement	239,860		\$ 526,388.88

SNP Fixed Price Projected Operating Costs for Participating Sites

SFA Name: **East Lycoming School District**

Contract Begin Date: **07/01/2026**

Section 3 - State Reimbursements

To be completed by SFA (include SSO Reimbursements, if applicable)

<u>BREAKFASTS:</u>	<u>MEALS</u>	<u>RATES</u>	<u>Reimbursements</u>
Free		\$ 0.10	\$ 0.00
Free, Severe Need	39,917	\$ 0.10	\$ 3,991.70
Reduced		\$ 0.40	\$ 0.00
Reduced, Severe Need	2,148	\$ 0.40	\$ 859.20
Paid		\$ 2.16	\$ 0.00
Paid, Severe Need	43,497	\$ 2.64	\$ 114,832.08
Subtotal Breakfasts	85,562		\$ 119,682.98
<u>LUNCHES:</u>			
Free	68,915	\$ 0.10	\$ 6,891.50
Reduced	4,654	\$ 0.50	\$ 2,327.00
Paid	80,729	\$ 0.10	\$ 8,072.90
Additional amount for Lunch if Breakfast participation <=20%	154,298	\$ 0.02	\$ 0.00
Additional amount for Lunch if Breakfast participation >20%	154,298	\$ 0.04	\$ 6,171.92
Subtotal Lunches	154,298		\$ 23,463.32

Total State Reimbursement	239,860	\$ 143,146.30
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Section 4 - Other Income

To be completed by SFA

Other Income: Internal Catering (Special Functions)	\$ 8,592.00
Other Income: External Catering (To Outside Organizations)	
Other Income: Sponsor-to-Sponsor Agreements (Sold to other Sponsors of Child Nutrition Programs)	
Interest Income	\$ 6,893.74

Total Other Income	\$ 15,485.74
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Revenue Summary

Total "In-School Revenue"	\$ 299,736.25
Total All Reimbursements	\$ 669,535.18
Total Other Income	\$ 15,485.74

Total Revenue	\$ 984,757.17
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Commodity Usage @	\$ 0.3050	154,298	-\$ 47,060.89
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SNP Fixed Price Projected Operating Costs for Participating Sites

SFA Name: East Lycoming School District

Contract Begin Date: 07/01/2026

<u>Section 5 - Meal Equivalents</u>			
<u>A la Carte Meal Equivalents</u>			
Federal reimb. - free, high lunch		A la carte revenue	\$ 120,378.00
Federal reimb. - free, low lunch	\$ 4.6000	Adult meal revenue	\$ 10,248.00
Performance Based reimb.	\$ 0.0900	Vending Sales	\$ 0.00
State reimb. - free, lunch	\$ 0.1000		\$ 130,626.00
Commodity Usage	\$ 0.3050		
Total	\$ 5.0950	Meal Equivalents	25,638
		Reimbursable Meals	239,860
		Total Meals	265,498

<u>Section 6 - SFA Costs</u>	
To be completed by SFA (if applicable)	
<u>EXPENSES:</u>	<u>TOTAL COST</u>
Direct Labor and Benefits	
SFA Labor Costs (must equal to grand total on Attachment 6)	\$ 261,549.30
SFA Fringe Costs (must equal to grand total on Attachment 7)	\$ 103,045.26
Subtotal Labor and Benefits	\$ 364,594.56
Direct Costs (Must itemize)	
Subtotal Direct Costs	\$ 0.00
Indirect Costs (Must Itemize)	
Subtotal Indirect Costs	\$ 0.00
Subtotal SFA Costs	\$ 364,594.56

SNP Fixed Price Projected Operating Costs for Participating Sites

SFA Name: East Lycoming School District

Contract Begin Date: 07/01/2026

<u>Section 7 - FSMC Costs</u>	
To be completed by FSMC	
Projected Total Meals: 265,498	
<u>EXPENSES:</u>	<u>COST PER MEAL</u>
Food Cost-Including Commodities	\$ 1.7934
Enter the amounts of food and milk purchased and received. Include the Commodity Distribution Assessment Fee, Commodity Value and Bonus Commodity Value (Do not include rebates, discounts and credits)	
Commodity Delivery Charge	\$ 0.0038
Direct Labor and Benefits	
FSMC Labor Costs (must equal to grand total on Attachment 4)	\$ 0.2758
FSMC Fringe Costs (must equal to grand total on Attachment 5)	\$ 0.1206
Subtotal Labor and Benefits	\$ 0.3964
Direct Costs	
Accounting	\$ 0.0166
Background Checks, Fingerprinting, and/or Drug Testing	
Car/Truck Rental and/or Mileage	\$ 0.0075
China, Silverware, Glassware	
Cleaning and Janitorial Supplies	\$ 0.0238
Computer and Technology	\$ 0.0008
Courier Services (Air & Ground)	
Dues/Subscriptions	
Employee Meals	
Employee Recruitment and Advertising	
Equipment Depreciation/Rental/Buy Back Investment	
Equipment Maintenance	
Equipment Repairs	
Equipment Replacement - Expendable	\$ 0.0002
Freight and Delivery Charges	
Insurance (Liability, Workman's Compensation, Vehicle, etc.)	\$ 0.0097
Licenses and/or Permits	
Office Supplies and Printing	\$ 0.0015
Paper Products and Disposable Supplies	\$ 0.0646
Payroll Processing	
Performance Bond	
POS Systems, Support and Service	
Postage	
Promotional Materials (Program Specific)	\$ 0.0105
Smallware/Replacement Wares	
Staff Training and Certification	\$ 0.0137
Storage Costs (Food and/or supplies)	

SNP Fixed Price Projected Operating Costs for Participating Sites

SFA Name: East Lycoming School District

Contract Begin Date: 07/01/2026

<u>Section 7 - FSMC Costs (continued)</u>		<u>COST PER MEAL</u>
Direct Costs (Continued)		
Taxes (sales and other)		
Telephone, including Mobile and Internet		
Tickets, tokens		
Trash Removal and Pest Control		
Uniforms, Linens, and Laundry		\$ 0.0045
Vending Rental		
Wellness Programs and materials		
Subtotal Direct Costs		\$ 0.1534
Other Costs included in the RFP (Section Q) required of the FSMC by the SFA (Must Itemize)		
Subtotal Other Costs		\$ 0.0000
Less: All costs related to Internal Catering (Special Functions) (enter as a negative number)		-\$ 0.0302
Less: All costs related to External Catering (To Outside Organizations) (enter as a negative number)		
Less: All costs related to Sponsor-to-Sponsor Agreement(s)(Sold to other Sponsors) (enter as a negative number)		
Administration Fee - Cannot include any costs already covered in other categories. Documentation must be provided outlining all methodologies used to calculate the Administrative Fees on Attachment 9.		
Business Office Expense		\$ 0.0562
Upper Management Expense		\$ 0.0321
Support Service Expense		\$ 0.0121
Subtotal Administrative Fee		\$ 0.1004
FSMC Management Fee (enter the fee that will be charged to manage the program)		\$ 0.0401
Subtotal FSMC Cost Per Meal		\$ 2.4573
Less Rebates, Discounts and Applicable Credits (Enter as a negative number)		-\$ 0.0698
Total FSMC Cost Per Meal		\$ 2.3875

SNP Fixed Price Projected Operating Costs for Participating Sites

SFA Name: East Lycoming School District

Contract Begin Date: 07/01/2026

Section 7 - FSMC Costs (continued)

Select the Guarantee Option:

Guaranteed Profit

Enter the amount of the Guaranteed Loss or Profit (if applicable):

\$ 25,328.99

Cost per meal x meals	\$ 633,876.48
Special Functions	\$ 8,018.04
Catering	\$ 0.00
Sponsor to Sponsor	\$ 0.00
Commodity	-\$ 47,060.89
TOTAL COST	\$ 594,833.62

Total FSMC Costs	\$ 594,833.62
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Section 8 - Contract Summary

	<u>SUMMARY</u>
Total Revenue Total	\$ 984,757.17
SFA Costs Total	\$ 364,594.56
FSMC Costs	\$ 594,833.62
School Nutrition Program-Profit or (Loss)	\$ 25,328.99

April 7, 2026

Re: PA HB41

Members of the Board,

PA House Bill HB41 was introduced January 10, 2025. As supported by the Athletic Committee, I am requesting board support for me and Dr. Rodkey to sign a petition in support of this bill.

The bill proposes to amend the Public School Code of 1949 to allow the Pennsylvania Interscholastic Athletic Association (PIAA) to create separate playoffs and championships for public schools ("boundary schools") and non-public schools ("nonboundary schools," which include charter, parochial, and private schools).

Key distinctions:

- Boundary schools = public schools (excluding charter schools)
- Nonboundary schools = charter, parochial, and private schools

The process it requires before any separation can happen:

- **Public district meetings**
The PIAA's Executive Board and the Pennsylvania Athletic Oversight Committee must hold joint public meetings in each PIAA district, accepting sworn testimony and written/electronic comments from the public.
- **Deliberation meeting**
Within 10 days of those meetings, the board holds an open meeting to discuss which sports (all, some, or none) should have separate playoffs, the fiscal impact, and all public testimony received.
- **Decision**
The board recesses to executive session, then returns publicly to either vote on changes or justify why no changes are being made.
- **Written notice**
Within 5 days, the PIAA must deliver its written decision and reasoning to the oversight committee.

In summary, the bill creates a structured, transparent public process for potentially splitting PIAA playoffs between public and private/charter/parochial schools.



April 7, 2026

Re: Elementary Field Trip Supervision

Members of the Board,

As requested by Mr. Dudek, it is my recommendation that the Board adjust the elementary field trip supervision level from 1 chaperone to every 5 students to 1 chaperone for every 4 students. It is my recommendation that this is a de minimis change and does not require a second reading by the board.

Sincerely,
Dr. Mark Stamm
Superintendent



Book	Policy Manual
Section	100 Programs
Title	Field Trips
Code	121
Status	Active
Legal	2. Pol. 105 3. Pol. 103.1 4. Pol. 113 5. Pol. 210 6. Pol. 210.1 24 P.S. 510 24 P.S. 517 22 PA Code 4.4
Adopted	January 26, 2010
Last Revised	February 20, 2024
Last Reviewed	April 7, 2026
Prior Revised Dates	5/20/2014

Purpose

The Board recognizes that field trips, when used for teaching and learning integral to the curriculum, are an educationally sound and important component of the instructional program of the schools. Properly planned and executed field trips can:

1. Supplement and enrich classroom learning by providing educational experiences in an environment outside the schools.
2. Arouse new interests among students.
3. Help students relate academic learning to the reality of the world outside of school.
4. Introduce community resources, such as natural, cultural, industrial, commercial, governmental, and educational.
5. Afford students the opportunity to study real things and real processes in their actual environment.

Definition

For purposes of this policy:

Field Experience shall be defined as any trip by students who are under the jurisdiction of the school district and is away from campus during a normal school day or was organized and executed as part of a normal school activities. De minimus trips during the school day are excluded from this policy and will be handled by the administration.

Education Field Experience shall be defined as any trip by students away from school premises that is an integral part of approved planned instruction and is conducted as a first-hand educational experience not available in the classroom. These experiences are funded by the district.

Community Field Experience shall be defined as any trip by students from school premises that offers a community learning opportunity outside the classroom environment, but is not directly related to the approved planned instruction. These experiences are funded by affiliated organizations and/or student fundraising.

Recreational Field Experience shall be defined as any trip by students that affords opportunities to build school community, peer connections, and enhance school climate but is not related to approved planned instruction. These experiences are funded by affiliated organizations and/or student fundraising.

Chaperone shall be defined as an adult approved by the administration to accompany, supervise, and participate in field experiences.

Authority

As part of approved planned instructional, district students will be afforded the opportunities to experience at a minimum these Educational Field Experiences. The district will provide funding annually for each of the following:

1. Grade 4 – Philadelphia (US Constitution Center / Philadelphia Zoo)
2. Grade 8 – Gettysburg (American History 1)
3. HHS Local History - Lycoming County Historical Museum, PA Lumber History Museum, PA Historical Museum, or a similar experience determined by the Social Studies Department. One department trip annually.

Individual students may not be excluded from participation based on disciplinary problems during the course of the school year unless determined to by the administration to be a safety risk to themselves or others.

All Field Experiences must be approved by the Board. Requests for approval must include: type of field experience, number of chaperones, total cost, funding sources, any cost to individual students, and prior approval from administration and school health staff.

All out-of-state and overnight Field Experience Chaperones must be board approved as volunteers.

Students on field experiences remain under the supervision and responsibility of this Board and are subject to its rules and regulations.

The Board does not endorse, support nor assume responsibility in any way for any district staff member who takes students on trips not approved by the Board or Superintendent. No staff member may solicit district students for such trips within district facilities or on district grounds without Board permission.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations for the operation of field experiences.

Guidelines

Field experiences shall be governed by guidelines which ensure that:

1. The safety and well-being of students will be protected at all times.
2. Permission of the parent/guardian is sought and obtained before any student may participate.
3. The principal approves the purpose, itinerary, and duration of each proposed experience.
4. Each field experience is properly planned and adequately supervised.[2]
5. The effectiveness of field experience activities is monitored and evaluated continuously.
6. Teachers are allowed flexibility and innovation in planning field experiences

Transportation is the obligation of the school district and private cars are not permitted.

Chaperones for field experiences for elementary students (Grades K-6) shall be one (1) chaperone for every four (4) ~~five (5)~~ students. Chaperones for secondary students (Grades 7-12) shall be one (1) chaperone for every fifteen (15) students. Adjustments may be made by the administration on a case-by-case basis.

Administration Of Medication

The Board directs planning for field experiences to start early in the school year and to include collaboration between administrators, teachers, nurses, parents/guardians and other designated health officials.

Decisions regarding administration of medication during field experiences and other school-sponsored programs and activities shall be based on the students' individual needs.[3][4]

Medication shall be administered in accordance with applicable laws, regulations, Board policies and district procedures.[5][6]

[Policy 121 AR - Funding for Academic Competitions 02272024.pdf \(68 KB\)](#)