



Superintendent's Report

September 19, 2023

General Comments

Building / Capital Projects Update:

Ashkar elementary is currently open for bids. A building walk-through with potential bidders was held on Tuesday, September 12. There were 2-3 General Contractors and 2-3 electrical contractors in attendance. Public opening of bids will be Wednesday, October 4 at 1PM in the district office conference room. I am requesting an additional board meeting on October 24, 2023 to review the bids.

Mr. McCaffery, Fidevia, and I are continuing to develop an alternative district capital projects plan for board consideration in October in the event the Ashkar construction project again exceeds the initial projections. That work has included evaluation of all roofs, buildings, HVAC, and stream / groundwater needs as primary areas. The working project list also includes numerous secondary and tertiary projects across the district.

Run - Hide - Fight Safety Drill:

All ELSD students will complete a classroom activity this week to transition from ALICE to Run, Hide, Fight as presented to the board last month. A letter to families explaining the program change will be sent on Monday, September 18 at 5:00PM. As a safety letter, the Board will also receive the same notice.

Policy Updates:

Policy updates are submitted for final reading without changes. Those changes include: (1) Policy 006 updates are based on regulatory changes, (2) Policy 216.1 incorporates language for juvenile probation with student discipline records, and (3) de minimis change to the last line of Policy 251.

Field Trips:

As a follow-up from discussions last year, I am working with district administration on re-evaluating how we select opportunities for student learning outside of the classroom. Mrs. Warg and Mrs. Barondeau are collaborating with staff and our PTAs to understand where all we go and how those opportunities align with the curriculum. We look forward to briefing the board in the near future.

Employment / Personnel:

Health Room Technician - Renn

Thankfully we were able to fill this vacant position at Renn Elementary. It is difficult to secure certified nurses willing to work in schools considering the many other opportunities they have locally. Mrs. Forsythe is a recently retired nurse who was looking for some extra work and we are excited to recommend her for approval.

Activities and Clubs



Mr. Coburn and Mr. Reichner are recommending the approval of two additional club opportunities for students this year. This is a minor formality that also allows these clubs to officially raise funds for activities they may want to do.

Mentor Teachers

As a refresher, all new teachers must complete a PDE approved teacher mentor training program during their first full year of employment. Mrs. Cotner oversees this program along with the support of building principals who meet monthly with new teachers and their mentors during this first year.

Girls Wrestling Head Coach and Assistant Coach

Mrs. Wyland is recommending two excellent candidates for our new girls wrestling program. Both of these men are seasoned coaches and excellent wrestlers. They will be a great addition to this program. A shout out to Coach Charles for doing a little recruiting too; thank you.

Event/Game Staff

We have a nice list of individuals to help out with our many athletic events. I am hopeful that this can be attributed to the change in pay from hourly to per-event and some targeted advertising inside and outside the district. Several of them are also members of the faculty.

Administrative Assistant for Pre-K

Mrs. Cori Cotner and the interview committee are pleased to recommend Mrs. Chloe Smith for this position. Mrs. Smith has experience as an administrative assistant to the superintendent, PIMS, Child Accounting, and centralized student registration. I am confident she will be an excellent addition to the district office staff with minimal on-the-job training required. As stated last month, this position is funded through Pre-K Counts state funds and will also provide clerical support to Mr. McCaffery.

Business / Financial Matters:

Marr Development - Custodial Services

Mr. McCaffery is recommending approval of a continuation agreement with Marr Development for custodial services through the 23-24 school year to fill vacant positions. Mr. McCaffery is continuing to attempt to interview interested applicants, unfortunately they are either not returning phone calls or not showing up for interviews. We are continuing to advertise both internally and externally for these positions.

Award of Bids

Mrs. Burke is requesting board approval of two contracts: Wood Chips from Lewis Lumber, and School Marquees from The Sign Shop. Both of these were advertised requests for sealed bids which were opened in the district office on Thursday, September 14. There was one bid received for wood chips and two for school signs. In addition to advertising, all regional companies were contacted and requested to bid.

Respectfully submitted,

Dr. Mark Stamm
Superintendent of Schools

**EAST LYCOMING SCHOOL DISTRICT
BOARD OF EDUCATION AGENDA
Tuesday, September 19, 2023
High School Library - 7:00 p.m.**

Public should enter through the Library Vestibule Doors

Board meetings will no longer be livestreamed. Audio recordings will be available after the meeting under the Board of Directors tab on www.elsd.org

WELCOME AND CALL THE MEETING TO ORDER – MR. MICHAEL, PRESIDENT

I. **AUDIENCE PARTICIPATION:** Comments from residents of the district regarding this agenda.

II. **REPORTS:**

Administrator Reports:

- Superintendent Report by Dr. Mark Stamm

Administrator Updates (as applicable):

- Mrs. Cori Cotner – Director of Curriculum
- Mr. Tom Coburn - Sr. High School Principal
- Mr. Richard Reichner – Jr. High School Principal
- Mrs. Jill Warg – Ashkar Elementary Principal
- Mrs. Laura Barondeau - Renn/Ferrell Elementary Principal
- Mrs. Heather Burke – Business Manager/Board Secretary
- Mrs. Valerie Ochs - Assistant Business Manager
- Mrs. April Paulhamus - Special Education Director
- Mr. Adam Creasy - Technology Director
- Mr. Bryan McCaffery - Buildings & Grounds Director
- Mrs. Kati Wyland - Athletic Director

Board Member Updates (as applicable):

- Intermediate Unit #17 – Mrs. McClintock
- Legislative Representation – Mrs. Gavitt
- LycoCTC – Mr. Mamrak

Board Committee Meeting:

The Goals Committee Meeting is cancelled.

III. **BOARD POLICIES:** (BOE)

1. **Board Policies (006. 216.1, 251) - Second and Final Reading:**

Resolved, to approve the changes recommended by PSBA to align with changes in state/ school code.

Policy 006 Meetings, Policy 216.1 Supplemental Discipline Records, and Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability.

--resolution required

IV. **FIELD TRIPS:** (E-1)

Resolved, upon the recommendation of Superintendent Stamm that the following field trips be approved:

- Various Dates from 9/523 to 10/27/23 Historical Locations High School

Number of Students: 90	Cost to Students: \$0.00	Cost to District: \$0.00
-September 26-29, 2023	WVIA Studios	High School
Number of Students: 1	Cost to Students: \$0.00	Cost to District: \$200.00
-September 27, 2023	Northhill Orchard and Supply	Pre-K
Number of Students: 40	Cost to Students: \$0.00	
Cost to District: \$0.00 (Pre-K Grant Funded)		
-October 18, 2023	Rohrbach's Farm	Pre-K
Number of Students: 40	Cost to Students: \$0.00	
Cost to District: \$0.00 (Pre-K Grant Funded)		
-10/29-10/30/23	Kalahari Conference Center	FBLA
Number of Students: 12	Cost to Students: \$50.00	Cost to District: \$452.00
-April 19, 2024	Camp Susque	High School
Number of Students: 59	Cost to Students: \$12.00	Cost to District: \$768.00

--resolution required

PRE-APPROVED FIELD TRIP: October 12, 2023 Ashkar Grade 5 to Philadelphia

V. **PERSONNEL:** (P-1)

1. **Part-time Health Room Technician:**

Resolved, upon the recommendation of Superintendent Stamm and Mrs. Barondeau that Ms. Lucille Forsythe be approved as a Part-time Health Room Technician at Renn Elementary retro-active to August 30, 2023. Ms. Forsythe will be paid \$18.23 per hour, 5.5 hours a day.

--resolution required

2. **Part-time Supervisory Aide:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that Ms. Jessica Neitz be approved as a Part-time Supervisory Aide at the High School. Ms. Neitz will be paid \$13.29 per hour, 5.25 hours a day, pending receipt of required documents.

--resolution required

3. **2023/2024 Daily Substitute Teacher/Support Staff/Guest Teacher Listing:**

Resolved, to approve the following addition to the Elementary and Secondary 2023/2024 Daily Substitute Teacher Staff and Support Personnel:

-Nicolas Severini (BLaST Guest Teacher)

-Kelley McAleer (LPN)

-Jaimie Bragalone (ELSD Guest Teacher)

-Brian Duke (ELSD Guest Teacher)

--resolution required

4. **2023/2024 High School Activity Clubs:**

Resolved, upon the recommendation of Superintendent Stamm to add Girl's Volleyball and Modern Band Activities to the approved list of activity clubs. **--resolution required**

5. **2023/2024 School Year Mentor List:**

Resolved, upon the recommendation of Superintendent Stamm to approve the 2023/2024 School Year Mentor List.

--resolution required

6. **Administrative Assistant for Pre-K:**

Resolved, upon the recommendation of Superintendent Stamm and Curriculum Director Cotner that Mrs. Chloe Smith be approved as the Administrative Assistant for Pre-K. Mrs. Smith will be paid a salary of \$39,000, per the Compensation Plan and 100% paid through the Pre-K Counts Grant program. **--resolution required**

7. **Girls Wrestling Head Coach:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that Mr. Royce Eyer be approved as the Girls Wrestling Head Coach for the 2023/2024 season. Mr. Eyer will be paid \$6,130.00, which represents level 5 of the extracurricular salary agreement. **--resolution required**

8. **Girls Wrestling Assistant Coach:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that Mr. Rylan Hicks be approved as the Girls Wrestling Assistant Coach for the 2023/2024 season. Mr. Hicks will be paid \$3,231.00, which represents level 1 of the extracurricular salary agreement. **--resolution required**

9. **8th Grade Girls Basketball Coach:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that Mr. John Arrigoni be approved as the 8th Grade Girls Basketball Coach for the 2023/2024 season. Mr. Arrigoni will be paid \$1,809.00, which represents level 1 of the extracurricular salary agreement. **--resolution required**

10. **Event Staff and Game Workers:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that the following Event Staff and Game Workers be approved:

- Jess McCoy - Event Staff & Game Worker
- Bobbi Ward - Game Worker
- Marsha Baer - Game Worker
- Lisa Ammar-Khodja - Event Staff
- Melissa Bunce - Event Staff
- Tracy Yerg - Game Worker
- Jesse Stryker - Event Staff & Game Worker
- Rod Smith - Event Staff
- Virginia Bitler - Event Staff

--resolution required

11. **Athletic Volunteers:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that the following Athletic Volunteers:

- Cole Leshner (2023/2024 Boys Soccer Season)
- Tom Burk (2023/2024 Football Season)
- KC Shaner (2023/2024 Cross Country Season)
- Becky Shaner (2023/2024 Cross Country Season)
- Bryan Wolfe (2023/2024 Cross Country Season)
- Jessica Liuzzi Charles (2023/2024 Softball Season)

--resolution required

VI. **MINUTES:**

(1)

Resolved, to accept the minutes from the meeting of August 22, 2023 as submitted.

--resolution required

VII. **BUSINESS/FINANCIAL MATTERS:**

1. **Treasurer's Report:** (F-1)
Resolved, to accept the August 2023 Treasurer's Reports as attached.
--resolution required
2. **Bills for Payment:** (F-2)
Resolved, to accept bills for payment as listed and attached.
--resolution required
3. **Business Office Reports:** (F-3)
(Act 24 Reform, Capital Projects and Student Activities) **--resolution required**
4. **Agreement of Affiliation:** (F-4)
Resolved, upon the approval of Superintendent Stamm that the Agreement of Affiliation with the Pennsylvania College of Technology be approved. **--resolution required**
5. **Award of Wood Chip Fuel Bid:** no attachment yet (F-5)
Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the Wood Chip Fuel Bid be awarded to Dwight Lewis Lumber Co., Inc, Hillsgrove, PA at a cost of \$42.00/ton for the 2023-2024 heating season.
--resolution required
6. **Award of Marquee Sign Bid:** (F-6)
Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the Marquee Sign Bid be awarded to The Sign Shop at a cost of \$21,655.
--resolution required
7. **Orville E. Rolfe Memorial Educational Trust:** (F-7)
Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the administration have authority to process the required paperwork to terminate the Orville E. Rolfe Memorial Educational Trust with Wells Fargo as recommended by McNees Wallace & Nurick LLC. After termination, the funds will be distributed to the district.
--resolution required
8. **Nominations for PSBA Candidates:** (F-8)
Resolved, to approve the following PSBA nominations for 2024:
The candidate's information can be found at <https://www.psba.org/psba-officer-elections/>
PSBA Leadership Positions:
President Elect (1 year)– Allison Mathis
Vice-President (1 year)- Sabrina Backer
2024-2026 PSBA Treasurer (3 year)-Karen Beck Pooley

PSBA Insurance Trustees:
Trustee (term ends 12/31/26 3 year term)-choose up to two:
Marianne Neel
Michael Faccinetto
--resolution required
9. **Marr Development Professional Janitorial Service Proposal:** (F-9)
Resolved, upon the recommendation of Superintendent Stamm and Buildings and Grounds Supervisor McCaffery that the attached proposal for janitorial services systems with Marr Development be approved.
--resolution required

10. **Approval of Board Meeting October 24, 2023:**

Resolved, upon the recommendation of Superintendent Stamm that a board meeting be scheduled on October 24, 2023 for review of Ashkar building project bids and other items that may come before the board. **--resolution required**

VIII. **INFORMATION:**

1. Resignations received and accepted by Superintendent Stamm:
-Thomas Burk, Assistant Football Coach, effective August 22, 2023.
2. ELSD Parcel Consolidation Completed.
3. Enrollment Update.
4. What's New with the Nutrition Group.

IX. **AUDIENCE PARTICIPATION:**

Questions or comments from residents of the district regarding board discussion topics or other school-related matters.

X. **ADJOURNMENT:**

**NEXT BOARD MEETING:
TUESDAY, OCTOBER 17, 2023
7:00 PM**



Book	Policy Manual
Section	000 Local Board Procedures
Title	Meetings
Code	006 Vol III 2023
Status	First Reading
Legal	<u>1. 24 P.S. 407</u> <u>2. 65 Pa. C.S.A. 701 et seq</u> <u>3. 24 P.S. 422</u> <u>4. 24 P.S. 405</u> <u>5. 24 P.S. 426</u> <u>6. 24 P.S. 427</u> <u>7. 24 P.S. 428</u> <u>8. 65 Pa. C.S.A. 703</u> <u>9. 65 Pa. C.S.A. 709</u> <u>10. 24 P.S. 423</u> <u>11. 65 Pa. C.S.A. 712.1</u> 12. Pol. 903 <u>13. 65 Pa. C.S.A. 707</u> <u>14. 24 P.S. 421</u> <u>15. 24 P.S. 425</u> <u>16. 24 P.S. 324</u> <u>17. 24 P.S. 508</u> <u>18. 24 P.S. 609</u> <u>19. 24 P.S. 687</u> <u>20. 24 P.S. 707</u> <u>21. 24 P.S. 671</u> <u>22. 24 P.S. 634</u> <u>23. 24 P.S. 1129</u> <u>24. 24 P.S. 640</u> <u>25. 24 P.S. 803</u> 26. Pol. 108 <u>27. 24 P.S. 1071</u> <u>28. 24 P.S. 1076</u>

29. Pol. 604
30. Pol. 005
31. Pol. 606
32. Pol. 605
33. Pol. 107
[34. 24 P.S. 621](#)
35. Pol. 608
36. Pol. 610
[37. 24 P.S. 1080](#)
[38. 24 P.S. 514](#)
[39. 24 P.S. 702](#)
[40. 24 P.S. 708](#)
[41. 24 P.S. 315](#)
42. Pol. 004
43. Pol. 003
[44. 24 P.S. 1717-A](#)
[45. 24 P.S. 1729.1-A](#)
[46. 24 P.S. 1701](#)
[47. 65 Pa. C.S.A. 1102](#)
[48. 65 Pa. C.S.A. 1103](#)
49. Pol. 827
[50. 24 P.S. 1111](#)
[51. 24 P.S. 518](#)
[52. 65 Pa. C.S.A. 706](#)
[53. 65 Pa. C.S.A. 705](#)
[54. 24 P.S. 433](#)
55. Pol. 800
56. Pol. 801
57. Pol. 006
[58. 65 Pa. C.S.A. 708](#)
[24 P.S. 224](#)
[24 P.S. 408](#)
[24 P.S. 1075](#)
[24 P.S. 1077](#)
[65 Pa. C.S.A. 1101 et seq](#)
Pol. 612

Last Revised

August 22, 2023

Parliamentary Authority

All Board meetings shall be conducted in an orderly and business-like manner. Roberts Rules of Order shall govern the Board in its deliberations in all cases in which it is not inconsistent with law, state regulations or Board procedures.[\[1\]\[2\]](#)

Quorum

A quorum shall consist of a majority of the members of the Board. No business shall be transacted at a meeting without a quorum, but the school directors present at such a meeting may adjourn to another time.[\[3\]](#)

Presiding Officer

The President shall preside at all Board meetings. In the absence, disability or disqualification of the President, the Vice-President shall act instead. If neither person is present, a school director shall be elected President pro tempore by a majority of those present and voting to preside at that meeting only. Where no such majority is achieved on the first vote, a second vote shall be cast for the two (2) candidates who received the greatest number of votes.[\[4\]\[5\]\[6\]\[7\]](#)

Meeting Notifications

Notice of all open Board meetings, including committee meetings and work sessions, shall be given by publication of the date, place, and time of such meetings in the newspaper(s) of general circulation designated by the Board and posting of such notice at the administrative offices of the Board.[\[8\]\[9\]](#)

1. Notice of regular meetings shall be given by publication and posting of a schedule showing the date, place and time of all regular meetings for the calendar year at least three (3) days prior to the time of the first regular meeting.[\[8\]\[9\]](#)
2. Notice of all special meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting, except that such notice shall be waived when a special meeting is called to deal with an actual emergency involving a clear and present danger to life or property.[\[8\]\[9\]](#)
3. Notice of all rescheduled meetings shall be given by publication and posting of notice at least twenty-four (24) hours prior to the time of the meeting.[\[8\]\[9\]](#)
4. Notice of all recessed or reconvened meetings shall be given by posting a notice of the place, date and time of the meeting and sending copies of such notice to interested parties.[\[8\]](#)
5. Notice of all open meetings shall be given to any newspaper(s) circulating in Lycoming County and any radio or television station which so requests. Notice of all open meetings shall be given to any individual who so requests and provides a stamped, addressed envelope for such notification.[\[9\]](#)

Notice of all rescheduled meetings and special meetings shall be given to each school director no later than twenty-four (24) hours prior to the time of the meeting.[\[9\]\[10\]](#)

Agenda Notifications

The agenda, together with all relevant reports, shall be provided to each school director at least three (3) days before the meeting.

If the agenda includes an item of business related to removal of an officer of the Board, the agenda shall be provided to each school director at least seven (7) days before the meeting.

The district shall publicly post the agenda for all open meetings of the Board or Board committees at which deliberation or official action may take place no later than twenty-four (24) hours prior to the time of the meeting, as follows:[\[9\]](#)

1. On the district's website.
2. At the location of the meeting.
3. At the district's administrative office.

The posted agenda shall list each matter of agency business that will or may be the subject of deliberation or official action at the meeting.[\[9\]](#)

Agenda Preparation

It shall be the responsibility of the Superintendent, in cooperation with the Board President, to prepare an agenda of the items of business anticipated to come before the Board at each open meeting.

Order of Business

The order of business for regular meetings and special meetings called for general purposes shall typically be as follows, unless altered by the President or a majority of those present and voting:

- Preliminary Comments on Agenda Items
- Reports
- Board Policies
- Educational
- Personnel
- Minutes
- Business / Financial Matters
- Information
- Audience Participation

The order of business for other special meetings shall be determined according to the stated purpose of the special meeting.

Additions to the Agenda

The Board may deliberate or take official action on matters not included in a posted agenda only under the following circumstances:[\[11\]](#)

Emergencies – The matter of business relates to a real or potential emergency involving a clear and present danger to life or property.[\[8\]](#)[\[11\]](#)

Business Arising Within Twenty-Four (24) Hours Prior to the Meeting – The matter of business has arisen within twenty-four (24) hours prior to the meeting, is de minimis (minor) in nature, and does not involve the expenditure of funds or entering into a contract or agreement.[\[11\]](#)

Business Raised by Residents or Taxpayers During the Meeting – When a matter of Board business is raised by a resident or taxpayer during a meeting:[\[11\]](#)[\[12\]](#)

1. The Board may take official action to refer the matter to staff, if applicable, to conduct research and include on a future Board meeting agenda; or
2. If the matter is de minimis (minor) in nature and does not involve the expenditure of funds or entering into a contract or agreement, the Board may take official action on the matter.

Majority Vote – During a meeting, the Board may add a matter of business to the posted agenda by a majority vote of the school directors present and voting. The reason for adding an item to the posted agenda must be announced at the meeting before conducting the vote. Once announced and approved by majority vote, the Board may take official action on the item of business. The agenda shall be amended to reflect the new item of business and the amended agenda shall be posted to the district's

website and at the administrative office no later than the first business day following the meeting at which the agenda was amended. The unanimous consent procedure may not be used in place of majority vote for this purpose.[\[11\]](#)

The public posting of agenda requirements and rules for adding items to a posted agenda apply to both regular and special open meetings of the Board. These requirements and rules do not apply to:[\[9\]](#)[\[11\]](#)[\[13\]](#)

1. Conference sessions.
2. Executive sessions.

Regular Meetings

Regular Board meetings shall be open and shall be held at specified places at least once every two (2) months.[\[2\]](#)[\[14\]](#)

Special Meetings

Special meetings may be called for special or general purposes and shall be open except when conducted as an executive session for purposes authorized by law.[\[2\]](#)[\[5\]](#)[\[10\]](#)[\[15\]](#)

The President may call a special meeting at any time and shall call a special meeting upon presentation of the written requests of three (3) school directors. Upon the President's failure or refusal to call a special meeting, such meeting may be called at any time by a majority of the school directors.[\[5\]](#)

No business shall be transacted at any special meeting except that named in the call sent to school directors for such special meeting.[\[10\]](#)

Public Participation

At each open Board meeting, prior to official action by the Board, an opportunity shall be provided for public comment in accordance with law and Board procedures and policy.[\[2\]](#)[\[12\]](#)

Voting

All motions shall require for adoption a majority vote of those school directors present and voting, except as provided by statute or Board procedures.

All votes on motions and resolutions shall be by voice vote unless an oral roll call vote is requested by the President or another school director.

Special Voting Requirements –

**Indicates actions for which the minutes must reflect how each school director voted.*

1. Actions requiring the unanimous affirmative vote of all members of the Board remaining in office:
 - a. Appoint as Board Secretary a former school director who has resigned, before the expiration of the term for which the member was elected.*[\[16\]](#)[\[17\]](#)
 - b. Appoint as solicitor a former school director who has resigned, before the expiration of the term for which the director was elected.*[\[16\]](#)[\[17\]](#)
2. Actions requiring the affirmative votes of two-thirds of the full membership of the Board:
 - a. Transferring, during the first three (3) months of the fiscal year, budgeted funds set apart or appropriated to a particular item of expenditure.*[\[17\]](#)[\[18\]](#)[\[19\]](#)
 - b. Adding or increasing appropriations to meet an emergency or catastrophe.*[\[17\]](#)[\[19\]](#)

- c. Hiring as a teacher a former school director who has resigned, before the expiration of the term for which the director was elected.*[\[16\]](#)[\[17\]](#)
- d. Conveying land or buildings to certain charities or other public agencies without following prescribed valuation procedures or with more favorable financing.*[\[17\]](#)[\[20\]](#)
- e. Fixing the fiscal year to begin on the first day of January. (*2nd class school districts only*)
[\[21\]](#)
- f. **Incurring temporary debt.***[\[17\]](#)[\[19\]](#)[\[22\]](#)
- g. Dismissing a tenured professional employee after a hearing.*[\[17\]](#)[\[23\]](#)
- h. Borrowing in anticipation of current revenue.*[\[17\]](#)[\[24\]](#)
- i. **Adopting or changing textbooks without the recommendation of the Superintendent.***[\[17\]](#)[\[25\]](#)

3. Actions requiring the affirmative votes of a majority of the full membership of the Board:

- a. Fixing the length of the school term.*[\[17\]](#)
- b. Adopting textbooks recommended by the Superintendent.*[\[17\]](#)[\[26\]](#)
- c. Appointing the district Superintendent and Assistant Superintendent(s).*[\[17\]](#)[\[27\]](#)[\[28\]](#)
- d. Appointing teachers and principals.*[\[17\]](#)
- e. Adopting the annual budget.*[\[17\]](#)[\[29\]](#)
- f. Appointing tax collectors and other appointees.*[\[17\]](#)[\[30\]](#)[\[31\]](#)
- g. Levying and assessing taxes.*[\[17\]](#)[\[32\]](#)
- h. Purchasing, selling, or condemning land.*[\[17\]](#)
- i. Locating new buildings or changing the location of old ones.*[\[17\]](#)
- j. Creating or increasing any indebtedness.*[\[17\]](#)
- k. Adopting planned instruction.[\[17\]](#)[\[33\]](#)
- l. Establishing additional schools or departments.*[\[17\]](#)
- m. Designating depositories for school funds.*[\[17\]](#)[\[34\]](#)[\[35\]](#)
- n. Authorizing the transfer of any unencumbered balance, or portion thereof, from one appropriation to another, or from one spending agency to another during the last nine (9) months of the fiscal year.*[\[17\]](#)[\[19\]](#)
- o. Entering into contracts of any kind, including contracts for the purchase of fuel or any supplies where the amount involved exceeds \$100 (including items subject to bid requirements).*[\[17\]](#)[\[36\]](#)
- p. Fixing salaries or compensation of officers, teachers, or other appointees of the Board.*[\[17\]](#)
- q. Entering into contracts with and making appropriations to the intermediate unit for the district's proportionate share of the cost of services provided or to be provided by the intermediate unit.*[\[17\]](#)
- r. Dismissing, after a hearing, a Superintendent, Assistant Superintendent or non-tenured teacher.*[\[17\]](#)[\[37\]](#)[\[38\]](#)

- s. Determining the location and amount of any real estate required by the school district for school purposes.*[17][39]
- t. Vacating and abandoning property to which the Board has title.*[17][40]
- u. Appointing a school director to fill a vacancy on the Board.*[17][41]
- v. Calling a special meeting when the President has failed to do so after written request of three (3) members of the Board.[5]
- w. Declaring that a vacancy exists on the Board by reason of the failure or neglect of a school director to qualify.[42]
- x. Adopting, amending or repealing Board procedures and policy.[43]
- y. **Approving or denying a charter school application.*[44]**
- z. **Approving or denying a multiple charter school organization application.*[45]**
- aa. **Establishing joint schools or departments.*[46]**

Abstention from Voting

A school director shall be required to abstain from voting when the issue involves either one of the following:

1. Conflict of interest under the Ethics Act.[47][48][49]

Prior to the vote being taken, the school director shall verbally disclose the nature of the conflict in public, and shall also provide the Board Secretary with a written memorandum stating the nature of the conflict, which shall be attached to the Board minutes as a public record.

Conflict of interest - use by a public official of the authority of their office or any confidential information received through holding public office for the private pecuniary benefit of the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated. The term does not include an action having a de minimis economic impact or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the public official, a member of their immediate family or a business with which the public official or a member of their immediate family is associated.[47]

De minimis economic impact – an economic consequence which has an insignificant effect.[47]

Immediate family – parent, spouse, child, brother or sister.[47]

Business with which associated – any business in which the person or a member of the person's immediate family is a director, officer, owner, employee or has a financial interest.[47]

2. Relative recommended for appointment to or dismissal from a teaching position.[23][50]

Relative – father, mother, brother, sister, husband, wife, son, daughter, stepson, stepdaughter, grandchild, nephew, niece, first cousin, sister-in-law, brother-in-law, uncle, or aunt.

The Board is encouraged to seek the guidance of the district solicitor or the State Ethics Commission for questions related to conflict of interest.[48][49]

Minutes

The Board shall cause to be made, and shall retain as a permanent record of the district, minutes of all open Board meetings. Said minutes shall be comprehensible and complete and shall show: [\[51\]](#)[\[52\]](#)

1. Date, place, and time of the meeting.
2. Names of school directors present.
3. Presiding officer.
4. Substance of all official actions.
5. Actions taken.
6. Recorded votes and a record by individual members of all roll call votes taken. [\[53\]](#)
7. Names of all residents who appeared officially and the subject of their testimony.
8. Any matter added to a posted agenda, including the substance of the matter, the announced reason and the recorded vote, where applicable. [\[9\]](#)[\[11\]](#)

The Board Secretary shall provide each school director with a copy of the minutes of the last meeting prior to the next regular meeting. [\[1\]](#)

The minutes of Board meetings shall be approved at the next succeeding meeting and signed by the Board Secretary. [\[54\]](#)

Notations and any tape or audiovisual recordings shall not be the official record of an open Board meeting but may be available for public access, upon request, in accordance with Board policy. Any notations and/or audiovisual recordings of a Board meeting shall be retained and disposed of in accordance with the district's records retention schedule. [\[1\]](#)[\[55\]](#)[\[56\]](#)

Recess/Reconvene

The Board may at any time recess or reconvene to a reconvened meeting at a specified date and place, upon the majority vote of those present. The reconvened meeting shall immediately take up its business at the point in the agenda where the motion to recess was acted upon. Notice of the reconvened meeting shall be given as provided in Board policy. [\[8\]](#)[\[9\]](#)[\[57\]](#)

Executive Session

The Board may hold an executive session, which is not an open meeting, before; during; at the conclusion of an open meeting; or at some other time. The presiding officer shall announce the reason for holding the executive session; the announcement can be made at the open meeting prior to or after the executive session. [\[13\]](#)[\[15\]](#)[\[58\]](#)

The Board may discuss the following matters in executive session:

1. Employment issues.
2. Labor relations.
3. Purchase or lease of real estate.
4. Consultation with an attorney or other professional advisor regarding potential litigation or identifiable complaints that may lead to litigation.
5. Matters that must be conducted in private to protect a lawful privilege or confidentiality.
6. School safety and security, of a nature that if conducted in public, would: [\[15\]](#)
 - a. Be reasonably likely to impair the effectiveness of school safety measures.

- b. Create a reasonable likelihood of jeopardizing the safety or security of an individual or a school, including a building, public utility, resource, infrastructure, facility or information storage system.

Official actions based on discussions held in executive session shall be taken at an open meeting.

Work Sessions

The Board may meet as a Committee of the Whole in an open meeting to vote on or to discuss issues. Public notice of such meetings shall be made in accordance with Board procedures.[\[2\]](#)[\[57\]](#)

A meeting of the Committee of the Whole, not regularly scheduled, may be called at any time by the President; the President shall call such a meeting when requested to do so by school directors. Public notice of the meeting shall be made in accordance with Board procedures.

The Board Secretary shall provide notice of a meeting of the Committee of the Whole in accordance with Board procedures.[\[8\]](#)[\[9\]](#)[\[57\]](#)

Committee Meetings

Standing committee meetings may be called at any time by the committee chairperson, with proper public notice, or when requested to do so by ____ members of the committee.[\[8\]](#)[\[9\]](#)[\[57\]](#)

A majority of the total membership of a committee shall constitute a quorum.

Unless held as an executive session, standing committee meetings shall be open to the public, other school directors, and the Superintendent.[\[2\]](#)

A majority of the committee or the chairperson may invite Board employees, consultants or other persons who have special knowledge of an area under discussion.



Book	Policy Manual
Section	200 Pupils
Title	Supplemental Discipline Records
Code	216.1 Vol III 2023
Status	First Reading
Legal	1. 24 P.S. 1304-A 2. 24 P.S. 1305-A 3. 24 P.S. 1307-A 4. 42 Pa. C.S.A. 6341 5. 237 PA Code Rule 163 6. Pol. 113.1 7. Pol. 218 8. Pol. 218.3 9. Pol. 233 10. 24 P.S. 1318.1 11. Pol. 200 12. Pol. 216 20 U.S.C. 1232g 20 U.S.C. 7118 Pol. 113.4
Adopted	March 9, 2010
Last Revised	August 14, 2012

Authority

The school district shall maintain required records concerning **students** adjudicated **delinquent** and transfer students disciplined for offenses involving weapons, alcohol, drugs and violence on, **or within 1,500 feet of**, school property.[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)

Guidelines

Records/Information Regarding Students Who Have Been Adjudicated Delinquent

The building principal **or designee** shall receive from the court, through the juvenile probation **office**, information concerning the adjudication of an enrolled student. **The information may** include, **but not be limited to, the name and address of the student**, a description of **the** delinquent acts

committed by the student **and the** disposition of the case. **If the student is adjudicated delinquent of a felony offense, the building principal or designee may receive additional information, including but not limited to juvenile probation or treatment reports pertaining to the adjudication, prior delinquent history and the supervision plan. Other information may be provided as deemed necessary by the juvenile probation office unless restricted by a court order or other applicable law or regulation.**[\[4\]](#)[\[5\]](#)

Upon receipt, the building principal or designee shall send a written acknowledgement to the juvenile probation office of the receipt of the information, including acknowledgement of the requirements and restrictions of the district regarding such information.[\[5\]](#)

The building principal **or designee shall** share this information with the student's teacher and the principal of another school to which the student may transfer. **The information shall be used for the limited purposes of protecting school personnel and students, and arranging for appropriate counseling and education for the student.**[\[4\]](#)[\[5\]](#)

The information may be used for school disciplinary decisions only if: the student was under the supervision of the Board at the time of the incident; the act(s) took place within 1,500 feet of school property; and the school has complied with all other statutory, regulatory and constitutional provisions relative to the imposition of school discipline.[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

The information received from the juvenile probation office concerning an adjudicated student shall be maintained separately from the student's official school record.[\[4\]](#)[\[5\]](#)

Records Regarding Student Enrollment - Sworn Statement or Affirmation Related to Disciplinary Exclusions

Upon registration and prior to admission to the school district, the parent/guardian or person having charge of the student shall provide a **signed** sworn statement or affirmation stating whether the student previously was or presently is suspended or expelled from any public or private school for an offense involving weapons, alcohol or drugs; willful infliction of injury to another person; **sexual assault**; or any act of violence committed on school property. The statement shall include the dates of suspension or expulsion and the name of the school from which the student was suspended or expelled for these reasons.[\[1\]](#)[\[8\]](#)[\[10\]](#)[\[11\]](#)

The sworn statement or affirmation shall include the signature of the parent/guardian or person having charge of the student and they shall be informed that any willful false statements concerning this registration shall be a misdemeanor of the third degree.[\[1\]](#)

This registration statement shall be maintained as part of the student's disciplinary record.

Transfer of Disciplinary Records

Transfer Into the District -

When a student transfers to a district school from another school district, a nonpublic school, or other school within this district, the district shall request a certified copy of the student's disciplinary record from the school from which the student is transferring. The sending school shall have ten (10) days from receipt of the request to provide the disciplinary record. This record shall be maintained as part of the student's disciplinary record and shall be available for inspection as required by law **and Board policy.**[\[2\]](#)[\[12\]](#)

Transfer From the District -

When a student transfers from a district school to another school district, a nonpublic school or other school within the district, the district shall transmit a certified copy of the student's disciplinary record within ten (10) days of receiving the request from the school to which the student has transferred. **A copy of the notice initially provided by the juvenile probation office to the district shall also be provided to the school to which the student has transferred.**[\[5\]](#)

The building principal or designee shall maintain a log of all individuals from other school districts to whom this information is subsequently provided, and shall inform the juvenile probation office upon providing this information to officials from other schools outside the district.[\[5\]](#)



Book	Policy Manual
Section	200 Pupils
Title	Students Experiencing Homelessness, Foster Care and Other Educational Instability
Code	251
Status	First Reading
Legal	1. 22 PA Code 11.18 2. 24 P.S. 1305 3. 24 P.S. 1306 4. 24 P.S. 1331.1 5. 20 U.S.C. 6311 6. 20 U.S.C. 6312 7. 42 U.S.C. 11431 et seq 8. 42 U.S.C. 675 9. Pol. 221 10. Pol. 810 11. Pol. 113 12. Pol. 115 13. Pol. 121 14. Pol. 122 15. Pol. 123 16. Pol. 114 17. Pol. 231 18. Pol. 124 19. Pol. 217 20. Pol. 223 21. Pol. 808 22. Pol. 110 23. 23 Pa. C.S.A. 6301 et seq 24. 42 Pa. C.S.A. 6301 et seq 25. 45 CFR 1355.20 26. 42 U.S.C. 11434a 27. 42 U.S.C. 11432 28. Pol. 103.1

29. Pol. 113.4

30. Pol. 216

31. Pol. 200

32. Pol. 201

33. Pol. 203

34. Pol. 204

35. Pol. 209

36. Pol. 206

37. Pol. 906

38. Pol. 202

[39. 20 U.S.C. 1232g](#)

40. Pol. 146

41. Pol. 918

42. Pol. 138

[43. 24 P.S. 121](#)

[20 U.S.C. 6301 et seq](#)

[22 PA Code 403.1](#)

[34 CFR Part 99](#)

[67 Fed. Reg. 10698](#)

PA Education for Homeless Children and Youth State Plan

[Basic Education Circular, August 1, 2022: Act 1 of 2022 - Assisting Students Experiencing Education Instability](#)

Ensuring Educational Stability for Foster Care Youth - Transportation Plan Guide

Adopted July 18, 2017

Last Revised March 14, 2023

Purpose

The Board recognizes the challenges encountered by students experiencing homelessness, foster care and other educational instability. The Board is committed to facilitating the immediate enrollment; eliminating barriers to the attendance, education and graduation; and providing additional supports in compliance with federal and state laws, regulations and Board policy, for such students.[\[1\]\[2\]\[3\]\[4\]\[5\]\[6\]\[7\]\[8\]](#)

Authority

The Board directs the district to collaborate with school staff, other school districts, local agencies and other entities in supporting the needs of students experiencing educational instability.

The Board shall ensure that students experiencing educational instability have equal access to the same educational programs, activities and services provided to other district students.[\[1\]\[2\]\[3\]\[4\]\[5\]\[6\]\[7\]](#)

The Board authorizes the Superintendent to waive specific requirements in Board policies, procedures and administrative regulations to the extent that they create barriers for the enrollment and attendance of students experiencing educational instability. Such waivers include, but are not limited to,

requirements regarding:[\[1\]](#)[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

1. Dress code.[\[9\]](#)
2. Transportation.[\[10\]](#)
3. School-sponsored or extracurricular activities for which students meet placement and qualification requirements, including, but not limited to, clubs, athletics, performing arts, class trips, social events, career and technical education, internships and specialized classes.[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)
4. Fees related to school-sponsored or extracurricular activity participation fees, and other fees including, but not limited to, school identification (badges, cards, etc.), uniforms, materials, lost or damaged items, athletic physical exams, parking or driving, food services, library, locker or padlock rental or replacement, summer school or credit recovery, technology and graduation regalia.[\[9\]](#)[\[13\]](#)[\[14\]](#)[\[15\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)
5. Graduation.[\[19\]](#)
6. Registration deadlines.

It is the policy of the Board that no student shall be discriminated against, segregated or stigmatized based on their status as a student experiencing educational instability.

Definitions

Student Experiencing Educational Instability means a student who has experienced one (1) or more changes in school enrollment during a single school year due to any of the following:[\[4\]](#)

1. Homelessness.[\[1\]](#)[\[3\]](#)[\[7\]](#)
2. An adjudication of:[\[23\]](#)[\[24\]](#)
 - a. Dependency relating to child protective services and juvenile matters;
 - b. Delinquency, if disclosed by the student's parent/guardian; or
 - c. As part of court-ordered services under a voluntary placement or custody agreement.

A student experiencing foster care may also qualify as a student experiencing educational instability as defined above, if such circumstances apply.[\[25\]](#)

Enroll or Enrollment means attending classes and participating fully in school activities.[\[26\]](#)

Additional costs means the difference between what the district spends to transport a resident student to the student's assigned school and the cost to transport a child in foster care to the child's school of origin.

Foster care means twenty-four (24) hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed and payments are made by the state, tribal or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption or whether there is federal matching of any payments that are made.[\[25\]](#)

Homeless children and youths means individuals who lack a fixed, regular and adequate nighttime residence, and includes:[\[26\]](#)

1. Children and youths who are:

- a. Sharing the housing of other persons due to loss of housing, economic hardship or a similar reason;
 - b. Living in motels, hotels, trailer parks or camping grounds due to lack of alternative adequate accommodations;
 - c. Living in emergency, transitional or domestic violence shelters; or
 - d. Abandoned in hospitals;
2. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;
3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings;
4. Migratory children who qualify as homeless because they are living in circumstances described above; and
5. School-aged parents living in houses for school-aged parents if they have no other available living accommodations.

School of origin is the school in which the student experiencing educational instability was last enrolled.

- The school of origin for a *homeless child or youth* - the last school in which the homeless child or youth was enrolled when permanently housed or the school in which the homeless child or youth was last enrolled, including preschool.[\[27\]](#)
- The school of origin for a *child in foster care* - the school in which a child is enrolled at the time of placement in foster care. If a child's foster care placement changes, the school of origin is the school the child is attending immediately prior to each change in placement.[\[8\]](#)
- When the homeless child or youth, or child in foster care, completes the final grade level served by the school of origin, the school of origin shall become the designated receiving school at the next grade level for all feeder schools.

Unaccompanied youth means a homeless child or youth not in the physical custody of a parent or guardian. This includes youth who have run away from home; been abandoned or forced out of home by a parent, guardian or other caretaker; or separated from a parent or guardian for any other reason.[\[26\]](#)

Delegation of Responsibility

The Board designates the Superintendent or designee to serve as the district's point of contact for students experiencing educational instability.[\[4\]\[5\]\[27\]](#)

The name and contact information of the district's point of contact shall be included in the student's education records and provided to the student's education decision maker.[\[4\]](#)

The district's point of contact shall ensure outreach and coordination with the following, as appropriate to each individual student's needs:[\[4\]\[5\]\[27\]](#)

1. Local children and youth agency to:

- a. Establish formal mechanisms to ensure that the district is promptly notified when a child enters foster care or changes foster care placements;
- b. Develop a protocol on how to make best interest determinations; and

- c. Develop and coordinate transportation procedures.
2. Other local service agencies and entities that provide services to students experiencing educational instability.
3. Other school districts on issues of prompt identification, transfer of records, transportation and other inter-district activities.
4. District staff responsible for the provision of services under Section 504 of the Rehabilitation Act and the Individuals with Disabilities Education Act.[11][28]
5. State and local housing agencies responsible for comprehensive housing affordability strategies.

The district's point of contact, in consultation with the school counselor, school social worker, home and school visitor or school psychologist and the student's Individualized Education Program (IEP) team or Section 504 Team, shall:[4]

1. Facilitate the student's expedited consultation with the school counselor or other mental health professionals, as appropriate.
2. Facilitate the prompt placement of the student in appropriate courses.
3. Connect the student with educational services that meet the student's specific needs.
4. Immediately request the prior school entity, county agency and the student's education decision maker to provide the complete student information and records, including an IEP or Section 504 service agreement, if applicable. Within ten (10) business days, the prior school entity located within Pennsylvania, including schools with residential placements, shall provide the requested information and records to ensure proper transfer of course credits, grades and an IEP or Section 504 service agreement, if applicable.
5. Develop and execute a graduation plan in collaboration with the student in grades nine (9) through twelve (12). The graduation plan shall be customized to meet the specific needs of the student and shall detail the courses necessary for on-time graduation and transition to postsecondary education or the workforce. The graduation plan shall be included in the student's education records.

Additional Responsibilities to Support Homeless Students -

The district's point of contact shall ensure that public notice of the educational rights of homeless children and youths is disseminated in locations frequented by parents/guardians of homeless children and youths, and unaccompanied youths, including schools, shelters, public libraries and soup kitchens. Such notice shall be provided in a manner and form understandable to the parents/guardians of homeless children and youths, and unaccompanied youths.[27]

The district's point of contact shall provide reliable, valid and comprehensive data to the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH) Program in accordance with federal and state laws and regulations.[27]

Training

The district's point of contact shall provide professional development and training to school staff on the education needs of students experiencing educational instability.

Additional Training to Support Homeless Students -

The district's point of contact shall participate in professional development programs and other technical assistance activities offered by the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness Program.[27]

The district's point of contact shall arrange professional development programs for school staff, including office staff.[27]

School personnel providing services to homeless children and youths, including school enrollment staff, shall receive professional development and support to:[27]

1. Improve identification of homeless children and youths and unaccompanied youths;
2. Understand the rights of such children, including requirements for immediate enrollment and transportation; and
3. Heighten the awareness of, and capacity to respond to, the educational needs of such children.

Guidelines

Students enrolled in this district experiencing educational instability shall be provided support and services, as appropriate to each individual student's needs, in accordance with Board policy.[4]

Minimal documentation shall be required for a student experiencing educational instability to qualify for supports and services. Information used to determine that a student is experiencing educational instability may be confirmed verbally, in writing or by another manner by shelter providers, outreach workers, case managers, juvenile probation officers and others.

Parents/Guardians and students have the authority to determine what information shall be shared with the district.

Information related to the student's educational instability status shall be confidential and disclosed by the point of contact or other administrators only to other school staff who have a legitimate need to know unless authorized by the student or parent/guardian.[29][30]

Enrollment

Except when an unaccompanied youth or the parents/guardians of a homeless youth request otherwise, it shall be presumed that a student experiencing educational instability shall continue to be enrolled in their school of origin unless it is determined that it is not in the student's best interest to remain in the school of origin.[5][27]

In accordance with the homeless child's or youth's best interest, the district shall continue to enroll a homeless student in the student's school of origin within the district while the student remains homeless and through the end of the academic year in which the student obtains permanent housing.[27]

An unaccompanied youth or the parents/guardians of a homeless student may request enrollment in any grade-appropriate school within the district regardless of the district attendance area where the student is actually living or a school of origin in another district.[27]

The district's point of contact shall assist an unaccompanied youth in placement or enrollment decisions, giving priority to the views of the student in determining where the student will be enrolled.[27]

Best Interest Determination -

The best interest determination shall be made in accordance with federal and state laws and regulations, court orders and established local procedures.

In making a best interest determination, the district shall:[5][27]

1. In the case of a homeless child or unaccompanied youth, give priority to the request of the parent/guardian or unaccompanied youth.
2. Consider student-centered factors related to impact of mobility on achievement, education, appropriateness of the current educational setting, health and safety, and proximity to living

arrangements including foster care placement.

The cost of transportation shall not be used as a factor in the best interest determination.

Documentation related to the best interest determination shall be maintained in the student's education record.[29][30]

Timeliness of Enrollment -

When a school receives a student experiencing educational instability, the school shall immediately enroll the student and begin instruction, even if: [4][5][7][29][30][31][32][33][34][35]

1. The student is unable to produce records normally required for enrollment. [27][31]
2. The application or enrollment deadline has passed. [27][31][32]

The district's point of contact shall immediately contact the school last attended by the student to obtain relevant academic or other records. [27]

The district may require a parent/guardian to submit contact information.

Grade Level Assignment -

If the district is unable to determine the student's grade level due to missing or incomplete records, the district may administer tests or utilize appropriate means to determine the student's assignment within the school. [36]

Dispute Resolution

If a dispute involving a student experiencing educational instability arises, the concern shall be addressed and/or resolved at the lowest appropriate level in accordance with Board policy, unless otherwise stated below. [37]

Dispute Resolution for Homeless Students -

If the district determines that it is not in the student's best interest to attend the school of origin or the school requested by the unaccompanied youth or parent/guardian, the district shall provide the unaccompanied youth or parent/guardian with a written explanation of the reasons for its determination. The explanation shall be in a manner and form understandable to the unaccompanied youth or parent/guardian and shall include information regarding the right to appeal. [27]

If a dispute arises over eligibility, enrollment or school selection: [27]

1. The parent/guardian or unaccompanied youth shall be referred to the district's point of contact, who shall assist in the dispute resolution process.
2. The student shall be immediately enrolled in the school in which enrollment is sought, pending final resolution of the dispute, including all available appeals.
3. The district's point of contact shall issue a written decision of the dispute within twenty (20) business days of being notified of the dispute.

A parent/guardian or unaccompanied youth may file a complaint with the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness Program.

Dispute Resolution for Students in Foster Care -

If a dispute arises over the appropriate school placement for a child in foster care, to the extent feasible and appropriate, the child shall remain in their school of origin, pending resolution of the dispute. [2][38]

Students Discharged From Foster Care

A student who has been discharged from foster care may be permitted to finish the school year in this district, if appropriate, and approved by the superintendent, with payment of tuition.

Education Records

Information about a student's educational instability shall be treated as a student education record subject to the protections of the Family Educational Rights and Privacy Act (FERPA), and shall not be deemed to be directory information.[29][30][39]

The district may disclose personally identifiable information from the education records of a student without written consent of the parent/guardian or the eligible student if the disclosure is: [29][30][39]

1. To comply with a court order authorizing the disclosure of education records in a case where a parent is a party to a proceeding involving child abuse or neglect or a dependency matter.
2. To an agency caseworker or other representative of a state or local child welfare agency, or tribal organization, who has the right to access a student's case plan, as defined and determined by the state or tribal organization, when such agency or organization is legally responsible, in accordance with state or tribal law, for the care and protection of the student, provided that the education records, or the personally identifiable information contained in such records, of the student will not be disclosed by such agency or organization, except to an individual or entity engaged in addressing the student's education needs and authorized by such agency or organization to receive such disclosure and such disclosure is consistent with the state or tribal laws applicable to protecting the confidentiality of a student's education records.

Comparable Services

Students experiencing educational instability shall be provided services comparable to those offered to other district students including, but not limited to: [3][27][40]

1. Transportation services.[10]
2. School nutrition programs.[21]
3. Career and technical education.[12]
4. Educational programs for which the student meets the eligibility criteria, such as:
 - a. Services provided under Title I or similar state or local programs.[41]
 - b. Programs for English Learners.[42]
 - c. Programs for students with disabilities.[11]
 - d. Programs for gifted and talented students.[16]
5. Preschool programs.

Transportation for Homeless Students -

The district shall provide transportation for homeless students to their school of origin or the school they choose to attend within the district.[3][10][27]

If the school of origin is outside district boundaries or homeless students live in another district but will attend their school of origin in this district, the school districts shall agree upon a method to apportion the responsibility and costs of the transportation.[27]

Transportation for Students in Foster Care -

The district shall ensure that children in foster care needing transportation to their school of origin promptly receive transportation in a cost-effective manner.[6][10]

To ensure that transportation for children in foster care to their school of origin is provided, arranged, and funded, the district shall collaborate with the local children and youth agency to develop a local transportation plan.[6]

The transportation plan shall address the following:[6]

1. The procedure the district and local children and youth agency will follow to provide transportation for children in foster care in a cost-effective manner and in accordance with applicable law.[8]
2. How transportation costs will be covered if additional costs are incurred. Options include:
 - a. The local children and youth agency agrees to reimburse the district;
 - b. The district agrees to pay for the cost;[6]
 - c. The district and the local children and youth agency agree to share the costs; or
 - d. The district of origin, the district of foster residence, and the placing children and youth agency agree to share the costs.
3. Dispute resolution procedures to ensure that any disagreements regarding the cost of transportation are resolved promptly and fairly, and do not impact a student's ability to remain in the school of origin during the dispute resolution process.

The district shall submit the local transportation plan, including any updates or revisions, to the Pennsylvania Department of Education.

Transportation shall be provided to children in foster care in accordance with the local transportation plan regardless of whether transportation is provided to district students.

Course Credit and Graduation

The district shall ensure that each student experiencing educational instability in grades nine (9) through twelve (12) is provided with a graduation plan to facilitate the student's timely graduation. The graduation plan shall specify the courses and other requirements necessary for the student to graduate. The district's efforts to ensure that the student experiencing educational instability graduates in a timely manner may include:[4][5][6]

1. Waiving a specific course required for graduation if similar coursework has been satisfactorily completed in another school entity or the student has demonstrated competency in that content area. Evidence as to whether coursework has been satisfactorily completed and the amount of full or partial credit assigned, may be determined through any of the following:[4][19]
 - a. Competency demonstration, which could include, but is not limited to:
 - i. Submission of an essay, presentation or project.
 - ii. Recognition that the student has already successfully completed a higher-level course, an experiential learning opportunity or internship that demonstrates competence in the content area.
 - b. Performance on an examination.
 - c. Successful completion of a career and technical education course.
 - d. Other evidence or method determined appropriate by the district.

2. If a specific course requirement cannot be waived, the district shall provide an alternative or modified course of study that is currently offered to students and that will assist the student with acquiring the required work or competency requirements by the anticipated graduation date.
3. If, after considering full and partial course credits, waiving courses or providing alternative courses of study, the district determines that the student meets the established graduation requirements, the student shall be allowed to participate in the graduation ceremony and graduate with their peers.

If the student is determined not eligible for graduation, the district may request a high school diploma from the prior school entity. The prior school entity may issue a diploma if the student meets the prior school entity's graduation requirements.

Keystone Diploma –

In any school year for which demonstration of proficiency on a Keystone exam is required for graduation, a student who has successfully satisfied the graduation requirements may obtain a secondary school diploma known as the Keystone Diploma from the PA Department of Education, if both of the following provisions apply: [\[4\]](#)[\[43\]](#)

1. All other graduation options have been exhausted.
2. The student is unable to obtain a diploma from the student's prior or receiving school entity.

The district's point of contact shall assist the student in determining the student's eligibility for a Keystone Diploma and, if eligible, obtaining the Keystone Diploma from the PA Department of Education. [\[4\]](#)[\[43\]](#)

Students with Disabilities –

Students experiencing educational instability who have an IEP shall maintain the right to special education and the right to graduate either through attainment of credits or through the completion of the goals established in their IEP. [\[11\]](#)[\[19\]](#)

Students experiencing educational instability who have an IEP shall maintain the right to special education and the right to graduate either through attainment of credits or through the completion of the goals established in their IEP, **in accordance with applicable law, regulations, Board policy, administrative regulations and state guidance.** [\[11\]](#)[\[19\]](#)

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Complete this form prior to submitting for approval. To ensure health services are available for students on this trip, the School Nurse must provide the initial approval. Note ALL requests requiring school board approval must be submitted to the Superintendent's office at least 10 days prior to the upcoming board meeting.

Date of Request: 5/5/2023 8/28/23 School: High School
Staff Member: Brian Machmer
Class/Club Attending: Local History Classes
Number of Students: Approx: 90 Number of Adult Chaperones: 1

DESTINATION INFORMATION

Destination Name: Walking Field Trips around Hughesville
Destination Address: Various Locations

Destination Phone Number:
Estimated Roundtrip Mileage:
Departure Date: Attachment #2 Departure Time:
Return Date: *Return Time:
Rain Date:
Special Transportation Request(s) (i.e. wheelchair lift):

EDUCATIONAL GOAL OF TRIP

Please state the educational goal of this trip.

See attachment #1

**Return time is the time the bus would arrive back at the school.*

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Please answer the following questions to the best of your knowledge and initial where appropriate.

	Circle One	Initials
Is a school bus appropriate for this trip? <i>If no, please specify (i.e. Van, Charter, etc.):</i> No bus needed _____	Yes <u>No</u>	<u>BM</u>
Is this an overnight trip?	Yes <u>No</u>	<u>BM</u>
Will students be exposed to planned hazardous situations? <i>If yes, attach a written explanation.</i>	Yes <u>No</u>	<u>BM</u>
Is there a personal cost to students/chaperones? <i>If yes, how much?</i> _____ <i>If yes, for what?</i> _____	Yes <u>No</u>	<u>BM</u>
Is the trip budgeted during the fiscal year?	<u>Yes</u> No	<u>BM</u>
Total estimated cost* of trip: <u>\$0.00</u> (*include transportation, substitutes & fees)	District Funds: <u>0</u> Other Funds: <u>0</u> Other Funds Source: <u>0</u>	

By initialing next to each of the following questions, you take responsibility for each action.

Each student will complete a Fieldtrip Permission and Medical Information form prior to departure. BM

A list of students/chaperones and completed Fieldtrip Permission and Medical Information forms will be on file in the respective building office prior to departure. BM

TO BE COMPLETED BY BUSINESS MANAGER

Is this fieldtrip a covered activity under the District's insurance policies subject to the standard terms, conditions, and exclusions of the District's policies?

Yes No HS

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

The requested fieldtrip provides an educational experience, which will enhance the specific curriculum instructed in my class(s)?

Brian Mander

5/5/2023 8/28/23

Date
(Submitted to School Nurse)

I have reviewed this request to ensure student health services can support this trip.
It is my recommendation that the Principal, approve this field trip.

Carolyn East

8/31/23

School Nurse Signature

Date
(Submitted to Principal)

I have reviewed this request, it is my recommendation that the Curriculum Director, approves this field trip.

Tyler

Principal's Signature

8/31/23

Date
(Submitted to the Curriculum Director)

I have reviewed this request, it is my recommendation that the Superintendent approves this field trip.

Cori Cotner

Curriculum Director's Signature

08/31/2023

Date
(Submitted to the Superintendent)

I have reviewed this request, it is my recommendation that the board of education approve the field trip.

M. J. S.

Superintendent's Signature

8-31-23

Approval Date

EDUCATIONAL GOAL OF TRIP (ATTACHMENT #1)

The Local History Classes here at Hughesville High School offer our students an opportunity to learn about their towns and communities in a manner like nowhere else. This semester-long class is bolstered by chances for students to leave the traditional classroom and enter the historic environment we are studying. Our walking field trips trace the path of the W&NB railroad in town, and view the architectural details of various homes along Main Street. We visit the historic Hughesville Fairground, and examine the stained glass that adorns the various churches here in Hughesville. For the past two decades these walking fieldtrips have been an integral part of the learning process for the students as well as being a wonderful way to build relationships in our community.

WALKING FIELD TRIP DATES (ATTACHMENT #2)

~~Thursday - 8/31~~
Tuesday - 9/5
Thursday - 9/7
Tuesday - 9/12
Thursday - 9/14
Tuesday - 9/19
Thursday - 9/21
Tuesday - 9/26
Thursday - 9/28

Tuesday - 10/3
Thursday - 10/5
Tuesday - 10/10
Thursday - 10/12
Tuesday - 10/17
Thursday - 10/10
Tuesday - 10/24
Thursday - 10/27

* DUE TO THE POSSIBILITY OF INCLEMENT WEATHER THE FOLLOWING DATES WILL BE USED AS A SUBSTITUTE FOR THE ONE PREVIOUS TO IT.

~~Friday - 9/1~~
Wednesday - 9/6
Friday - 9/8
Wednesday - 9/13
Friday - 9/15
Wednesday - 9/20
Friday - 9/22
Wednesday - 9/27
Friday - 9/29

Wednesday - 10/4
Friday - 10/6
Wednesday - 10/11
Friday - 10/13
Wednesday - 10/18
Friday - 10/20
Wednesday - 10/25
Friday - 10/27

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Complete this form prior to submitting for approval. To ensure health services are available for students on this trip, the School Nurse must provide the initial approval. Note ALL requests requiring school board approval must be submitted to the Superintendent's office at least 10 days prior to the upcoming board meeting.

Date of Request: 9/13/23 School: High School
Staff Member: Tara S. Holdren
Class/Club Attending: WVIA Artist of the Week
Number of Students: 1 Number of Adult Chaperones: 1

DESTINATION INFORMATION

Destination Name: WVIA Studios
Destination Address: 1 WVIA Way
Pittson, PA 18640
Destination Phone Number: Teresa Sabecky 570 817 4146
Estimated Roundtrip Mileage: 114
Departure Date: 9/26-29/23 Departure Time: TBA
Return Date: 9/26-29 *Return Time: TBA
Rain Date: n/a
Special Transportation Request(s) (i.e. wheelchair lift):

EDUCATIONAL GOAL OF TRIP

Please state the educational goal of this trip.

To showcase our students as visual and performing artists!

**Return time is the time the bus would arrive back at the school.*

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Please answer the following questions to the best of your knowledge and initial where appropriate.

	Circle One	Initials
Is a school bus appropriate for this trip?	Yes No	tlsh
<i>If no, please specify (i.e. Van, Charter, etc.):</i>		
Using personal vehicle. _____		

Is this an overnight trip?	Yes No	tlsh
----------------------------	---------------	------

Will students be exposed to planned hazardous situations?	Yes No	tlsh
<i>If yes, attach a written explanation.</i>		

Is there a personal cost to students/chaperones?	Yes No	tlsh
<i>If yes, how much?</i> _____		

If yes, for what? _____

Is the trip budgeted during the fiscal year?	Yes No	tlsh
--	---------------	------

Total estimated cost* of trip: _____ sub & mileage	District Funds: _____
(*include transportation, substitutes & fees)	Other Funds: _____
	Other Funds Source: _____

By initialing next to each of the following questions, you take responsibility for each action.

Each student will complete a Fieldtrip Permission and Medical Information form prior to departure. tlsh

A list of students/chaperones and completed Fieldtrip Permission and Medical Information forms will be on file in the respective building office prior to departure. tlsh

TO BE COMPLETED BY BUSINESS MANAGER

Is this fieldtrip a covered activity under the District's insurance policies subject to the standard terms, conditions, and exclusions of the District's policies?

Yes No

tlsh

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

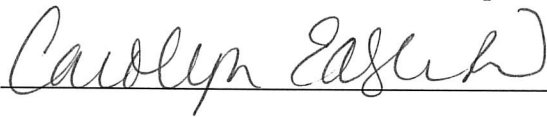
The requested fieldtrip provides an educational experience, which will enhance the specific curriculum instructed in my class(s)?



9/13/23

Date
(Submitted to School Nurse)

I have reviewed this request to ensure student health services can support this trip.
It is my recommendation that the Principal, approve this field trip.

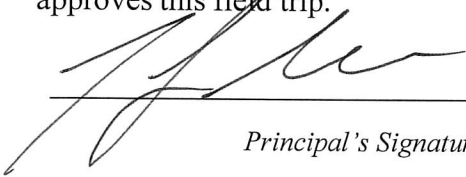


School Nurse Signature

9/13/23

Date
(Submitted to Principal)

I have reviewed this request, it is my recommendation that the Curriculum Director,
approves this field trip.



Principal's Signature

9/13/23

Date
(Submitted to the Curriculum Director)

I have reviewed this request, it is my recommendation that the Superintendent
approves this field trip.

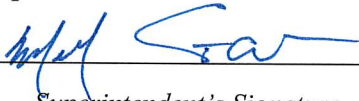


Curriculum Director's Signature

09/13/2023

Date
(Submitted to the Superintendent)

I have reviewed this request, it is my recommendation that the board of education approve
the field trip.



Superintendent's Signature

9-14-23

Approval Date

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Complete this form prior to submitting for approval. To ensure health services are available for students on this trip, the School Nurse must provide the initial approval. Note ALL requests requiring school board approval must be submitted to the Superintendent's office at least 10 days prior to the upcoming board meeting.

Date of Request: 8/21/2023 School: Renn and Ashkar
Staff Member: Brooke McConnell and Brandy Wroblewski
Class/Club Attending: PreK
Number of Students: 33-40 Number of Adult Chaperones: 5-6

DESTINATION INFORMATION

Destination Name: NorthHill Orchard and Supply
Destination Address: 636 Scholl Road Winfield, PA 17889

Destination Phone Number: 570-837-9478

Estimated Roundtrip Mileage: 94

Departure Date: 9/27/2023 Departure Time: 8:45-R 9:00-A

Return Date: 9/27/2023 *Return Time: 2:00-A 2:15-R

Rain Date: n/a

Special Transportation Request(s) (i.e. wheelchair lift):

EDUCATIONAL GOAL OF TRIP

Please state the educational goal of this trip.

Students will get to explore an apple orchard. They will learn about the apple trees
and how they grow, the different componets to keeping the trees alive. They will
get to learn about the various types of apples on the property as well.

**Return time is the time the bus would arrive back at the school.*

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Please answer the following questions to the best of your knowledge and initial where appropriate.

Is a school bus appropriate for this trip? Circle One Initials
Yes No BM/BW
If no, please specify (i.e. Van, Charter, etc.):

Is this an overnight trip? Yes No BM/Bw

Will students be exposed to planned hazardous situations? Yes No BM/BW
If yes, attach a written explanation.

Is there a personal cost to students/chaperones? Yes No bm/BW
If yes, how much? _____
If yes, for what? _____

Is the trip budgeted during the fiscal year? Yes No bm/BW

Total estimated cost* of trip: 908 District Funds: _____
(*include transportation, substitutes & fees) Other Funds: _____
Other Funds Source: PreK Grant

By initialing next to each of the following questions, you take responsibility for each action.

Each student will complete a Fieldtrip Permission and Medical Information form prior to departure. BM/BW

A list of students/chaperones and completed Fieldtrip Permission and Medical Information forms will be on file in the respective building office prior to departure. BM/BW

TO BE COMPLETED BY BUSINESS MANAGER

Is this fieldtrip a covered activity under the District's insurance policies subject to the standard terms, conditions, and exclusions of the District's policies?

Yes

No

HB

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

The requested fieldtrip provides an educational experience, which will enhance the specific curriculum instructed in my class(s)?

Brenda Thum

8/25/2023

Date
(Submitted to School Nurse)

I have reviewed this request to ensure student health services can support this trip.
It is my recommendation that the Principal, approve this field trip.

L. Forsythe/N. P. Green

9/7/23

School Nurse Signature

Date
(Submitted to Principal)

I have reviewed this request, it is my recommendation that the Curriculum Director, approves this field trip.

James Barondeau

8/25/23

Principal's Signature

Date
(Submitted to the Curriculum Director)

I have reviewed this request, it is my recommendation that the Superintendent approves this field trip.

Corey Cotter

08/30/2023

Curriculum Director's Signature

Date
(Submitted to the Superintendent)

I have reviewed this request, it is my recommendation that the board of education approve the field trip.

M. J. Farn

9-11-23

Superintendent's Signature

Approval Date

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Complete this form prior to submitting for approval. To ensure health services are available for students on this trip, the School Nurse must provide the initial approval. Note ALL requests requiring school board approval must be submitted to the Superintendent's office at least 10 days prior to the upcoming board meeting.

Date of Request: 9/11/2023 School: Ashkar + Renn
Staff Member: Brandy Wroblewski
Class/Club Attending: Pre-K
Number of Students: 40 Number of Adult Chaperones: 12 including teachers + aides

DESTINATION INFORMATION

Destination Name: Rohrbach's Fruit Farm
Destination Address: 240 Southern Dr.
Catawissa, PA 17820
Destination Phone Number: 570-356-7654
Estimated Roundtrip Mileage: 78.2 miles
Departure Date: 10/18/2023 Departure Time: 8:45am from Renn
Return Date: 10/18/2023 *Return Time: 1:30 pm to Ashkar
Rain Date: N/A
Special Transportation Request(s) (i.e. wheelchair lift):
No

EDUCATIONAL GOAL OF TRIP

Please state the educational goal of this trip.

The educational goal of this field trip is to
enhance our lessons about pumpkins and
how they grow.

**Return time is the time the bus would arrive back at the school.*

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Please answer the following questions to the best of your knowledge and initial where appropriate.

Is a school bus appropriate for this trip? Circle One Initials
☒ Yes No BW
If no, please specify (i.e. Van, Charter, etc.): _____

Is this an overnight trip? Yes ☒ No BW

Will students be exposed to planned hazardous situations? Yes ☒ No BW
If yes, attach a written explanation.

Is there a personal cost to students/chaperones? ☒ Yes No BW
If yes, how much? _____
If yes, for what? _____

Is the trip budgeted during the fiscal year? ☒ Yes No BW

Total estimated cost* of trip: \$ 846.30 +
(*include transportation, substitutes & fees)
+ parent lunch cost is still to be determined by the number of parents attending.

District Funds: Pre-K Funds
Other Funds: Pre-K Funds
Other Funds Source: _____

By initialing next to each of the following questions, you take responsibility for each action.

Each student will complete a Fieldtrip Permission and Medical Information form prior to departure. BW

A list of students/chaperones and completed Fieldtrip Permission and Medical Information forms will be on file in the respective building office prior to departure. BW

TO BE COMPLETED BY BUSINESS MANAGER


Is this fieldtrip a covered activity under the District's insurance policies subject to the standard terms, conditions, and exclusions of the District's policies?

☒ Yes No HB

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

The requested fieldtrip provides an educational experience, which will enhance the specific curriculum instructed in my class(s)?




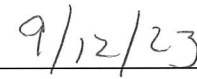
Brandy Wiobleski



Date
(Submitted to School Nurse)

I have reviewed this request to ensure student health services can support this trip.
It is my recommendation that the Principal, approve this field trip.

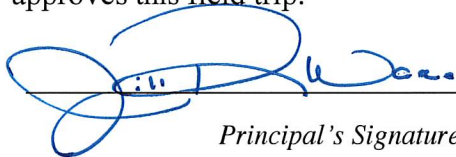





School Nurse Signature

Date
(Submitted to Principal)

I have reviewed this request, it is my recommendation that the Curriculum Director, approves this field trip.






Date
(Submitted to the Curriculum Director)

I have reviewed this request, it is my recommendation that the Superintendent approves this field trip.



Curriculum Director's Signature




Date
(Submitted to the Superintendent)

I have reviewed this request, it is my recommendation that the board of education approve the field trip.



Superintendent's Signature



Approval Date

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Complete this form prior to submitting for approval. To ensure health services are available for students on this trip, the School Nurse must provide the initial approval. Note ALL requests requiring school board approval must be submitted to the Superintendent's office at least 10 days prior to the upcoming board meeting.

Date of Request: 09/06/23 School: High School
Staff Member: Dana Williams and Donna Gavitt
Class/Club Attending: FBLA
Number of Students: 12 Number of Adult Chaperones: 2

DESTINATION INFORMATION

Destination Name: Kalahari Conference Center
Destination Address: 250 Kalahari Blvd,
Pocono Manor, PA 18349
Destination Phone Number: (877) 525-2427
Estimated Roundtrip Mileage: 215
Departure Date: 10/29/23 Departure Time: 7:00 am
Return Date: 10/30/23 *Return Time: 3:00 pm
Rain Date: N/A

Special Transportation Request(s) (i.e. wheelchair lift):

10 passenger van request (1 chaperone will drive personal vehicle
as well if all 11 students attend.)

EDUCATIONAL GOAL OF TRIP

Please state the educational goal of this trip.

The PA FBLA State Leadership Workshop is the premier PA FBLA event
of the fall. It's dynamic, it's diverse, it's challenging, and it's the place to be
for authentic leadership experiences with stellar keynote speakers,
innovative, hands-on workshops, and over 100 learning and leadership
options. This opportunity provides high level college and career readiness experiences.

**Return time is the time the bus would arrive back at the school.*

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Please answer the following questions to the best of your knowledge and initial where appropriate.

Is a school bus appropriate for this trip? **Circle One** **Initials**
Yes **No** DCW
If no, please specify (i.e. Van, Charter, etc.):
10 passenger van requested _____

Is this an overnight trip? **Yes** **No** DCW

Will students be exposed to planned hazardous situations? **Yes** **No** DCW
If yes, attach a written explanation.

Is there a personal cost to students/chaperones? **Yes** **No** DCW
If yes, how much? \$50 _____

If yes, for what? registration fee per person _____

Is the trip budgeted during the fiscal year? **Yes** **No** DCW

Total estimated cost* of trip: \$2025 + sub/van _____
(*include transportation, substitutes & fees)

District Funds: sub & van use
Other Funds: \$1325
Other Funds Source: FBLA club funds

By initialing next to each of the following questions, you take responsibility for each action.

Each student will complete a Fieldtrip Permission and Medical Information form prior to departure. DCW

A list of students/chaperones and completed Fieldtrip Permission and Medical Information forms will be on file in the respective building office prior to departure. DCW

TO BE COMPLETED BY BUSINESS MANAGER

Is this fieldtrip a covered activity under the District's insurance policies subject to the standard terms, conditions, and exclusions of the District's policies?

Yes **No** HS

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

The requested fieldtrip provides an educational experience, which will enhance the specific curriculum instructed in my class(s)?

Dana Williams (electronic via KAMI)

09/06/23

Date

(Submitted to School Nurse)

I have reviewed this request to ensure student health services can support this trip.
It is my recommendation that the Principal, approve this field trip.



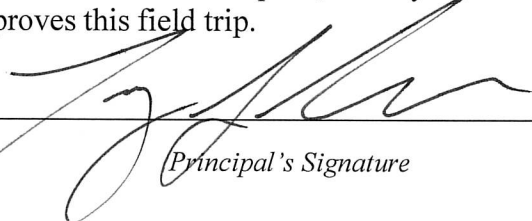
School Nurse Signature

9/8/23

Date

(Submitted to Principal)

I have reviewed this request, it is my recommendation that the Curriculum Director, approves this field trip.



Principal's Signature

9/11/23

Date

(Submitted to the Curriculum Director)

I have reviewed this request, it is my recommendation that the Superintendent approves this field trip.



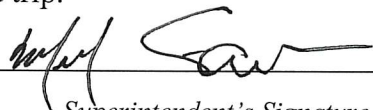
Curriculum Director's Signature

09/11/2023

Date

(Submitted to the Superintendent)

I have reviewed this request, it is my recommendation that the board of education approve the field trip.



Superintendent's Signature

9-11-23

Approval Date

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Complete this form prior to submitting for approval. To ensure health services are available for students on this trip, the School Nurse must provide the initial approval. Note ALL requests requiring school board approval must be submitted to the Superintendent's office at least 10 days prior to the upcoming board meeting.

Date of Request: 9/8/23

Class/Club Attending:

School: HHS

Environmental
ⓧ
APES

Staff Member: Kit Gildein

Number of Students: 59

Number of Adult Chaperones: 5 (Kelsey Swift + Kit Gildein & Parent Chaperones)

DESTINATION INFORMATION

Destination Name: Camp Susque

Destination Address: 47 Susque Camp Rd., Trout Run, PA 17771

Destination Phone Number: (570) 998-2151

Estimated Roundtrip Mileage: 68 mi.

Departure Date: Return Date: 4/19/24

Rain Date: N/A

Departure Time: *Return Time:

8:15am to 2:00pm

Special Transportation Request(s) (i.e. wheelchair lift): N/A

EDUCATIONAL GOAL OF TRIP

Please state the educational goal of this trip. *Return time is the time the bus would arrive back at the school.

Will provide environmental students with practical, hands-on experiences outdoors; applying their knowledge from class.

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Please answer the following questions to the best of your knowledge and initial where appropriate.

Circle One Initials

Is a school bus appropriate for this trip? Yes No

If no, please specify (i.e. Van, Charter, etc.):

Is this an overnight trip? Yes No

Will students be exposed to planned hazardous situations? Yes No ?

If yes, attach a written explanation. * A team building rope course is one of the planned activities.

Is there a personal cost to students/chaperones? Yes No

If yes, how much? \$12 per person for day.

If yes, for what?

Is the trip budgeted during the fiscal year? Yes No

Total estimated cost* of trip: District Funds: (*include transportation, substitutes & fees) Other Funds: Other Funds Source:

\$768 ⊕ cost for buses (2?) → Source Department
Substitutes. budget of \$1,500.

By initialing next to each of the following questions, you take responsibility for each action.

Each student will complete a Fieldtrip Permission and Medical Information form prior to departure.

A list of students/chaperones and completed Fieldtrip Permission and Medical Information forms will be on file in the respective building office prior to departure.

TO BE COMPLETED BY BUSINESS MANAGER _ Is this fieldtrip a covered activity under the District's insurance policies subject to the standard terms, conditions, and exclusions of the District's policies? Yes No

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

The requested fieldtrip provides an educational experience, which will enhance the specific curriculum instructed in my class(s)?



Date
(Submitted to School Nurse)

I have reviewed this request to ensure student health services can support this trip. It is my recommendation that the Principal, approve this field trip.

Date
(Submitted to Principal)

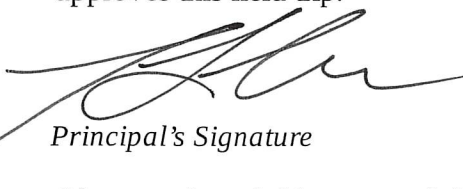


9/8/23

School Nurse Signature Date

I have reviewed this request, it is my recommendation that the Curriculum Director, approves this field trip.

Date
(Submitted to the Curriculum Director)



Principal's Signature

9/11/23

I have reviewed this request, it is my recommendation that the Superintendent approves this field trip.

Date 09/11/2023
(Submitted to the Superintendent)



Curriculum Director's Signature

I have reviewed this request, it is my recommendation that the board of education approve the field trip.

Approval Date



Superintendent's Signature

9-12-23



Tom Coburn <tcoburn@elsd.org>

Fwd: Field Trip

1 message

Kristopher Gildein <kgildein@elsd.org>
To: Tom Coburn <tcoburn@elsd.org>

Mon, Sep 11, 2023 at 12:08 PM

----- Forwarded message -----

From: **Kelsey Swift** <kswift@elsd.org>
Date: Mon, Sep 11, 2023, 12:07 PM
Subject: Re: Field Trip
To: Kristopher Gildein <kgildein@elsd.org>

Field Trip Activities

- **Water Quality Investigation:** Students will learn how to test for and identify various quality indicators using Susque's pond and Lycoming Creek. Students will discuss factors that contribute to water quality and the consequences of water pollutants.
- **Nature Hike:** Students will explore various ecosystems on the property while hiking through them with a guide to explain the relationships between species diversity and local history.
- **Ecosystem Studies:** Students will identify species found within a local habitat and explore their ecological roles, including in the movement of energy and nutrients throughout the ecosystem.

Let me know if this is sufficient.

Thanks,
KS

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Complete this form prior to submitting for approval. To ensure health services are available for students on this trip, the School Nurse must provide the initial approval. Note ALL requests requiring school board approval must be submitted to the Superintendent's office at least 10 days prior to the upcoming board meeting.

Date of Request: 6/2/23 School: Ashkar Elem.
Staff Member: Jennifer Folmar
Class/Club Attending: 5th grade - Ashkar
Number of Students: 89 Number of Adult Chaperones: 20

DESTINATION INFORMATION

Destination Name: National Constitution Center / Philadelphia Zoo
Destination Address: 525 Arch St.
Philadelphia, PA 19106
Destination Phone Number: 215-409-6600
Estimated Roundtrip Mileage: 336
Departure Date: 10/12/23 Departure Time: 7:00 am
Return Date: 10/12/23 *Return Time: 7:30 pm
Rain Date: /
Special Transportation Request(s) (i.e. wheelchair lift):

EDUCATIONAL GOAL OF TRIP

Please state the educational goal of this trip.

To learn about and celebrate the U.S. Constitution; Students will view Signers Hall and Freedom Rising. At the zoo, students will be connected with wildlife and discover habitats and their role in our ecosystem.

**Return time is the time the bus would arrive back at the school.*

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

Please answer the following questions to the best of your knowledge and initial where appropriate.

Is a school bus appropriate for this trip?

If no, please specify (i.e. Van, Charter, etc.):

Circle One Initials
Yes No

Is this an overnight trip?

Yes No

Will students be exposed to planned hazardous situations?

If yes, attach a written explanation.

Yes No

Is there a personal cost to students/chaperones?

If yes, how much?

20\$

Yes No

If yes, for what?

district reimbursement

Is the trip budgeted during the fiscal year?

Yes No

Total estimated cost* of trip:

5352.73 Bus
\$7,385.00

(*include transportation, substitutes & fees)

District Funds: _____

Other Funds: _____

Other Funds Source: _____

By initialing next to each of the following questions, you take responsibility for each action.

Each student will complete a Fieldtrip Permission and Medical Information form prior to departure.

A list of students/chaperones and completed Fieldtrip Permission and Medical Information forms will be on file in the respective building office prior to departure.

TO BE COMPLETED BY BUSINESS MANAGER

Is this fieldtrip a covered activity under the District's insurance policies subject to the standard terms, conditions, and exclusions of the District's policies?

Yes No

EAST LYCOMING SCHOOL DISTRICT

FIELDTRIP REQUEST FORM

The requested fieldtrip provides an educational experience, which will enhance the specific curriculum instructed in my class(s)?

Carin C. Mowrey

7/7/23

Date

(Submitted to School Nurse)

I have reviewed this request to ensure student health services can support this trip.
It is my recommendation that the Principal, approve this field trip.

Paula Green

9/5/23

Date

(Submitted to Principal)

School Nurse Signature

I have reviewed this request, it is my recommendation that the Curriculum Director, approves this field trip.

Gilbert V. Jones

Principal's Signature

July 10, 2023

Date

(Submitted to the Curriculum Director)

I have reviewed this request, it is my recommendation that the Superintendent approves this field trip.

Core A. Cotter

Curriculum Director's Signature

09/11/2023

Date

(Submitted to the Superintendent)

I have reviewed this request, it is my recommendation that the board of education approve the field trip.

Michael Staw

Superintendent's Signature

9-11-23

Approval Date

Clubs 2023/2024

<u>CLUB</u>	<u>ADVISOR</u>	Stipend Position
AP Bio Club	Kate McClintock	
AP Spanish Club	Jaime Kile	
Band	Ben Kutay	*
Boys Tennis Club	Josh Fry	
Chem Club	George Wood	
Chorus	Brian Barckley	*
Christian Club	Amanda Sheets/Tara Holdren	
Crochet Club	Tara Holdren	
Class Play	Jesse Stryker	*
Club Runway	Tara Holdren	
Cross Country Club	Patti Fortin	
Engineering Club	George Wood	
FBLA	Donna Gavitt/Dana Williams	*
Fly Fishing Club	Dave Weigle	
Girl's Volleyball	Brandi Liddic	NEW
HHS e-Sports Club	Dave Weigle	
Jr High Student Council	Alexa Nork	*
Junior Class	Dana Williams	*
Model UN Club	Dave Dimoff/Micah Burden	
Modern Band Activities Club	Brian Barckley	NEW
Musical	Jesse Stryker	*
National Honor Society	Molly Fuller	*
NYC Trip	Brian Machmer	
Outdoors Club	Kristopher Gildein	
SADD Club	Christi Babb	
Senior Class	Jeremy Eck	*
Ski Club	Diane Miller	
Softball	Dave Dimoff	
Sophomore Class	Kristopher Gildein	*
Spartan Sips	Diane Oliva	
Spartan Student Ambassadors	Miki Beck	
Sr High Student Council	Christi Babb	*
STEM Competition Team	George Wood	
Student Athletic Training Club	Brian Duke	
Track Club	Rick Glenwright	
Varsity Club		*
Video Production Club	John Martin	*
WVIA Scholastic Competition	Tara Holdren	
Yearbook	John Martin	*
Yearbook Assistant	Kelly Puzio	*



The following teachers have been named as mentors for new teachers for the 2023-2024 school year. Mentors are chosen by building principals based on years of service (3 year minimum) and when appropriate, content area and grade-level.

Mentor	New Teacher
Josh Fry	Cole Leshner
Alexa Nork	Cariea Robbins
Alexis Warf	Jenn Fabiano
Brian Barckley	Ben Kutay
Heidi Wertz	Diane Olivia
Diane Miller	Emma Devlin
Stacy Ferraro	Ashley Gardner



September 15, 2023

Re: Administrative Assistant, PreK Counts and Federal Programs

Members of the Board

It is with great pleasure that on behalf of the interview committee I recommend **Mrs. Chloe Smith** for the open position of Administrative Assistant, PreK Counts and Federal Programs. Mrs. Smith comes to us with a great deal of Administrative Assistance experience in schools as well as in other high impact office settings. I am confident that Mrs. Smith will be an asset to our district and to our students.

With your approval, Mrs. Smith will have a starting salary of \$39,000 under the Employment Compensation Plan. This salary will be funded 100% through the PreK Counts grant program.

Sincerely,

Cori A. Cotner
Director of Curriculum and Instruction

September 15, 2023

Re: Head Girls 8th Grade Basketball Coach

Members of the Board:

Dustin King, Head Girls Basketball coach and the athletic director recommend for hire, John Arrigone for the 8th grade girls basketball coaching position.

John has worked with the girl's program throughout the elementary years and it is our belief he will bring that positive experience to the Junior High girls program this season.

He is recommended at Level 1 Coach for \$1,809.

Sincerely,

Kati Wyland
Athletic Director



September 15, 2023

Re: Head Girls Wrestling Coach

Members of the Board:

After interviewing several candidates for the position of Head Coach for Girls Varsity Wrestling, the athletic director and current Head Boys Varsity Wrestling coach Troy Charles highly recommend Royce Eyer for the position.

Royce's years of experience coaching at the high school and collegiate level, as well as his own personal wrestling history makes him extremely qualified for the position.

We are recommending Royce be hired as a level 5 coach for \$6,130.

Sincerely,

Kati Wyland
Athletic Director

August 22, 2023

Call the Meeting to Order: Mr. Michael, President, called the East Lycoming School District Board of Education's August 22, 2023 Board meeting to order in the High School Library beginning at 7:00 p.m. with the following Members of the Board, Administration and General Public in attendance.

Members of the Board:

Mr. Richard Michael - present
Mr. Michael Mamrak - present
Mrs. Donna Gavitt - present
Mrs. Lisa McClintock - present
Mrs. Rebecca Yerg - present

Mrs. Tara Buebendorf - present
Mrs. Shannon McConnell-Barlett - present
Mr. Matthew Pendrak - absent
Mrs. Rose Trevouledes - present

Administration:

Dr. Mark Stamm - Superintendent
Mrs. Heather Burke - Business Manager/Board Secretary

General Public: Mike Reuther (Sun-Gazette), Craig Dudek, Charlotte Dudek, Jennifer Vermeire, Rikki Riegner, Brandy Davis, and Chad Davis.

Public Comments:

- Craig Dudek (Moreland Twp) - Inquired about Superintendent report item regarding air quality at Ashkar Elementary.

Board Policies: It was moved by Mrs. Buebendorf, seconded by Mrs. McClintock to approve the following Board Policies:

1. Board Policies (006. 216.1. 251) - Not Read

Resolved, to approve the changes recommended by PSBA to align with changes in state/ school code.

Policy 006 Meetings, Policy 216.1 Superintendent Discipline Records, and Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability.

Mr. Richard Michael - yes
Mr. Michael Mamrak - yes
Mrs. Donna Gavitt - yes
Mrs. Lisa McClintock - yes
Mrs. Rebecca Yerg - yes

Mrs. Tara Buebendorf - yes
Mr. Matthew Pendrak - absent
Mrs. Shannon McConnell-Barlett - yes
Mrs. Rose Trevouledes - yes

Motion Carried

Educational: It was moved by Mr. Mamrak, seconded by Mrs. McConnell-Barlett to approve the following Educational Item:

1. Field Trip:

Resolved, upon the recommendation of Superintendent Stamm that the following field trip be approved:

-October 13, 2023	Picture Rock's Fire Department	Ferrell Grade K
Number of Students: 24	Cost to Students: \$0.00	Cost to District: \$0.00

Mr. Richard Michael - yes
Mr. Michael Mamrak - yes

Mrs. Tara Buebendorf - yes
Mr. Matthew Pendrak - absent

Mrs. Donna Gavitt - yes
Mrs. Lisa McClintock - yes
Mrs. Rebecca Yerg - yes

Mrs. Shannon McConnell-Barlett - yes
Mrs. Rose Trevouledes - yes

Motion Carried

Personnel: It was moved by Mrs. Gavitt, seconded by Mrs. Yerg to approve the following Personnel Items:

1. Increase of Hours:

Resolved, upon the recommendation of Superintendent Stamm that Ms. Erica Stroup's hours be increased to 6 hours per day, effective August 23, 2023.

2. Increase of Hours:

Resolved, upon the recommendation of Superintendent Stamm that Ms. Karen Gottshall's hours be increased to 6 hours per day, effective August 24, 2023.

3. Approval of Bus Drivers 2023/2024 School Year:

Resolved, to approve the following bus/van drivers and bus aide for the 2023/2024 school year. All the necessary paperwork is filed in the business office:

- Kent Gordner (Van) retro-active to August 21, 2023
- Joann Dieffenbach (Bus)
- Tammy Rovenolt (Van & Aide) retro-active to August 21, 2023

4. Part-time Food Service Worker:

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that Ms. Flora Nyman be approved as a Part-time Food Service Worker in the district retro-active to August 16, 2023. Ms. Nyman will be paid \$13.29 per hour, 4.5 hours a day.

5. Part-time Supervisory Aide:

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that Ms. Sarah Pulizzi be approved as a Part-time Supervisory Aide at Renn Elementary. Ms. Pulizzi will be paid \$13.29 per hour, 4 hours a day, pending receipt of required documents.

6. Part-time Supervisory Aide:

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that Ms. Mary Wayman be approved as a Part-time Supervisory Aide at Renn Elementary. Ms. Wayman will be paid \$13.29 per hour, 4 hours a day, pending receipt of required documents.

7. 2023/2024 Daily Substitute Teacher/Support Staff/Guest Teacher Listing:

Resolved, to approve the following listing for Elementary and Secondary 2023/2024 Daily Substitute Teacher Staff and Support Personnel as submitted.

8. Band Camp Staff:

Resolved, upon the recommendation of Superintendent Stamm that the following Band Camp Staff be approved for August Band Camp:

- Devon Palmeter - Step 4 \$1,526.25
- Alexander Eby - Step 1 \$699.63
- Rachel Booth - Step 1 \$1,399.25
- Adin Hinojosa - Step 1 \$1,399.25
- Alexandra LeCrone - Step 1 \$699.63

9. **Assistant Band Director Re-appointment:**
Resolved, upon the recommendation of Superintendent Stamm that Ms. Kathryn Stiadle be re-appointed Assistant Band Director for the 2023/2024 school year. Ms. Stiadle will be paid \$508.80, which is based on level 3 and actual days worked of the extracurricular salary agreement.
10. **AM Bus Duty (.50 Hours Per Day):**
Resolved, upon the recommendation of Superintendent Stamm that Mrs. Beth Bitler be re-appointed for AM Bus Duty (.50 Hours Per Day) at Renn Elementary. Mrs. Bitler will be paid \$2,021.00, which represents level 5+ of the extracurricular salary agreement.
11. **PM Bus Duty (.50 Hours Per Day):**
Resolved, upon the recommendation of Superintendent Stamm that Mrs. Susan Seube be re-appointed for PM Bus Duty (.50 Hours Per Day) at Renn Elementary. Mrs. Seube will be paid \$1,640.00, which represents level 2 of the extracurricular salary agreement.
12. **AM Bus Duty (.50 Hours Per Day):**
Resolved, upon the recommendation of Superintendent Stamm that Mrs. Shannon English be re-appointed for AM Bus Duty (.50 Hours Per Day) at Ashkar Elementary. Mrs. English will be paid \$2,021.00, which represents level 5+ of the extracurricular salary agreement.
13. **AM Bus Duty (.50 Hours Per Day):**
Resolved, upon the recommendation of Superintendent Stamm that Mrs. Sarah Snedeker be re-appointed for AM Bus Duty (.50 Hours Per Day) at Ashkar Elementary. Mrs. Snedeker will be paid \$2,144.00, which represents level 5+ of the extracurricular salary agreement.
14. **Compensation Plan for Confidential Employees:**
Resolved, upon the recommendation of Superintendent Stamm that the Compensation Plan for Confidential Employees be approved.
15. **Administrative Assistant for Pre-k and Federal Programs:**
Resolved, upon the recommendation of Superintendent Stamm for the creation of a new position of Administrative Assistant for Pre-k and Federal Programs be approved.
16. **Memorandum of Understanding:**
Resolved, to approve the Memorandum of Understanding between the East Lycoming School District and the East Lycoming Educational Support Personnel Association regarding contracting third-party vendors for custodial services and other operational needs of the district as attached.
17. **Athletic Volunteer:**
Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that Mr. Christopher McKeown be approved as an Athletic Volunteer for the 2023/2024 Golf season.
18. **Athletic Volunteer Re-appointments:**
Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that the following Athletic Volunteers be re-appointed:
- Jesse Stryker - Cheerleading season 23/24
 - Veronica Rodriguez - Cheerleading season 23/24

-Jackie McClintock- JH Cheerleading season 23/24
 -Derek Earnest- Football season 23/24
 -Chris Fuller - Football season 23/24
 -David Dimoff- Football season 23/24
 -Jeff Heintzelman - Football season 23/24

Mr. Richard Michael - yes
 Mr. Michael Mamrak - yes
 Mrs. Donna Gavitt - yes
 Mrs. Lisa McClintock-yes
 Mrs. Rebecca Yerg - yes

Mrs. Tara Buebendorf - yes
 Mr. Matthew Pendrak - absent
 Mrs. Shannon McConnell-Barlett-yes
 Mrs. Rose Trevouledes - yes

Motion Carried

Minutes: It was moved by Mrs. Buebendorf, seconded by Mrs. McClintock to approve the minutes from the meeting of August 8, 2023 as submitted.

Mr. Richard Michael - yes
 Mr. Michael Mamrak - yes
 Mrs. Donna Gavitt - yes
 Mrs. Lisa McClintock - yes
 Mrs. Rebecca Yerg - yes

Mrs. Tara Buebendorf - yes
 Mr. Matthew Pendrak - absent
 Mrs. Shannon McConnell-Barlett- yes
 Mrs. Rose Trevouledes - yes

Motion Carried

Business/Financial Matters: It was moved by Mr. Mamrak, seconded by Mrs. Gavitt to approve the following Business/Financial Matters:

1. Treasurer's Report:

Resolved, to accept the July 2023 Treasurer's Report as attached.

2. Bills for Payment:

Resolved, to accept bills for payments as listed and attached.

3. Business Office Reports:

(Act 24 Reform, Capital Projects and Student Activities)

4. ASL Interpretation/Transliterator Service Fees:

Resolved, upon the recommendation of Superintendent Stamm and Special Education Director Paulhamus that ASL Interpreting Service Fees be approved.

5. Levin Legal Services:

Resolved, upon the recommendation of Superintendent Stamm that the Letter of Engagement from Levin Legal Services be approved.

Mr. Richard Michael - yes
 Mr. Michael Mamrak - yes
 Mrs. Donna Gavitt - yes
 Mrs. Lisa McClintock-yes
 Mrs. Rebecca Yerg-yes

Mrs. Tara Buebendorf - yes
 Mr. Matthew Pendrak - absent
 Mrs. Shannon McConnell-Barlett- yes
 Mrs. Rose Trevouledes - yes

Motion Carried

Public Comments:

-Jennifer Vermiere (Picture Rocks) - Inquired if the JR/SR High School air quality has been tested.
 -Chad Davis (Franklin Twp) - Raised concern about Kindergarten class size at Renn Elementary.

- Charlotte Dudek (Moreland Twp) - Inquired about new administrative assistant position.
- Craig Dudek (Moreland Twp) - Asked about parent surveys.

• **Adjourn:** It was moved by Mr. Mamrak, seconded by Mrs. Buebendorf to adjourn at 7:28 P.M.

Mr. Richard Michael - yes
Mr. Michael Mamrak - yes
Mrs. Donna Gavitt - yes
Mrs. Lisa McClintock - yes
Mrs. Rebecca Yerg- yes

Mrs. Tara Buebendorf - yes
Mr. Matthew Pendrak - absent
Mrs. Shannon McConnell-Barlett-yes
Mrs. Rose Trevouledes - yes

Motion Carried

Respectfully submitted,



Heather N. Burke
Business Manager/Board Secretary

DRAFT

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
1000	INSTRUCTION						
1100	.	0.00	0.00	0.00	0.00	0.00	0.00
1110	REG PROG - ELEM SECNDRY	11,665,546.24	154,648.85	266,223.03	56,832.73	11,342,490.48	2.77
1190	OTHER INSTRUCTIONAL PRO	487,280.40	17,774.72	21,109.83	147,851.55	318,319.02	34.67
1196	PCCD CARES	0.00	0.00	0.00	0.00	0.00	0.00
1200	SPEC PROG -ELEM SECNDRY	0.00	0.00	0.00	0.00	0.00	0.00
1211	LIFE SKILLS	114,839.00	1,835.89	3,672.07	689.61	110,477.32	3.80
1221	DEAF/HEARING IMPAIRED	49,760.00	0.00	0.00	0.00	49,760.00	0.00
1225	SPEECH & LANG IMPAIRED	139,930.00	1,966.93	3,803.05	0.00	136,126.95	2.72
1231	EMOTIONAL SUPPORT	297,641.30	0.00	0.00	0.00	297,641.30	0.00
1233	AUTISTIC SUPPORT	145,105.00	0.00	0.00	1,498.41	143,606.59	1.03
1241	LEARNING DISABLE	1,726,902.00	20,510.30	35,997.24	1,910.63	1,688,994.13	2.20
1243	GIFTED	76,269.00	(0.09)	0.01	0.00	76,268.99	0.00
1270	MULTI-HANDICAPPED SUPP	31,000.00	0.00	0.00	0.00	31,000.00	0.00
1281	EARLY INTERVENTION	0.00	0.00	0.00	0.00	0.00	0.00
1290	SPECIAL PROGRAMS-OTHER	750,112.00	(2,108.52)	(1,577.99)	0.00	751,689.99	(0.21)
1291	IU INSTITUTIONALIZED CH	0.00	0.00	0.00	0.00	0.00	0.00
1300	VOCATIONAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1310	AGRICULTURAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
1341	HOME EC ED (USEFUL)	0.00	0.00	0.00	0.00	0.00	0.00
1350	INDUSTRIAL ARTS ED	1,564.00	0.00	0.00	0.00	1,564.00	0.00
1360	BUSINESS EDUCATION	472,565.00	7,670.33	13,178.67	3,129.71	456,256.62	3.45
1390	OTHER VOC ED PROGRAMS	482,800.00	117,032.44	175,548.66	0.00	307,251.34	36.36
1400	OTHER EDUCATIONAL PROG	0.00	0.00	0.00	0.00	0.00	0.00
1410	DRIVERS EDUCATION	24,046.00	39.46	68.54	0.00	23,977.46	0.29
1420	SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00
1430	HOMEBOUND INSTRUCTION	9,218.00	0.00	0.00	0.00	9,218.00	0.00
1441	ADJUDICATED ALT ED	20,000.00	0.00	0.00	0.00	20,000.00	0.00

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
1442	ALTERNATIVE ED	40,000.00	20,540.23	20,540.23	0.00	19,459.77	51.35
1450	AFTER SCHOOL PROGRAMS	10,372.00	0.00	0.00	0.00	10,372.00	0.00
1490	ADDITNL OTH INST PROG	6,556.00	130.90	130.90	0.00	6,425.10	2.00
1600	ADULT ED PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
1690	OTHER ADULT ED PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
1801	PRE K INSTRUCTION	286,781.00	5,520.26	9,544.55	28,924.51	248,311.94	13.41
1802	PRE K ADMIN SUPPORT	1,500.00	0.00	0.00	0.00	1,500.00	0.00
1803	PRE K MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00
1804	PRE K TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
1805	PRE K SNACK/MEALS	5,000.00	0.00	0.00	0.00	5,000.00	0.00
1806	PRE K STAFF DEV	0.00	0.00	0.00	0.00	0.00	0.00
Total		16,844,786.94	345,561.70	548,238.79	240,837.15	16,055,711.00	4.68

MAJOR FUNCTION 1000 TOTALS

Total Expenditure	16,844,786.94	345,561.70	548,238.79	240,837.15	16,055,711.00	4.68
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	16,844,786.94	345,561.70	548,238.79	240,837.15	16,055,711.00	

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
2000							
2100	INSTR SUPPORT SVCS	0.00	0.00	0.00	0.00	0.00	0.00
2120	GUIDANCE SERVICES	586,759.00	7,862.25	14,043.28	196.04	572,519.68	2.43
2140	PSYCHOLOGICAL SERVICES	155,528.00	3,402.05	5,238.28	263.50	150,026.22	3.54
2142	PSYCHOLOGICAL TESTING	0.00	0.00	0.00	0.00	0.00	0.00
2160	SOCIAL WORK SERVICES	15,000.00	0.00	0.00	0.00	15,000.00	0.00
2190	OTHER PUPIL SERVICES	230,946.00	1,222.38	1,711.37	0.00	229,234.63	0.74
2200	SUPP SVCS - INST STAFF	0.00	0.00	0.00	0.00	0.00	0.00
2220	TECHNOLOGY SUPPORT SVCS	0.00	3,570.00	3,570.00	0.00	(3,570.00)	0.00
2250	SCHOOL LIBRARY SERVICES	106,006.00	(0.01)	(0.01)	0.00	106,006.01	0.00
2260	INST&CURRIC DVLOP SVCS	393,285.98	29,568.34	59,126.99	0.00	334,158.99	15.03
2270	INST STAFF DEVELOP CERT	4,664.00	0.00	0.00	0.00	4,664.00	0.00
2271	STAFF DEV INSTRUCTIONAL	66,630.00	(2,615.00)	(5,805.00)	26,540.00	45,895.00	31.12
2290	OTHER INSTRUCTIONAL STAFF SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
2300	ADM SVCS	42,651.00	0.00	0.00	0.00	42,651.00	0.00
2310	BOARD SERVICES	24,700.00	536.09	11,716.19	536.09	12,447.72	49.60
2320	BOARD TREASURER SVCS	0.00	0.00	0.00	0.00	0.00	0.00
2330	TX ASSESSMENT & COLL	85,560.00	17,022.10	21,472.94	0.00	64,087.06	25.10
2350	LEGAL SERVICES	25,000.00	3,062.16	3,062.16	0.00	21,937.84	12.25
2360	OFFICE SUPERINTDNT SVCS	330,757.00	26,126.73	52,700.41	22,530.36	255,526.23	22.75
2380	OFFICE PRINCIPAL SVCS	1,103,117.99	80,432.24	144,334.79	1,374.24	957,408.96	13.21
2390	OTHER ADMIN SVCS	0.00	0.00	0.00	0.00	0.00	0.00
2400	MED/DENTAL SVCS	0.00	0.00	0.00	0.00	0.00	0.00
2420	MEDICAL SERVICES	7,500.00	0.00	0.00	0.00	7,500.00	0.00
2440	NURSING SERVICES	325,887.00	5,491.82	9,197.32	199.51	316,490.17	2.88
2490	OTHER HEALTH SERV. (AEDS)	5,000.00	0.00	0.00	1,762.40	3,237.60	35.25
2500	SUPPORT SVCS - BUSINESS	0.00	0.00	0.00	0.00	0.00	0.00
2511	SUPERVISION FISCAL SVCS	231,905.98	17,345.51	34,691.03	0.00	197,214.95	14.96

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
2514	PAYROLL SERVICES	101,116.00	7,680.26	15,360.52	0.00	85,755.48	15.19
2515	ACCOUNTING SERVICES	108,717.99	8,638.54	17,277.08	0.00	91,440.91	15.89
2519	OTHER FISCAL SERVICES	86,800.00	5,022.58	24,769.19	115.99	61,914.82	28.67
2600	BLDGS/GRDS SVCS	0.00	0.00	0.00	0.00	0.00	0.00
2610	SUPVIS OP&MNT PLNT SVCS	0.00	0.00	0.00	0.00	0.00	0.00
2611	SUPERVISOR-PLNT & MAINT	142,478.00	10,451.30	20,902.60	0.00	121,575.40	14.67
2620	OPER BUILDING SVCS	2,038,572.00	142,862.10	192,365.81	93,861.28	1,752,344.91	14.04
2660	SECURITY SERVICES	70,246.00	13,707.12	13,707.12	21,168.00	35,370.88	49.65
2700	VEHICLE SVCS	0.00	0.00	0.00	0.00	0.00	0.00
2720	VEHICLE OPERATION SVCS	1,745,975.99	4,020.46	3,907.46	0.00	1,742,068.53	0.22
2730	MONITORING SERVICES	11,860.00	0.00	0.00	0.00	11,860.00	0.00
2750	NONPUBLIC TRANSPORTATIO	0.00	0.00	0.00	0.00	0.00	0.00
2790	OTHER STUDENT TRANS	15,000.00	0.00	0.00	0.00	15,000.00	0.00
2800	OTHER SUPPORT SVCS	0.00	0.00	0.00	0.00	0.00	0.00
2818	SYSTEM WIDE TECH SVCS	616,841.00	47,224.84	117,139.54	36,906.17	462,795.29	24.97
2832	RECRUITMENT & PLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00
2834	STAFF DEV CERT NONINSTR	13,258.00	75.00	75.00	0.00	13,183.00	0.57
2836	STAFF DEV NONINS NONCER	2,900.00	0.00	0.00	0.00	2,900.00	0.00
2900	OTHER SUPPORT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
Total		8,694,662.93	432,708.86	760,564.07	205,453.58	7,728,645.28	11.11

MAJOR FUNCTION 2000 TOTALS

Total Expenditure	8,694,662.93	432,708.86	760,564.07	205,453.58	7,728,645.28	11.11
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	8,694,662.93	432,708.86	760,564.07	205,453.58	7,728,645.28	

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
3000							
3200	SCHOOL SPON STUDENT ACT	0.00	0.00	0.00	0.00	0.00	0.00
3210	SCHL SPONS STUDENT ACTY	77,466.00	0.00	0.00	0.00	77,466.00	0.00
3250	ATHLETICS	703,884.06	30,522.18	36,651.56	21,761.24	645,471.26	8.30
3300	COMMUNITY SERVICES	43,605.00	1,472.13	2,320.93	0.00	41,284.07	5.32
3390	OTHER COMMUNITY SVCS	0.00	0.00	0.00	0.00	0.00	0.00
Total		824,955.06	31,994.31	38,972.49	21,761.24	764,221.33	7.36
MAJOR FUNCTION 3000 TOTALS							
Total Expenditure		824,955.06	31,994.31	38,972.49	21,761.24	764,221.33	7.36
Total Other Expenditure		0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue		0.00	0.00	0.00	0.00	0.00	0.00
		824,955.06	31,994.31	38,972.49	21,761.24	764,221.33	

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
4000							
4200	EXISTING SITE IMPROVE	0.00	0.00	0.00	0.00	0.00	0.00
4400	ARCHITECT SITE IMP SVCS	0.00	0.00	0.00	0.00	0.00	0.00
4500	BA C & I SVCS-O&A	0.00	0.00	0.00	0.00	0.00	0.00
4600	BUILD IMPROV SVCS-REPL	0.00	25,200.00	25,200.00	197,547.00	(222,747.00)	0.00
Total		0.00	25,200.00	25,200.00	197,547.00	(222,747.00)	0.00
MAJOR FUNCTION 4000 TOTALS							
Total Expenditure		0.00	25,200.00	25,200.00	197,547.00	(222,747.00)	0.00
Total Other Expenditure		0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue		0.00	0.00	0.00	0.00	0.00	0.00
		0.00	25,200.00	25,200.00	197,547.00	(222,747.00)	

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
5000							
5100	DEBT SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
5110	DEBT SERVICE FEES	0.00	0.00	0.00	0.00	0.00	0.00
5120	REFUNDING BONDS	0.00	0.00	0.00	0.00	0.00	0.00
5130	REFUND PRIOR YR RECEIPT	0.00	0.00	0.00	0.00	0.00	0.00
5220	SPEC REV FUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
5230	CAPITAL PROJECTS TRANS	0.00	0.00	0.00	0.00	0.00	0.00
5240	DEBT SERVICE	1,700,000.00	0.00	0.00	0.00	1,700,000.00	0.00
5251	FOOD SVC FUND TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00
5800	SUSPENSE ACCOUNT	0.00	20,379.71	332,678.95	0.00	(332,678.95)	0.00
5900	BUDGETARY RESERVE	375,000.00	0.00	0.00	0.00	375,000.00	0.00
Total		2,075,000.00	20,379.71	332,678.95	0.00	1,742,321.05	16.03
MAJOR FUNCTION 5000 TOTALS							
Total Expenditure		0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure		2,075,000.00	20,379.71	332,678.95	0.00	1,742,321.05	16.03
Total Revenue		0.00	0.00	0.00	0.00	0.00	0.00
Total Other Revenue		0.00	0.00	0.00	0.00	0.00	0.00
		2,075,000.00	20,379.71	332,678.95	0.00	1,742,321.05	

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6000							
6111	CURRENT REAL ESTATE TX	(8,011,333.00)	(1,767,789.48)	(2,545,417.89)	0.00	(5,465,915.11)	31.77
6112	INTERIM REAL ESTATE TX	(30,000.00)	(2,635.03)	(2,635.03)	0.00	(27,364.97)	8.78
6113	PUBLIC UTIL REALTY TX	(10,000.00)	0.00	0.00	0.00	(10,000.00)	0.00
6114	PAYMENTS LU OF CURR TX	(1,000.00)	(906.00)	(906.00)	0.00	(94.00)	90.60
6151	CUR 511 EARN INCOME TX	(2,950,000.00)	(218,909.64)	(550,014.42)	0.00	(2,399,985.58)	18.64
6153	CUR 511 RL EST TRANS TX	(115,000.00)	(8,344.21)	(29,562.44)	0.00	(85,437.56)	25.71
6411	DELINQ REAL ESTATE TAX	(440,000.00)	(59,189.77)	(59,189.77)	0.00	(380,810.23)	13.45
6420	DELINQ PER CAP TX 679	0.00	0.00	0.00	0.00	0.00	0.00
6441	DELINQ 511 PER CAP TAX	0.00	0.00	0.00	0.00	0.00	0.00
6442	DELINQ 511 OCC TX-F R	0.00	0.00	0.00	0.00	0.00	0.00
6510	INT ON INVEST & CHK ACC	(50,000.00)	(38,193.20)	(71,989.09)	0.00	21,989.09	143.98
6511	PLGIT INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
6512	CD INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
6513	TAX COLLECTION INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
6514	PLGIT/PLUS INTEREST	0.00	0.00	0.00	0.00	0.00	0.00
6710	ATHLETIC RECEIPTS	(40,000.00)	(4,060.00)	(4,060.00)	0.00	(35,940.00)	10.15
6740	PARKING PERMITS	0.00	0.00	0.00	0.00	0.00	0.00
6810	REV LOCAL GOV UNITS	0.00	0.00	0.00	0.00	0.00	0.00
6821	LCCC VOC ED SUBSIDY	0.00	0.00	0.00	0.00	0.00	0.00
6831	FEDERAL FUNDS FROM LEAS	0.00	0.00	0.00	0.00	0.00	0.00
6832	IDEA PASS THROUGH	0.00	0.00	0.00	0.00	0.00	0.00
6833	ARP IDEA REVENUE RECEIVED AS PASS THROUGH	0.00	0.00	0.00	0.00	0.00	0.00
6834	ARRA WORKFORCE INVEST	0.00	0.00	0.00	0.00	0.00	0.00
6837	Federal CARES Act Pass Through County	0.00	0.00	0.00	0.00	0.00	0.00
6839	FED FROM INTERMEDIARY	(300,000.00)	0.00	0.00	0.00	(300,000.00)	0.00
6890	REVENUE OTHER INTERMED	0.00	0.00	0.00	0.00	0.00	0.00
6910	RENTALS	(289,571.00)	(74,023.00)	(74,023.00)	0.00	(215,548.00)	25.56

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
6915	DRIVER TRAINING FEES	(7,500.00)	(560.00)	(1,120.00)	0.00	(6,380.00)	14.93
6920	CONT&DONAT PRIV SRCS	(10,000.00)	(1,500.00)	(1,500.00)	0.00	(8,500.00)	15.00
6941	REG DAY SCHOOL TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6942	SUMMER SCHOOL TUITION	0.00	0.00	0.00	0.00	0.00	0.00
6943	ADULT EDUCATION TUITION	(3,000.00)	0.00	0.00	0.00	(3,000.00)	0.00
6944	RECEIPTS OTHER LEAS	0.00	0.00	0.00	0.00	0.00	0.00
6949	OTHER TUITION PATRONS	0.00	0.00	0.00	0.00	0.00	0.00
6969	SERVICES TO OTHER LEAS	(58,500.00)	(1,539.00)	(1,539.00)	0.00	(56,961.00)	2.63
6980	COMMUNITY SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
6983	REV- COMM SER ACT	0.00	0.00	0.00	0.00	0.00	0.00
6990	MISCELLANEOUS REVENUE	0.00	(18.75)	(415.02)	0.00	415.02	0.00
6991	REFUNDS OF PRIOR YEAR	0.00	0.00	0.00	0.00	0.00	0.00
6992	ENERGY INCENTIVES	0.00	0.00	0.00	0.00	0.00	0.00
6999	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
Total		(12,315,904.00)	(2,177,668.08)	(3,342,371.66)	0.00	(8,973,532.34)	27.14

MAJOR FUNCTION 6000 TOTALS

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(12,315,904.00)	(2,177,668.08)	(3,342,371.66)	0.00	(8,973,532.34)	27.14	
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(12,315,904.00)	(2,177,668.08)	(3,342,371.66)	0.00	(8,973,532.34)		

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7000							
7110	BASIC INSTRUCTNL SUBSI	0.00	0.00	0.00	0.00	0.00	0.00
7111	BASIC EDUCATION FUNDING	(9,316,830.00)	(1,401,273.00)	(1,401,273.00)	0.00	(7,915,557.00)	15.04
7112	BASIC EDUCATION SS REV	(535,049.00)	(141,198.09)	(141,198.09)	0.00	(393,850.91)	26.39
7115	READ TO SUCCEED	0.00	0.00	0.00	0.00	0.00	0.00
7140	REIMB OF CHARTER SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00
7150	PERFORMANCE INCENTIVE	0.00	0.00	0.00	0.00	0.00	0.00
7160	STATE TUITION	(40,000.00)	0.00	0.00	0.00	(40,000.00)	0.00
7210	HOMEBOUND INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
7220	VOCATONAL EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7230	ALTERNATIVE EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7240	DRIVER ED - STUDENT	0.00	0.00	0.00	0.00	0.00	0.00
7250	MIGRANT EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
7271	SPECIAL EDUCATION	(1,187,478.00)	(192,176.00)	(192,176.00)	0.00	(995,302.00)	16.18
7292	PRE K COUNTS	(275,000.00)	0.00	0.00	0.00	(275,000.00)	0.00
7310	TRANS (REGULAR&ADDIT)	(893,836.00)	0.00	0.00	0.00	(893,836.00)	0.00
7311	S D TRANSPORTATION	0.00	(108,219.79)	(108,219.79)	0.00	108,219.79	0.00
7312	N P TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
7320	RENT & SINKING FUND PAY	0.00	0.00	0.00	0.00	0.00	0.00
7330	MED & DENTAL SERVICES	(30,000.00)	0.00	0.00	0.00	(30,000.00)	0.00
7340	SUPPLEMENTAL BASIC EDU	(672,314.00)	(336,157.00)	(336,157.00)	0.00	(336,157.00)	50.00
7360	SAFE SCHOOLS	0.00	0.00	0.00	0.00	0.00	0.00
7361	SCHOOL SAFETY & SECUR	0.00	0.00	0.00	0.00	0.00	0.00
7362	SCHOOL MENTAL HEALTH & SAFETY AND SECURITY GRANTS	0.00	(78,146.49)	(78,146.49)	0.00	78,146.49	0.00
7369	OTHR SAFE SCHOOLS GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7501	PA ACCOUNTABILITY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
7502	DUAL ENROLLMENT	0.00	0.00	0.00	0.00	0.00	0.00
7505	READY TO LEARN BLOCK GT	(267,638.00)	0.00	0.00	0.00	(267,638.00)	0.00

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
7506	PASMA RT GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
7510	YSYM	0.00	0.00	0.00	0.00	0.00	0.00
7520	OTHER STATE PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
7599	OTHER STATE PROGRAMS	0.00	0.00	0.00	0.00	0.00	0.00
7810	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00	0.00
7820	REV-RETIREMENT PAYMENTS	(2,331,460.00)	0.00	0.00	0.00	(2,331,460.00)	0.00
Total		(15,549,605.00)	(2,257,170.37)	(2,257,170.37)	0.00	(13,292,434.63)	14.52

MAJOR FUNCTION 7000 TOTALS

Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue	(15,549,605.00)	(2,257,170.37)	(2,257,170.37)	0.00	(13,292,434.63)	14.52	
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	(15,549,605.00)	(2,257,170.37)	(2,257,170.37)	0.00	(13,292,434.63)		

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
8000							
8512	COVID-19 SECIM	0.00	0.00	0.00	0.00	0.00	0.00
8514	TITLE I	(306,578.00)	(64,238.96)	(64,238.96)	0.00	(242,339.04)	20.95
8515	NCLB Title II Tch Trn	(39,879.00)	0.00	0.00	0.00	(39,879.00)	0.00
8517	TITLE IV	(24,339.00)	0.00	0.00	0.00	(24,339.00)	0.00
8518	NCLB Title V Innov	0.00	0.00	0.00	0.00	0.00	0.00
8690	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0.00
8708	ARRA STATE FISCAL STABA	0.00	0.00	0.00	0.00	0.00	0.00
8743	ESSER II	0.00	0.00	0.00	0.00	0.00	0.00
8744	ARP ESSER III	0.00	0.00	0.00	0.00	0.00	0.00
8749	CARES ACT FUNDING	0.00	0.00	0.00	0.00	0.00	0.00
8751	ARP ESSER Learning Loss	0.00	0.00	0.00	0.00	0.00	0.00
8752	ARP ESSER Summer Programs	0.00	0.00	0.00	0.00	0.00	0.00
8753	ARP ESSER After School Programs	0.00	0.00	0.00	0.00	0.00	0.00
8810	ACCESS-MEDICAL ASSIST	(75,000.00)	0.00	0.00	0.00	(75,000.00)	0.00
8820	MA ADMIN FEES	0.00	(1,107.26)	(1,107.26)	0.00	1,107.26	0.00
Total		(445,796.00)	(65,346.22)	(65,346.22)	0.00	(380,449.78)	14.66
MAJOR FUNCTION 8000 TOTALS							
Total Expenditure		0.00	0.00	0.00	0.00	0.00	0.00
Total Other Expenditure		0.00	0.00	0.00	0.00	0.00	0.00
Total Revenue		(445,796.00)	(65,346.22)	(65,346.22)	0.00	(380,449.78)	14.66
Total Other Revenue		0.00	0.00	0.00	0.00	0.00	0.00
		(445,796.00)	(65,346.22)	(65,346.22)	0.00	(380,449.78)	

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Account	Description	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
9000							
9120	PROCEEDS FROM REFUNDING	0.00	0.00	0.00	0.00	0.00	0.00
9130	BOND PREMIUMS	0.00	0.00	0.00	0.00	0.00	0.00
9200	PROCEEDS FROM LT FINANC	0.00	0.00	0.00	0.00	0.00	0.00
9330	CAPITAL PROJ FUND TRANS	0.00	0.00	0.00	0.00	0.00	0.00
9400	SALE OR LOSS OF FA	0.00	0.00	0.00	0.00	0.00	0.00
9500	REFUNDS PRIOR YRS EXPDT	0.00	0.00	0.00	0.00	0.00	0.00
9990	INSURANCE RECOVERY	0.00	0.00	0.00	0.00	0.00	0.00
9999	ERROR	0.00	0.00	0.00	0.00	0.00	0.00
	Total	0.00	0.00	0.00	0.00	0.00	0.00
MAJOR FUNCTION 9000 TOTALS							
	Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
	Total Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	

Condensed Board Summary Report

From 08/01/2023 To 08/31/2023

Summarization Level: MAJOR FUNCTION/FULL FUNCTION

Grand Totals	Current Budget	PTD Exp/Rev	YTD Exp/Rev	YTD Outstanding Enc	Balance	YTD% Used
Total Expenditure	26,364,404.93	835,464.87	1,372,975.35	665,598.97	24,325,830.61	7.73
Total Other Expenditure	2,075,000.00	20,379.71	332,678.95	0.00	1,742,321.05	16.03
Total Revenue	(28,311,305.00)	(4,500,184.67)	(5,664,888.25)	0.00	(22,646,416.75)	20.01
Total Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00
	128,099.93	(3,644,340.09)	(3,959,233.95)	665,598.97	3,421,734.91	

**East Lycoming School District
Treasurer's Report
August 31, 2023**

General Fund Checking Account	August 1, 2023	1,652,595.52
PLGIT Account	August 1, 2023	6,844,919.84
TOTAL		8,497,515.36

Cash Receipts	August 2023	4,547,506.90
Cash Disbursements	August 2023	(1,696,453.58)
NET CASH CHANGE		2,851,053.32

General Fund Checking Account	August 31, 2023	2,186,750.34
PLGIT Account	August 31, 2023	9,161,818.34
TOTAL		11,348,568.68

Interest Rates		Jun-23		Jul-23		Aug-23
Checking MBT		2.75%		2.75%		3.00%
PLGIT		4.91%		4.96%		5.12%

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: 01 - GENERAL FUND Payment Dates: 08/19/2023 - 09/15/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of	Amount
0000050339	08/28/2023	HUGHESVILLE BOROUGH	SRO SERVICES		6,812.00
0000050340	08/28/2023	PPL ELECTRIC UTILITIES	ELECTRICITY		9,053.99
0000050341	08/28/2023	UGI CENTRAL PENN GAS	NATURAL GAS		887.95
0000050342	08/28/2023	WINDSTREAM	COMMUNICATION		1,919.92
0000050343	08/31/2023	BLAST INTERMEDIATE UNIT 17	22-23 FINAL BILLING: SP. ED., EQUIP		116,718.79 #
0000050344	08/31/2023	WENDY L DAUGHERTY	MILEAGE 04/17-6/16/23		14.41 #
0000050345	08/31/2023	ELSD CAFETERIA	UNPAID LUNCH CHARGES 22-23		468.55 #
0000050346	08/31/2023	OIP	BLDG PROJECT LUNCHEON		56.81
0000050347	09/07/2023	AT&T MOBILITY	COMMUNICATION		830.79
0000050348	09/07/2023	COUNTY OF LYCOMING	ZONING MAP COPIES		30.00
0000050349	09/07/2023	DIRECT ENERGY BUSINESS	ELECTRICITY		151.87
0000050350	09/07/2023	LCWSA	SEWER SERVICE - RENN		6,402.00
0000050351	09/07/2023	MVT FLOORING	OFFICE FLOORING		4,100.00
0000050352	09/07/2023	PPL ELECTRIC UTILITIES	ELECTRICITY		1,052.45
0000050353	09/07/2023	T-MOBILE	COMMUNICATION		141.56
0000050354	09/07/2023	UGI ENERGY SERVICES LLC	NATURAL GAS		79.81
0000050355	09/07/2023	VERIZON WIRELESS	COMMUNICATION		955.56
0000050356	09/15/2023	A/CAPA	ACAPA ANNUAL MEMBERSHIP		240.00
0000050357	09/15/2023	ACE TA LOCK AND SAFE CO	SERVICE CALL FOR CABINETS		106.00
0000050358	09/15/2023	ADELPHOI	STUDENT TUITION (1)		491.64
0000050359	09/15/2023	AMBER HOLBROOK	ORTON-GILLINGHAM RENEWAL		125.00
0000050360	09/15/2023	A.J. LIMO	5TH GRADE FIELD TRIP- ASHKAR TO PHILLY		5,352.73
0000050361	09/15/2023	ALLSTEEL INC	FURNITURE - GRANT FUNDS		5,973.30
0000050362	09/15/2023	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES		17,198.15
0000050363	09/15/2023	AMERICHEM INTERNATIONAL, INC.	MAINTENANCE SUPPLIES		5,150.18
0000050364	09/15/2023	APR SUPPLY CO	REPAIRS - NURSE'S BATHROOM		28.74
0000050365	09/15/2023	ASHKAR CAFETERIA	PRE-K COUNTS MEALS		145.50
0000050366	09/15/2023	AUTOMATED LOGIC CONTRACTING SERVICES	WEBCTRL LICENSE		57,968.80 #
0000050367	09/15/2023	B. J. BUS CO.	CONTRACTED CARRIERS		19,194.56
0000050368	09/15/2023	LAURA BARONDEAU	TRAVEL 8/15-8/30/2023		45.20
0000050369	09/15/2023	BEN FRANKLIN STORE	NURSE SUPPLIES		153.84
0000050370	09/15/2023	BENJAMIN ROBERTS OFFICE INTERIORS	FURNITURE - GRANT FUNDS		5,926.70 #
0000050371	09/15/2023	BEST LINE EQUIPMENT	RENTAL - BOBCAT		1,635.00
0000050372	09/15/2023	BIO CORPORATION	SCIENCE SUPPLIES		69.50
0000050373	09/15/2023	BLAST INTERMEDIATE UNIT 17	22-23 FINAL BILLING: S. ACADEMY, LYCO PARTIAL		208,338.18
0000050374	09/15/2023	HERMAN H BRAIM JR INC	REPLACEMENT EQUIPMENT		7,500.00
0000050375	09/15/2023	BUCK LUMBER COMPANY	MAINTENANCE SUPPLIES		771.03
0000050376	09/15/2023	CAROLINA BIOLOGICAL SUPPLY	SCIENCE SUPPLIES		103.95
0000050377	09/15/2023	CARDIO PARTNERS	CPR TRAINING MATERIALS		2,128.86

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FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: 01 - GENERAL FUND Payment Dates: 08/19/2023 - 09/15/2023

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

0000050378	09/15/2023	CDW GOVERNMENT	GOOGLE WKSPC EDU, CHROMEBOX, TECH SUPPLIES	6,032.85
0000050379	09/15/2023	CENTRAL PA MOBILE SHREDDING	SHREDDING SERVICES	280.00
0000050380	09/15/2023	CLARION STREET CONSULTING	TECHNOLOGY CONSULTING	150.00
0000050381	09/15/2023	TOMMY L COBURN	MILEAGE - PHAC MEETING DANVILLE	43.23
0000050382	09/15/2023	COLE'S HARDWARE INC	MAINTENANCE & TECH SUPPLIES	566.85
0000050383	09/15/2023	COMCAST	COMMUNICATION	2,455.82
0000050384	09/15/2023	COMMONWEALTH CHARTER ACADEMY	STUDENT TUITION (50)	167,282.78
0000050385	09/15/2023	COMMONWEALTH OF PA	2024 PERMIT FEE	2,000.00
0000050386	09/15/2023	COLLEEN K CONVERSE	SNACKS - TEACHER INSERVICE	17.98
0000050387	09/15/2023	COUNTY OF LYCOMING	DEVELOPMENT PLAN REVIEW/INSPECTIONS	357.00
0000050388	09/15/2023	WENDY L DAUGHERTY	TRAVEL 4/17-6/16/2023	14.41
0000050389	09/15/2023	DEMANS	SCOREBOARDS-DONATION FUNDED	77,032.00
0000050390	09/15/2023	DISA INC	COLLECTION/DRUG TESTING	113.00
0000050391	09/15/2023	DISPLAYS2GO	PODIUMS- MULTIPLE BLDGS	1,098.92
0000050392	09/15/2023	D.R. SNYDER INC.	CONTRACTED CARRIERS	43,306.40
0000050393	09/15/2023	EAST LYCOMING SHOPPER	ADVERTISING	30.00
0000050394	09/15/2023	ENVIRONMENTAL ABATEMENT	ENVIRONMENTAL SERVICES	3,300.00
0000050395	09/15/2023	EDMENTUM INC	STUDY ISLAND RENEWAL	2,399.00
0000050396	09/15/2023	EDUCATIONAL INNOVATIONS	SCIENCE SUPPLIES	475.00
0000050397	09/15/2023	EDUCATION WEEK	PRINT+PREMIUM DIGITAL	97.00
0000050398	09/15/2023	HAL LEONARD	ELEMENTARY MUSIC SUBSCRIPTION	299.00
0000050399	09/15/2023	JC EHRLICH	PEST MANAGEMENT - HS, ASHKAR, RENN, FERRELL	1,481.05
0000050400	09/15/2023	ELSD CAFETERIA	SCHOOL WIDE EMPLOYEE BBQ, IN-SERVICE MEALS	2,007.04
0000050401	09/15/2023	ENERGY POWER INVESTMENT COMPANY LLC	ELECTRICITY	7,162.60
0000050402	09/15/2023	JENNIFER B FABIANO	CLASSROOM SUPPLIES	75.86
0000050403	09/15/2023	FREEZER'S AUTO PARTS	MAINTENANCE SUPPLIES	84.52
0000050404	09/15/2023	JOSHUA P FRY	7TH GRADE ORIENTATION SUPPLIES - GRANT FUNDED	114.32
0000050405	09/15/2023	FUN AND FUNCTION	SENSORY OBJECTS - GRANT FUNDED	1,162.88
0000050406	09/15/2023	KRISTOPHER GILDEIN	REPLACEMENT ITEMS FROM CLASSROOM	582.94
0000050407	09/15/2023	HILL WELL DRILLING, INC.	WORK AT FERRELL	559.50
0000050408	09/15/2023	HILLYARD/MID-ATLANTIC	MAINTENANCE SUPPLIES	1,981.73
0000050409	09/15/2023	HILSHER DESIGNS	NEWSLETTERS	196.50
0000050410	09/15/2023	HOME HEATING SERVICE GARAGE	TIRES	200.00
0000050411	09/15/2023	HUGHESVILLE BOROUGH	SRO SERVICES	6,812.00
0000050412	09/15/2023	IMMACULATA UNIVERSITY	TUITION - TYLER J WINTERS	1,548.00
0000050413	09/15/2023	IPS GLOBAL	TONER CARTRIDGES	1,870.12
0000050414	09/15/2023	JOHNSON CONTROLS FIRE PROTECTION LP	FIRE EXTINGUISHER MAINTENANCE & REPAIRS	2,224.78
0000050415	09/15/2023	KBF PRINT TECHNOLOGY	EVENT STAFF SHIRTS	620.00
0000050416	09/15/2023	K&D FACTORY SERVICE INC	REPAIRS	852.30
0000050417	09/15/2023	KEYSTONE ADVERTISING SPECIALTIES	T-SHIRTS FOR ORIENTATION, VOLLEYBALL SHIRTS	2,063.50

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0000050418	09/15/2023	STACIE KILGORE	STEM MATERIALS	23.75
0000050419	09/15/2023	CHRISTINE KITZMILLER	CONTRACTED CARRIERS	12,180.06
0000050420	09/15/2023	KURTZ BROTHERS	OFFICE FURNITURE	2,159.00
0000050421	09/15/2023	LAKESHORE LEARNING MATERIALS	PRE-K CLASSROOM SUPPLIES	6,980.79
0000050422	09/15/2023	LAW OFFICES OF ANGELA J. EVANS	LEGAL SERVICES	522.00
0000050423	09/15/2023	LYCO CAREER & TECH CENTER	22-23 FLEX BILLING	24,000.00
0000050424	09/15/2023	LOCKARD INSURANCE AGENCY	2ND INSTALL WORKERS COMP	19,110.25
0000050425	09/15/2023	MICHELLE K LONG	INTERPRETOR SERVICES	101.25
0000050426	09/15/2023	LUMINARY	ADVERTISING	20.00
0000050427	09/15/2023	LOYALSOCK TOWNSHIP SCHOOL DISTRICT	22-23 MAINSTREAMING TUITION	4,211.26 #
0000050428	09/15/2023	MARCO	COPY CHARGES	190.38
0000050429	09/15/2023	MARR DEVELOPMENT	CONTRACTED JANITORIAL SERVICES	36,688.75
0000050430	09/15/2023	MASTERLIBRARY.COM, LLC	SUBSCRIPTION RENEWAL	2,250.00
0000050431	09/15/2023	THE MUNCY BANK & TRUST COMPANY	COMMERCIAL LOANS	1,215.53
0000050432	09/15/2023	BRYAN E MCCAFFERY	LUNCH - ENGINEERING SURVEY	46.24
0000050433	09/15/2023	MCCLURE COMPANY	ENERGY SAVINGS PROJECT	643,308.00
0000050434	09/15/2023	MCCORMICK LAW FIRM	LEGAL SERVICES	764.00
0000050435	09/15/2023	THE MCGRAW HILL COMPANIES	ELEMENTARY CURRICULUM CONSUMABLES, DIGITAL SUBSCRIPTIONS	26,291.46
0000050436	09/15/2023	SHARI B MICHAEL	SNACKS FOR K START SMART - GRANT FUNDED	52.93
0000050437	09/15/2023	MONTOUR SCHOOL DISTRICT	22-23 MAINSTREAMING TUITION	11,115.09 #
0000050438	09/15/2023	MYERS ENVIRONMENTAL SERVICES LLC	ROUTINE OPS & MGMT	2,568.00
0000050439	09/15/2023	ELERY W NAU INC	MAINTENANCE SUPPLIES	53.94
0000050440	09/15/2023	NATIONAL CONSTITUTION CTR	5TH GRADE FIELD TRIP- ASHKAR TO PHILLY	765.00
0000050441	09/15/2023	NCS PEARSON INC	DIGITAL FORMS - PSYCHOLOGY DEPT	16.05
0000050442	09/15/2023	NORTHEASTERN PA EDUC TV ASSOCIATION	SCHOLAR PROGRAM 23/24	1,425.00
0000050443	09/15/2023	MARK NEVILL	ADVANCED CLINICAL INTERPRETATION WEBINAR	90.00
0000050444	09/15/2023	NORGE VILLAGE DRY CLEANERS	DRYCLEANING - BAND UNIFORMS	1,884.30
0000050445	09/15/2023	NRG CONTROLS NORTH INC	HVAC UPGRADE	111,700.00 #
0000050446	09/15/2023	LONNIE F OHNMEISS	CONTRACTED CARRIERS	11,221.71
0000050447	09/15/2023	PENNSYLVANIA CYBER CHARTER SCHOOL	STUDENT TUITION (4)	12,190.63
0000050448	09/15/2023	PENNSYLVANIA LEADERSHIP CHARTER SCHOOL	STUDENT TUITION (4)	4,891.31
0000050449	09/15/2023	PA PRINCIPALS ASSOCIATION	MEMBERSHIP - BARONDEAU	605.00
0000050450	09/15/2023	PASBO	MEMBERSHIP - V OCHS	75.00
0000050451	09/15/2023	APRIL PAULHAMUS	NEA MEMBERSHIP REIMBURSEMENT, MILEAGE, CONF. ROOM SUPPLIES	227.07
0000050452	09/15/2023	PHILADELPHIA ZOO-GROUP SALES OFFICE	5TH GRADE FIELD TRIP- ASHKAR TO PHILLY	1,590.00
0000050453	09/15/2023	RESERVE ACCOUNT	POSTAGE REFILL	500.00
0000050454	09/15/2023	PSBA	2023 SCHOOL LAW WORKSHOP	350.00
0000050455	09/15/2023	QUILL CORPORATION	TONER	1,096.46
0000050456	09/15/2023	RAKESTRAW TRANSPORTATION INC	CONTRACTED CARRIERS	21,153.18
0000050457	09/15/2023	RENAISSANCE LEARNING INC	SUBSCRIPTION RENEWAL	1,790.00

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0000050458	09/15/2023	RENN CAFETERIA	PRE-K COUNTS MEALS	229.65
0000050459	09/15/2023	RSCHOOLTODAY	ATHLETIC TRAINER SYSTEM - RENEWAL	195.00
0000050460	09/15/2023	SAGE TECHNOLOGY SOLUTIONS	REPLACE HDD	476.29
0000050461	09/15/2023	SCHAEDLER/YESCO DIST	LIGHTING	82.43
0000050462	09/15/2023	SCHOOLMATE	STUDENT AGENDAS, PLANNERS	453.75
0000050463	09/15/2023	SCHOOL SPECIALTY LLC	CLASSROOM SUPPLIES	9,661.46
0000050464	09/15/2023	SHERWIN WILLIAMS	PARKING LOT PAINT, DISPLACEMENT PUMP	2,242.34
0000050465	09/15/2023	SHI INTERNATIONAL CORP	COMPUTER	1,834.12
0000050466	09/15/2023	SILVERTIP INC.	DUCTWORK REPAIRS	6,440.00
0000050467	09/15/2023	SMART SOURCE OF MICHIGAN, LLC	CHECK STOCK	230.12
0000050468	09/15/2023	T M SNYDER INC	CONTRACTED CARRIERS	37,910.45
0000050469	09/15/2023	STACEY J SNYDER	TEACHER ALLOWANCE	50.00
0000050470	09/15/2023	SPORTSMANS	VOLLEYBALL SUPPLIES, FOOTBALL UNIFORMS & SUPPLIES	10,136.95
0000050471	09/15/2023	MARK STAMM	TRAVEL 7/10-9/14/2023	219.43
0000050472	09/15/2023	STANLEY & GRAY PRINTING	OFFICE SUPPLIES	676.00
0000050473	09/15/2023	STROUP BUS COMPANY LLC	CONTRACTED CARRIERS	35,575.48
0000050474	09/15/2023	SUN-GAZETTE	ADVERTISING	1,281.98
0000050475	09/15/2023	SURVEILLANCE-247 LLC	CAMERA INSTALLATION - BUS	2,100.00
0000050476	09/15/2023	SUSQUEHANNA FIRE EQUIPMENT CO	INSPECTION/MAINTENANCE	1,586.10
0000050477	09/15/2023	SUGAR VALLEY RURAL CHARTER SCHOOLS	STUDENT TUITION (1)	3,047.67
0000050478	09/15/2023	SWANK MOTION PICTURES INC.	STREAMING RENEWAL	1,842.00
0000050479	09/15/2023	TECH TO SCHOOL	REPLACE MBP	4,990.00
0000050480	09/15/2023	TOPP BUSINESS SOLUTIONS	COPY CHARGES	785.45
0000050481	09/15/2023	TYPING.COM	EDUTYPING LICENSE RENEWAL	599.40
0000050482	09/15/2023	U-LINE	MAINTENANCE SUPPLIES	274.76
0000050483	09/15/2023	KATIE M ULMER	CLASSROOM SUPPLIES, ORTON-GILLINGHAM RENEWAL REIMB	276.35
0000050484	09/15/2023	UNIVERSITY OF OREGON	SWIS ANNUAL LICENSE	350.00
0000050485	09/15/2023	VERIZON WIRELESS	COMMUNICATION	90.12
0000050486	09/15/2023	VERNIER SOFTWARE	SCIENCE SUPPLIES	96.77
0000050487	09/15/2023	VISTA HIGHER LEARNING	SPANISH CURRICULUM	13,301.10
0000050488	09/15/2023	VWR/100	SCIENCE SUPPLIES	156.75
0000050489	09/15/2023	BARRY WALDMAN	BUILDING CHECKS 7/22-9/4/2023	165.06
0000050490	09/15/2023	WASTE MANAGEMENT OF PA INC	DISPOSAL SERVICE	5,747.52
0000050491	09/15/2023	WEBB WEEKLY	ADVERTISING	800.20
0000050492	09/15/2023	WF WELLIVER & SON INC	MAINTENANCE - GRASSHOPPER	998.58
0000050493	09/15/2023	ANITA K WERTZ	ORTON-GILLINGHAM RENEWAL REIMB	125.00
0000050494	09/15/2023	WILKES UNIVERSITY	TUITION - G WOOD	1,548.00
0000050495	09/15/2023	WILLIAMSPORT ELECTRIC	SMARTBOARD INSTALL	6,525.00
0000050496	09/15/2023	TYLER J WINTERS	TEXTBOOK REIMBURSEMENT	60.00
0000050497	09/15/2023	WILLIAMSPORT MIRROR & GLASS CO	REPAIRS	499.00

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0000050498	09/15/2023	WEATHERPROOFING TECHNOLOGIES INC	EMERGENCY REPAIRS	2,715.00
0000050499	09/15/2023	TRACY M YERG	TEACHER ALLOWANCE	50.00
0000050500	09/15/2023	MATTHEW YODER	TUITION REIMBURSEMENT	1,049.55
* 00WIRE1360	08/22/2023	CARDMEMBER SERVICE	CREDIT CARD STATEMENT 08/2023	9,973.04
* 00WIRE1363	08/23/2023	ELSD PAYROLL ACCOUNT	SALARIES & BENEFITS 08/25/2023	424,606.73
* 00WIRE1364	08/24/2023	DELTA DENTAL	DENTAL INSURANCE 08/18/2023	4,710.84
* 00WIRE1368	09/01/2023	RELIANCE STANDARD LIFE	DISABILITY INSURANCE 09/2023	501.83
* 00WIRE1369	09/05/2023	CARDMEMBER SERVICE	CREDIT CARD STATEMENT 09/2023	4,950.13
* 00WIRE1370	09/05/2023	ELSD PAYROLL ACCOUNT	SALARIES & BENEFITS 09/08/2023	474,119.01
* 00WIRE1371	09/05/2023	DELTA DENTAL	DENTAL INSURANCE 09/01/2023	1,664.82
* 00WIRE1372	09/12/2023	ELSD ATHLETIC FUND	REF FEES & INVITATIONAL FEES 08/24-9/30/23	9,132.00

10 - GENERAL FUND 2,879,830.82

Grand Total All Funds 2,879,830.82

Grand Total Credit Cards 0.00

Grand Total Direct Deposits 0.00

Grand Total Manual Checks 0.00

Grand Total Other Disbursement Non-negotiables 929,658.40

Grand Total Procurement Card Other Disbursement Non-negotiables 0.00

Grand Total Regular Checks 1,950,172.42

Grand Total All Payments 2,879,830.82

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card

**September 2023 Statement**

Open Date: 08/03/2023 Closing Date: 09/01/2023

Page 1 of 4



Visa® Community Card

Account: [REDACTED]

Elan Financial
Services
BUS 30 ELN

1-866-552-8855

EAST LYCOMING SCHOOL [REDACTED]

New Balance	\$4,950.13
Minimum Payment Due	\$4,950.13
Payment Due Date	09/28/2023

Late Payment Warning: As a reminder, your card is a pay in full product. If we do not receive your payment in full by the date listed above, a fee of either 3.00% of the payment due or \$39.00 minimum, whichever is greater, will apply.

Reward Points

Earned This Statement	4,950
Reward Center Balance	190,496
as of 08/31/2023	

For details, see your rewards summary.

Activity Summary

Previous Balance	+	\$9,973.04
Payments	-	\$9,973.04CR
Other Credits	-	\$624.50CR
Purchases	+	\$5,574.63
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00

New Balance	=	\$4,950.13
Past Due		\$0.00
Minimum Payment Due		\$4,950.13
Credit Line		\$10,000.00
Available Credit		\$5,049.87
Days in Billing Period		30

Payment Options:Mail payment coupon
with a checkPay online at
myaccountaccess.comPay by phone
1-866-552-8855

No payment is required.



24-Hour Elan Financial Services: 1-866-552-8855

• to pay by phone
• to change your address

Automatic Payment

Account Number: [REDACTED]

Your new full balance of \$4,950.13 will be automatically deducted from your account on 09/22/23.

EAST LYCOMING SCHOOL
ACCOUNTS PAYABLE
349 CEMETERY ST
HUGHESVILLE PA 17737-1028





September 2023 Statement 08/03/2023 - 09/01/2023

Page 2 of 4

EAST LYCOMING SCHOOL [REDACTED]

Elan Financial Services

1-866-552-8855

Community Card Rewards

Rewards Center Activity as of 08/31/2023

Rewards Center Activity*	0
Rewards Center Balance	190,496

*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	4,950	48,989
Total Earned	4,950	48,989

Points Expiring on 09/30/2023: 21698

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Your payment of \$4950.13 will be automatically deducted from your bank account on 09/22/2023. Please refer to your AutoPay Terms and Conditions for further information regarding this account feature.

Transactions BURKE, HEATHER N Credit Limit \$10000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
08/16	08/15	3779	ADOBE *ACROPRO SUBS 408-536-6000 CA	\$21.19	
08/28	08/28	5858	Teamviewer.com 800-9514573 FL	\$647.66	
Total for Account [REDACTED]				\$668.85	

Transactions OCHS, VALERIE Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Other Credits					
08/18	08/16	6813	CIA MEDICAL SKOKIE IL MERCHANDISE/SERVICE RETURN	\$602.70	CR
Purchases and Other Debits					
08/03	08/01	2009	WEST MUSIC CATALOG 319-351-2000 IA	\$470.51	
08/03	08/01	2181	WEST MUSIC CATALOG CORALVILLE IA	\$55.91	
08/07	08/04	3423	VISTAPRINT 866-207-4955 MA	\$113.99	

Continued on Next Page



September 2023 Statement 08/03/2023 - 09/01/2023

Page 3 of 4

EAST LYCOMING SCHOOL [REDACTED]

Elan Financial Services (1-866-552-8855

Transactions	OCHS, VALERIE	Credit Limit	\$5000
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Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
08/09	08/09	9959	WSC*Windstream PmtFee 800-347-1991 AR	\$507.73	_____
08/11	08/10	7526	ENTERPRISE RENT-A-CAR WILLIAMSPORT PA	\$160.09	_____
08/11	08/10	2845	BADGE A MINIT 800-2234103 IL	\$64.70	_____
08/11	08/10	5905	CIA MEDICAL 312-275-5850 IL	\$602.70	_____
08/14	08/13	0000	LOWES #00907* 866-483-7521 NC	\$2.98	_____
08/17	08/16	5370	WEIS MARKETS 177 MUNCY PA	\$257.43	_____
08/22	08/21	3961	TIMS 717-525-5560 PA	\$5.00	_____
08/22	08/21	6882	TIMS 717-525-5560 PA	\$5.00	_____
08/22	08/21	8274	TIMS 717-525-5560 PA	\$5.00	_____
08/22	08/21	5457	TIMS 717-525-5560 PA	\$5.00	_____
08/22	08/21	5754	TIMS 717-525-5560 PA	\$5.00	_____
08/22	08/21	4991	TIMS 717-525-5560 PA	\$5.00	_____
08/22	08/21	7895	TIMS 717-525-5560 PA	\$5.00	_____
08/22	08/21	3166	TIMS 717-525-5560 PA	\$5.00	_____
08/22	08/21	0711	TIMS 717-525-5560 PA	\$5.00	_____
08/22	08/21	4825	TIMS 717-525-5560 PA	\$5.00	_____
08/22	08/21	7749	LOWES #00907* 866-483-7521 NC	\$449.14	_____
08/24	08/23	6377	VISTAPRINT 866-207-4955 MA	\$251.02	_____
08/28	08/26	3760	AMZN Mktp US*TQ78D1YH1 Amzn.com/bill WA	\$14.24	_____
08/28	08/26	3778	WIX.COM 1-415-6399034 CA	\$343.44	_____
08/28	08/27	9294	AMAZON.COM*T35RS3HP2 A AMZN.COM/BILL WA	\$54.78	_____
08/30	08/29	2871	AMZN Mktp US*T39OM7XB1 Amzn.com/bill WA	\$19.99	_____
08/31	08/30	1910	AMZN Mktp US*T367T8WF2 Amzn.com/bill WA	\$244.15	_____
Total for Account [REDACTED]				\$3,060.10	

Transactions	CREASY, ADAM	Credit Limit	\$5000
--------------	--------------	--------------	--------

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Other Credits					
08/17	08/16	0229	MAVERICK MULTIMEDIA LL EDMONDS WA MERCHANDISE/SERVICE RETURN	\$21.80CR	_____
Purchases and Other Debits					
08/08	08/07	0186	PLASTIC CARD FACTORY I 561-202-9820 FL	\$306.32	_____
08/08	08/07	0518	WEB*NETWORKSOLUTIONS 888-6429675 FL	\$9.99	_____
08/08	08/07	0896	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$16.95	_____
08/09	08/08	0051	PLASTIC CARD FACTORY I 561-202-9820 FL	\$35.00	_____
08/16	08/15	9920	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$16.95	_____
08/17	08/16	0216	MAVERICK MULTIMEDIA LL 800-537-8816 WA	\$385.06	_____
08/17	08/16	7754	TOTALCHOICE HOSTING 800-9300485 MI	\$28.00	_____
08/17	08/16	9015	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$190.80	_____

Continued on Next Page



September 2023 Statement 08/03/2023 - 09/01/2023

Page 4 of 4

EAST LYCOMING SCHOOL [REDACTED]

Elan Financial Services (1-866-552-8855



Transactions CREAMY, ADAM Credit Limit \$5000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
08/18	08/17	3446	ADOBE *ACROPRO SUBS 408-536-6000 CA	\$21.19	_____
08/22	08/21	8676	GETCLOUDAPP.COM GETCLOUDAPP.C CA	\$27.00	_____
08/24	08/24	0922	SP BODNO.COM CODE 61 HTTPSBODNO.CO NJ	\$19.99	_____
08/25	08/24	5350	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$158.89	_____
08/25	08/24	6101	SENDPULSE.COM 415-800-2960 NJ	\$16.85	_____
08/31	08/30	9134	WEB*NETWORKSOLUTIONS 888-6429675 FL	\$9.99	_____
Total for Account [REDACTED]				\$1,221.18	

Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
08/03	08/03	ET	PAYMENT THANK YOU	\$9,973.04CR	_____
Total for Account [REDACTED]				\$9,973.04CR	

2023 Totals Year-to-Date

Total Fees Charged in 2023	\$99.00
Total Interest Charged in 2023	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00		\$0.00	0.00%	
**PURCHASES	\$4,950.13	\$0.00		\$0.00	0.00%	
**ADVANCES	\$0.00	\$0.00		\$0.00	0.00%	

Contact Us



Voice: 1-866-552-8855
TDD: 1-888-352-6455
Fax: 1-866-807-9053



Questions

Elan Financial Services
P.O. Box 6353
Fargo, ND 58125-6353



Mail payment coupon
with a check

Elan Financial Services
P.O. Box 790408
St. Louis, MO 63179-0408



Online

myaccountaccess.com

**ANALYSIS OF FISCAL YEAR
REAL ESTATE EIT COLLECTIONS
UNDER ACT 24 (EIT)
AND GAMING**

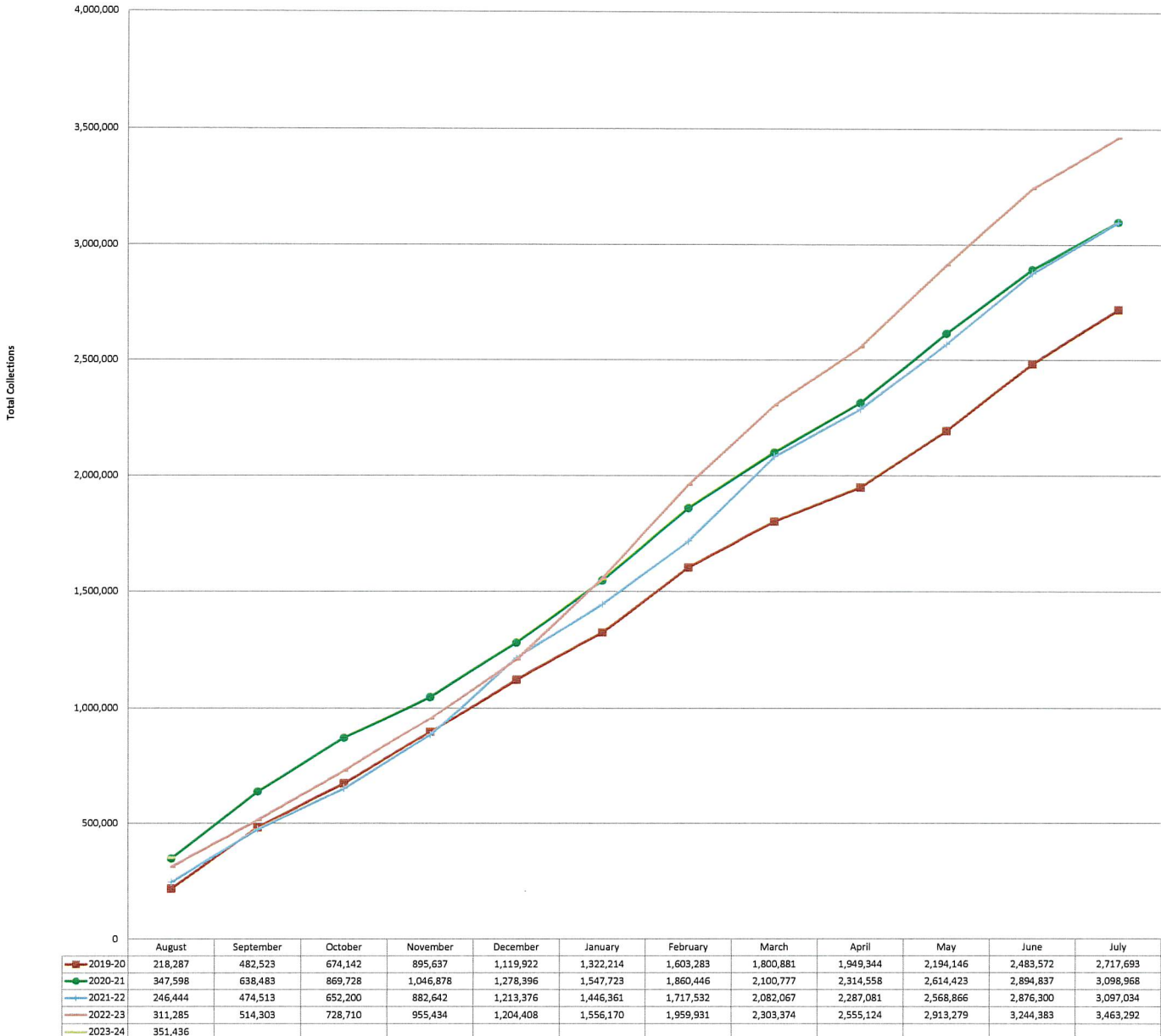
Cash Basis Month Received	Real Estate	Supplemental State Subsidy	Total RE & Sup.	Earned Income Tax	Total Collections	Cumulative Monthly Total
2023-24						
Jul-23	777,628.41	0.00	777,628.41	218,909.64	996,538.05	996,538.05
Aug-23	1,767,789.48	336,157.00	2,103,946.48	351,436.33	2,455,382.81	3,451,920.86
Sep-23	0.00	0.00	0.00	0.00	0.00	3,451,920.86
Oct-23	0.00	0.00	0.00	0.00	0.00	3,451,920.86
Nov-23	0.00	0.00	0.00	0.00	0.00	3,451,920.86
Dec-23	0.00	0.00	0.00	0.00	0.00	3,451,920.86
Jan-24	0.00	0.00	0.00	0.00	0.00	3,451,920.86
Feb-24	0.00	0.00	0.00	0.00	0.00	3,451,920.86
Mar-24	0.00	0.00	0.00	0.00	0.00	3,451,920.86
Apr-24	0.00	0.00	0.00	0.00	0.00	3,451,920.86
May-24	0.00	0.00	0.00	0.00	0.00	3,451,920.86
Jun-24	0.00	0.00	0.00	0.00	0.00	3,451,920.86
Totals	<u>2,545,417.89</u>	<u>336,157.00</u>	<u>2,881,574.89</u>	<u>570,345.97</u>	<u>3,451,920.86</u>	
2022-23						
Jul-22	285,741.62	0.00	285,741.62	220,734.21	506,475.83	506,475.83
Aug-22	1,292,857.47	336,000.00	1,628,857.47	311,285.82	1,940,143.29	2,446,619.12
Sep-22	3,474,213.28	0.00	3,474,213.28	203,018.78	3,677,232.06	6,123,851.18
Oct-22	1,506,198.88	336,000.66	1,842,199.54	214,407.54	2,056,607.08	8,180,458.26
Nov-22	553,828.80	0.00	553,828.80	226,724.58	780,553.38	8,961,011.64
Dec-22	216,641.67	0.00	216,641.67	248,974.36	465,616.03	9,426,627.67
Jan-23	281,267.47	0.00	281,267.47	351,762.16	633,029.63	10,059,657.30
Feb-23	0.00	0.00	0.00	403,761.10	403,761.10	10,463,418.40
Mar-23	0.00	0.00	0.00	343,443.08	343,443.08	10,806,861.48
Apr-23	0.00	0.00	0.00	251,750.96	251,750.96	11,058,612.44
May-23	0.00	0.00	0.00	358,155.67	358,155.67	11,416,768.11
Jun-23	0.00	0.00	0.00	331,104.78	331,104.78	11,747,872.89
Totals	<u>7,610,749.19</u>	<u>672,000.66</u>	<u>8,282,749.85</u>	<u>3,465,123.04</u>	<u>11,747,872.89</u>	
2021-22						
Jul-21	283,721.38	0.00	283,721.38	204,131.38	487,852.76	487,852.76
Aug-21	1,232,713.31	268,103.00	1,500,816.31	246,444.23	1,747,260.54	2,235,113.30
Sep-21	4,203,707.77	0.00	4,203,707.77	228,069.93	4,431,777.70	6,666,891.00
Oct-21	597,769.66	268,103.81	865,873.47	177,687.84	1,043,561.31	7,710,452.31
Nov-21	445,554.69	0.00	445,554.69	230,442.03	675,996.72	8,386,449.03
Dec-21	240,458.74	0.00	240,458.74	330,734.56	571,193.30	8,957,642.33
Jan-22	286,644.77	0.00	286,644.77	232,985.17	519,629.94	9,477,272.27
Feb-22	0.00	0.00	0.00	271,171.45	271,171.45	9,748,443.72
Mar-22	0.00	0.00	0.00	364,535.45	364,535.45	10,112,979.17
Apr-22	0.00	0.00	0.00	205,014.78	205,014.78	10,317,993.95
May-22	0.00	0.00	0.00	281,785.67	281,785.67	10,599,779.62
Jun-22	0.00	0.00	0.00	307,434.94	307,434.94	10,907,214.56
Totals	<u>7,290,570.32</u>	<u>536,206.81</u>	<u>7,826,777.13</u>	<u>3,080,437.43</u>	<u>10,907,214.56</u>	

ANALYSIS OF FISCAL YEAR
REAL ESTATE EIT COLLECTIONS
UNDER ACT 24 (EIT)
AND GAMING

	2021-22	2022-23	2023-24
Month	End of Month Cash Balance	End of Month Cash Balance	End of Month Cash Balance
July	\$3,847,078	\$5,219,565	\$1,652,596
August	3,927,989	5,525,752	2,186,750
Sept	5,704,511	6,229,278	0
Oct	5,056,094	6,219,736	0
Nov	3,693,701	4,815,068	0
Dec	1,674,311	4,668,785	0
Jan	4,638,199	3,761,298	0
Feb	5,944,326	2,495,018	0
March	3,404,881	2,188,972	0
Apr	4,227,876	2,800,194	0
May	4,861,734	1,941,436	0
June	2,006,101	2,326,536	0

[illegible][illegible]

Earned Income Tax Collection History



**EAST LYCOMING SCHOOL DISTRICT
CONSTRUCTION FUND SUMMARY
JULY 1, 2023 - JUNE 30, 2024
BALANCE AS OF AUGUST 31, 2023**

DATE	BEGINNING BALANCE	DEPOSITS	INTEREST	FEES/ CHARGES	EXPENSES	ENDING BALANCE
7/1/2023	\$ 7,043.53					-
7/31/2023	7,043.53	0.00	16.45	0.00	0.00	7,059.98
8/31/2023	7,059.98	0.00	17.99	0.00	0.00	7,077.97
9/30/2023	7,077.97	0.00	0.00	0.00	0.00	7,077.97
10/31/2023	7,077.97	0.00	0.00	0.00	0.00	7,077.97
11/30/2023	7,077.97	0.00	0.00	0.00	0.00	7,077.97
12/31/2023	7,077.97	0.00	0.00	0.00	0.00	7,077.97
1/31/2024	7,077.97	0.00	0.00	0.00	0.00	7,077.97
2/28/2024	7,077.97	0.00	0.00	0.00	0.00	7,077.97
3/31/2024	7,077.97	0.00	0.00	0.00	0.00	7,077.97
4/30/2024	7,077.97	0.00	0.00	0.00	0.00	7,077.97
5/31/2024	7,077.97	0.00	0.00	0.00	0.00	7,077.97
6/30/2024	7,077.97	0.00	0.00	0.00	0.00	7,077.97
		-	34.44	-	-	

DATE	BEGINNING BALANCE	DEPOSITS	INTEREST	FEES/ CHARGES	EXPENSES	ENDING BALANCE
7/1/2022	\$ 5,209.62					-
7/31/2022	5,209.62	0.00	7.75	0.00	0.00	5,217.37
8/31/2022	5,217.37	0.00	9.98	0.00	0.00	5,227.35
9/30/2022	5,227.35	0.00	9.67	0.00	0.00	5,237.02
10/31/2022	5,237.02	0.00	10.01	0.00	0.00	5,247.03
11/30/2022	5,247.03	80,000.00	79.65	10.00	78,508.99	6,807.69
12/31/2022	6,807.69	130,848.32	45.26	10.00	130,848.32	6,842.95
1/31/2023	6,842.95	130,881.02	77.61	10.00	130,881.02	6,910.56
2/28/2023	6,910.56	52,339.33	50.63	10.00	52,339.33	6,951.19
3/31/2023	6,951.19	55,375.92	40.58	10.00	55,375.92	6,981.77
4/30/2023	6,981.77	17,404.03	23.44	10.00	17,404.03	6,995.21
5/31/2023	6,995.21	69,349.60	42.44	10.00	69,349.60	7,027.65
6/30/2023	7,027.65	0.00	15.88	0.00	0.00	7,043.53
		536,198.22	412.90	70.00	534,707.21	

CONSTRUCTION FUND SUMMARY
JULY 1, 2023 - JUNE 30, 2024
AS OF AUGUST 31, 2023

VENDOR

COMMENTS

DATE

CHECK NO.

\$AMT

0.00

8/17/23 through 9/11/23

Date	Account	Num	Payee	Memo	Category	Clr	Amount
Balance 8/16/23							116,023.10
8/28/23	HHS 23-24	7839	Wenzel Studios	Chorus pictures	Chorus		-224.00
8/28/23	HHS 23-24	7840	KBF Print Technology	Throwers shirts	Track		-250.00
8/28/23	HHS 23-24	7841	Taylor Publishing Company dba Balfour	Yearbook Statement dated 8/2/23	Yearbook		-8,199.97
Total 8/17/23 - 9/11/23							-8,673.97
Balance 9/11/23							107,349.13
Total Inflows							0.00
Total Outflows							-8,673.97
Net Total							-8,673.97

AGREEMENT OF AFFILIATION

THIS AGREEMENT made and concluded the 1st day of July, 2023 by and between the PENNSYLVANIA COLLEGE OF TECHNOLOGY of Williamsport, Pennsylvania, hereinafter designated as the "COLLEGE", and EAST LYCOMING SCHOOL DISTRICT, chartered and doing business under the laws of the Commonwealth of Pennsylvania and accredited by Pennsylvania Department of Education with its principle office in Hughesville, Lycoming County, hereinafter designated as the "INSTITUTION".

WITNESSETH:

WHEREAS, the Board of Directors of the COLLEGE has passed a resolution to establish a program to prepare Bachelor Degree Nurses, Associate Degree Nurses and Practical Nurses, in accordance with the Pennsylvania State Plan for Education and approved by the State Board of Nursing; and

WHEREAS, in connection with such a course, the use, assistance and cooperation of a hospital is necessary, and the INSTITUTION has agreed to act in such capacity;

NOW, THEREFORE, in consideration of the mutual obligations stated herein below and the benefits occurring to each of the parties hereto the COLLEGE and the INSTITUTION do hereby enter this Agreement, upon the following terms, covenants, and conditions:

1. The PENNSYLVANIA COLLEGE OF TECHNOLOGY shall annually arrange for attendance of one or more Instruction Groups in Nursing and/or Practical Nursing in the PENNSYLVANIA COLLEGE OF TECHNOLOGY and in the INSTITUTION, for a term of two years, to begin July 1, 2023 and to end July 1, 2025. Unless ninety days prior to the end of any term either party shall notify the other in writing of its intention to terminate the within agreement at the end of the then current term, the within agreement shall continue for an additional term of two years; however, a renewal agreement shall be entered into setting forth the beginning date and termination date of the renewal term.
2. An "Instruction Group" shall consist of not more than 10 Bachelor Degree Nursing, 10 Associate Degree Nursing students from the Nursing program or not more than 15 PN students from the Practical Nursing program of the PENNSYLVANIA COLLEGE OF TECHNOLOGY. The total number of students to be assigned for the year shall be agreed upon by the COLLEGE and the INSTITUTION or their duly authorized representatives.
3. The INSTITUTION shall give experiences needed in the manner prescribed by the COLLEGE.
4. The INSTITUTION shall not be responsible for providing free meals for students. Meals may be purchased in the dining room.

5. Health insurance for STUDENTS shall be carried and paid for by the STUDENT; this insurance covers injuries sustained by the student while performing assigned duties. Liability insurance shall be carried by the COLLEGE in the amount of one million dollars per occurrence. In addition, STUDENTS will be required to carry personal professional liability insurance.
6. In the event of a significant exposure from a contaminated needlestick, puncture wound, or contamination of any obviously open wound or the mucous membranes by saliva, blood or a mixture of both saliva and blood or other body fluids, the following procedure will be followed: **See Exhibit B.**
7. The Conditions of Agreement attached hereto, and marked exhibit "A", are hereby made a part of this Agreement.

This Agreement is made and entered into and executed by the proper Officers of the COLLEGE.

IN WITNESS WHEREOF, the COLLEGE has caused the Agreement to be executed by its President, and the INSTITUTION has caused the Agreement to be executed by its Administration, who is duly authorized to do so in behalf of the INSTITUTION.

PENNSYLVANIA COLLEGE OF TECHNOLOGY

By _____
Michael J. Reed, Ed.D.
President

_____ Date

By _____
Valerie A. Myers, Ed.D MSN
Dean of Nursing & Health Sciences

_____ Date

By _____
Tanae A. Traister, PhD MSN RN
Assistant Dean of Nursing & Health Sciences

_____ Date

EAST LYCOMING SCHOOL DISTRICT

By _____
Representative

_____ Date

CONDITIONS OF AGREEMENT (EXHIBIT "A")

1. At the discretion of the PENNSYLVANIA COLLEGE OF TECHNOLOGY and with the cooperation of the Director of Nursing Service of the INSTITUTION students shall be scheduled for instruction.
2. It is recognized that the COLLEGE retains utmost responsibility for the instructional program and the conduct and behavior of the students/faculty; however, in the event that a student's/faculty's actions may jeopardize patients or the integrity of the INSTITUTION and after all possible/feasible efforts have been jointly made by the COLLEGE and INSTITUTION to salvage the student/faculty and resolve such issues, as a last resort, where there is no other avenue of remediation, the INSTITUTION reserves the right to have any student/faculty removed from the INSTITUTION.
3. Students who are unsatisfactory in theory or practicum shall not be assigned to a Cooperating Agency until all deficiencies are removed.
4. Any absenteeism shall be made up by the student at the discretion of the Nursing/Practical Nursing faculty.
5. Students shall purchase and wear the uniform of the PENNSYLVANIA COLLEGE OF TECHNOLOGY BSN program, ADN program, or PN program without any variation.
6. Students assigned to the INSTITUTION for experience shall assume all traveling expenses, unless the COLLEGE shall make arrangements for transportation.
7. The Nursing/Practical Nursing students shall be the responsibility of the Nursing/Practical Nursing faculty of the PENNSYLVANIA COLLEGE OF TECHNOLOGY. The faculty shall work in close relationship with the Director of Nursing Service of the INSTITUTION or his/her designee.
8. The INSTITUTION shall provide nursing experience as prescribed in the course of study. Patients will be selected by the Nursing/Practical Nursing faculty in close cooperation with the nurse in charge.
9. The Nursing/Practical Nursing faculty shall be responsible for supervising student experience in the nursing care of selected patients. The Nursing/Practical Nursing faculty shall be responsible for orienting students both to the INSTITUTION and to the services to which the students may be assigned and in accordance with the established procedures in said INSTITUTION.
10. Students shall at all times while on the INSTITUTION'S premises adhere to and comply with all applicable policies, rules, and regulations of the INSTITUTION. If any student fails to so adhere to the INSTITUTION'S policies at any time, the INSTITUTION may remove said student from its premises and upon written notice to the COLLEGE, have that student permanently removed from any educational program at the INSTITUTION.

11. The PENNSYLVANIA COLLEGE OF TECHNOLOGY shall provide a Director of Nursing to act as coordinator between the PENNSYLVANIA COLLEGE OF TECHNOLOGY and the INSTITUTION.
12. Students shall be identified while in the INSTITUTION as "Nursing Students (BSN & ADN)" or "Practical Nursing Students (PN)".
13. The INSTITUTION agrees to provide emergency health service to the students for injuries occurring on the INSTITUTION'S property but assumes no responsibility for in-patient hospital care.
14. Adequate classroom facilities shall be provided by the INSTITUTION for planned instruction.
15. The INSTITUTION shall designate specific facilities which may be used by the COLLEGE, including conference, faculty work area, and storage areas.
16. Adequate supervision must be provided by the COLLEGE for all patient-side experiences.
17. The curriculum as approved by the faculty of the COLLEGE shall be considered a part of this Agreement.
18. The INSTITUTION retains the ultimate responsibility for patient care.
19. When the COLLEGE is closed, the students will not have clinical experiences in the affiliating agencies. Students will not be permitted to work in the affiliating agency as a "Nursing Student" or "Practical Nursing Student".
20. All changes to this Agreement shall be in writing and require approval by both parties prior to implementation.
21. Faculty and students assigned to clinical areas will meet the following health requirements:
 - a. Medical exam: For students initially upon entering the program
 - b. Proof of immunization **OR** immunity:
 - PPD (2-step) upon entry into the program, then no annual PPD or follow-up unless symptomatic or exposure occurs
 - (3) Hepatitis B immunizations OR positive antibody titer
 - Tdap booster within past 10 yrs.
 - (2) Varicella immunizations OR positive antibody titer
 - (2) MMR immunizations OR positive antibody titers for each component
 - Influenza, annually

c. CPR Certification: current

- must be health care provider or BLS professional rescuer level training

d. Copy of personal health insurance- annually

e. Professional Liability Insurance- annually

f. Clearances: Faculty – once upon hire to PCT and as required by State and Federal law;
Students – **once** upon entry into the nursing program, when there is a break in the student's enrollment, and as needed upon request of nursing administration:

- Child Abuse Clearance
- PA State Background Clearance
- FBI with Fingerprinting

g. Initial drug screen- upon entry into program (students only)

Random drug screening - annually

22. The INSTITUTION will provide for orientation and updating of faculty relative to policies and procedures.
23. The INSTITUTION agrees to indemnify and hold the COLLEGE harmless from and against any and all actions, claims, demands, losses and damages, including attorneys' fees, arising out of the negligence of the INSTITUTION. The COLLEGE will indemnify and hold the INSTITUTION harmless from and against any all and all actions, claims, demands, losses and damages, including attorneys' fees, arising out of the negligence of the COLLEGE, its employees or its students. The INSTITUTION and the COLLEGE shall each procure and maintain sufficient general liability and malpractice insurance to cover their respective indemnifications.

Exhibit B

School of Health Sciences Bloodborne Exposure Procedure

Current standards of medical and dental practice require a specific plan for written protocols addressing student, employee and patient exposure to blood borne pathogens. Needle stick or other exposure to blood or body fluids has the potential of transmitting various pathogens including but not limited to Hepatitis B Virus (HBV), Hepatitis C Virus (HCV), and Human Immunodeficiency Virus (HIV). In accordance with Federal Occupational Safety and Health Administration (OSHA) and State standards of practice, the following will be implemented in the College-wide Health Science Programs (both credit and non-credit programs) at Pennsylvania College of Technology (herein referred to as the "College") to manage exposures, record and document exposures and assess incidents in an effort to minimize the opportunity for future exposures.

A. Procedure for Student, Employee and Patient Exposures

1. College Students/Patients/Employees

- An exposure incident as defined by the Centers for Disease Control is a percutaneous injury (e.g., needle stick or cut with a sharp object) or contact of mucous membrane or nonintact skin (e.g., exposed skin that is chapped, abraded, or afflicted with dermatitis) with blood, tissue, or other body fluids that are potentially infectious. In addition to blood, body fluids containing visible blood, semen and vaginal secretions are also considered potentially infectious.

FIRST AID CARE

If an individual experiences a needle stick or sharps injury or was exposed to the blood or other body fluid of a patient, another student, or employee, the following first aid care should be done immediately:

- thoroughly wash needle stick wounds and cuts with soap and water
- flush splashes to the nose, mouth or skin with water
- irrigate eyes with clean water, sterile eyewash or saline irrigating solution
- immediately seek further medical evaluation/treatment

2. On Campus Incidents

If an individual has an **on-campus** exposure incident involving another student, employee, sharp object or patient, the following actions should be taken:

- The individual should immediately inform his/her Instructor or immediate Supervisor, and in turn the instructor or Supervisor should notify Student Health Services and/or the College Police based on the time of the incident. An Accident/Injury/Illness Report form must be completed (refer to Attachment A). The injured individual and the fellow student, employee or patient should be directed to go to Student Health Services to undergo baseline testing for appropriate blood-borne pathogens (HBV, HCV and HIV) and counseling.
- If the patient is a known high-risk patient after the initial incident has been documented, and Student Health Services is unavailable the exposed patient and sources should be referred to the nearest emergency department for evaluation and treatment.
- The exposed individual and the source patient both have the right to refuse treatment, and must sign a refusal of care form once informed of the potential risks of being untreated

- The Program Director/Supervisor/Dean of the respective academic program or College department should be informed.
- **Student Health Services**
One College Ave
Campus Center, Room 150
- **Hours:**
<https://mypct.pct.edu/departments/CollegeHealthServices/Pages/Hours.aspx>

NOTE: For College employees, staff and faculty, the College will pay for the cost of the initial baseline testing and counseling and at the appropriate intervals per the Student Health Services protocol. It shall be Student Health Services responsibility to monitor the confidential records and track the testing of individual including reminding the individual when it is time for follow-up testing.

For students and source patients, the student and source patient are each responsible for the cost of the initial baseline testing and counseling and at the appropriate intervals per the Student Health Services protocol. It shall be Student Health Services responsibility to monitor the confidential records and track the testing of student including reminding the individual when it is time for follow-up testing.

All costs associated with **treatment** for disease conditions related to the exposure will be the sole responsibility of the student and the patient. Employees involved in a work-related exposure incident requiring treatment will be provided such care through the Worker's Compensation Program.

3. **Off Campus and Contract Sites Incidents**

If a student or employee, in one of the College's Health Science Program, has a bloodborne pathogen exposure incident while at an **off campus or contract site**, the following actions should be taken:

- The student or employee is to inform the Instructor/Faculty/Clinical Supervisor/Academic Clinical Director at the time of the exposure.
- **If the clinical site is a hospital**, the student or employee is to go to the Hospital's Emergency Department or designated care area immediately after the incident for evaluation and treatment. A hospital Incident Report form must be completed. The student should have baseline testing completed for appropriate blood-borne pathogens (HBV, HCV and HIV) and treatment options discussed/administered per current CDC protocols. The Program Director/Supervisor/Dean of the respective program shall be informed and will have the College Accident/Injury/Illness Report (refer to Attachment A) completed and sent to Student Health Services within 24–48 hours. The hospital will contact the patient involved in the episode and request that he or she has baseline testing completed for appropriate blood-borne pathogens (HBV, HCV and HIV) at the hospital. If the patient already has a positive result on file for HIV, then the testing should be done for any other appropriate bloodborne pathogens.
- **If the clinical site is not a hospital**, the student should be directed to go to Student Health Services or to the local hospital Emergency Department or designated care areas (whichever is closer) to undergo baseline testing for appropriate bloodborne pathogens (HBV, HCV and HIV) and counseling within one day of the incident. If the source patient is known to be HIV positive or high risk, both the employee and the source patient should report to the local Emergency Department.
- For **off campus** patients/clients involved in an exposure incident with a student or employee in one of the College's Health Science Programs, the student will pay for the cost of the initial baseline testing and counseling and thereafter at the appropriate intervals, per Student Health Service's protocol. It shall be Student Health Services responsibility to monitor the confidentiality of records and track

- the testing of individuals including reminding them when it is time for follow-up testing.
- 4. **Current CDC Guidelines** (June 29, 2001) recommend evaluation and initiation of potential treatment options within 2–3 hours of an incident involving a significant exposure to the blood and/or body fluids of a known HIV positive patient.
- 5. **In All Cases, Testing Should Occur Within 24 hours of the Incident**
- 6. **Review of Exposure Incident and Identification of Prevention Strategies**
 - For each occurrence, the Program Director/Supervisor/Dean or designee will review the exposure incident with the student and determine what, if any, preventive actions are appropriate to minimize similar incidents in the future. A copy of this information should be forwarded to Student Health Services to be placed with the original Accident/Injury/Illness Report.
 - In an incident involving an employee, the Student Health Services Director will review the exposure with the employee and respective supervisor and determine what, if any, preventive actions are appropriate to minimize similar incidents in the future.
 - The Student Health Services Director in consultation with the Program Director/Supervisor/Dean or designee will determine: 1) if additional employee/student training is necessary to prevent future occurrences; and 2) if safer medical equipment/supplies is necessary to prevent future occurrences.
- 7. **Right to Refuse Testing, Counseling and Follow-up**
 - It is recognized that individuals have a right to refuse testing, etc.
 - If the injured student/employee/patient declines to submit to baseline testing and counseling, they will be requested to sign a Waiver Agreement —Release of Responsibility Form (refer to Attachment C)
- 8. **Reimbursement of Expenses and Liability**
 - **Students shall be responsible to carry health insurance which will provide primary coverage for payment and the treatment of injuries or illnesses suffered during the course of clinical affiliation.**
 - **In the event of a significant exposure to blood or body fluid, as defined by Act 148-1990 of the Commonwealth of Pennsylvania, occurs, the effected student or personnel shall be provided with post exposure screening as is provided to Pennsylvania College of Technology personnel. Any additional screenings or treatments provided shall be at the expense of the students, or personnel, or to the worker's compensation program if applicable.**
- 9. **Record Maintenance and Confidentiality**
 - Every effort will be made to assure employee, student and patient confidentiality. Bills, records and statements are to be maintained in appropriate confidential files in the Student Health Services confidential files. Information will be released only when appropriate authorization is obtained.

B. Hazardous Waste

College policies are followed in regards to collection, disposal and documentation of hazardous waste, including sharps, e.g. needles, glassware, etc. Training for the College's custodial staff, teaching faculty, and students is the responsibility of the appropriate College Administrator or Program Director/Coordinator or Department Supervisor.

C. Laundry

Faculty must wear appropriate gowns/laboratory coats when teaching. Contaminated gowns are handled according to program safety protocols.

D. Personnel Protective Equipment (PPE)

All faculty, staff and students will observe the current OSHA guidelines concerning the use of PPE. This includes, when appropriate, gloves, gowns or laboratory coats, face shields or goggles, and masks.

Bibliography

Centers for Disease Control Website: www.cdc.gov

CDC — MMWR Weekly Report: June 29, 2001/Vol. 50/No. RR-11
(Updated U.S. Public Health Service Guidelines for the Management of Occupational Health
Exposures to HBV, HCV, and HIV and Recommendations for Post exposure Prophylaxis)

CDC — MMWR Weekly Report: December 19, 2003/Vol. 52/No. RR -174
(Guidelines for Infection Control in Dental Health-Care Settings)

Waiver Agreement Release of Responsibility Related to A Bloodborne Exposure Incident

I hereby release Pennsylvania College of Technology of all liability related to this potential exposure as well as any and all future health issues it may pose to me.

Date _____

Date _____

**East Lycoming School District
Wood Chip Specifications and Bid Form**

Specifications:

- Fuel to be screened, green, hardwood mill-residue chips
- **Quantity: 600 tons (estimated, depending upon heating season)**
 - This quantity may be increased at the per ton cost upon mutual consent of the parties.
- Chips shall be of a consistent size of 2 1/2" x 2 1/2" x 5/8"
- Chips shall be free of rocks, dirt, metal, paints, ice, snow and all other foreign material
- Chips should not be stored in the open prior to delivery
- Chips must be covered at all times prior to discharge into the owner's bin, including during transit
- Moisture content of chips shall be between 30 and 50%
- Delivery shall be by live bottom trailer directly to the storage bin
- Deliveries shall be made between October 15, 2022 and April 15, 2023 and optionally October 15, 2023 and April 15, 2024.
- Deliveries shall be as needed within 24 hours notice by the district
- Two to three deliveries per week will be needed during the prime heating season

Price per ton delivered for 2023-24 Season \$ 42.00

Price per ton delivered for 2024-25 Season (Optional)
\$ _____

Dwight Lewis Lumber Company, Inc.

Bidder's Name
1895 Rt 87 - PO Box A

Bidder's Address
Hillsgrove PA 18619

Bidder's City, State, and Zip
570-924-3507

Phone # _____

Marc D. Lewis
Bidder's Signature

09/12/2023
Date

HB 9/14/23 9:00AM

September 19, 2023

Re: New School Marquis

Members of the Board,

I am requesting approval of the bid from The Sign Shop for new school marquis at all four schools and the district office. The signs will be a manufactured carved sign mounted on three architectural wood posts. For Renn, Ashkar, and the JR/SR High School, each sign will measure 5 feet tall by 8 feet long. A smaller sign will be made for Ferrell to fit its existing location. The signs will have a uniform design, updated logos, and provide a clear presence outside each building. Funds for these new signs will come from Capital Projects funds. A proof of the sign design is included for your review.

Signs will be installed before the end of the 2023 calendar year. The district will remove the existing signs.

Respectfully submitted,

Dr. Mark Stamm
Superintendent

The Sign Shop

Rear 424 Hastings Street
South Williamsport, PA 17702
570-322-9706

PROPOSAL

Proposal Date: 9/8/2023

Proposal #: 2382

Bill To:

East Lycoming School District
349 Cemetery Street
Hughesville, PA 17737

Description	Est. Hours/Qty.	Rate	Total
5'x8'x2" (1) sided HDU dimensional signs. Signs to have back mounted frame. Sign faces to have auto clear coat.	3	4,445.00	13,335.00T
(6) 6'x6' stained posts and install post in ground concrete and mount signs to posts.	3	1,235.00	3,705.00T
48"x76.75"x2" (1) sided HDU dimensional sign for Ferrell. Sign to have back mounted frame. Sign face to have auto clear coat.	1	3,725.00	3,725.00T
(2) 6"x6" stained posts and install sign and posts in existing planter at Ferrell.	1	890.00	890.00T
Work can be completed by 12/31/23			
Sales Tax		0.00%	0.00
Total			\$21,655.00





September 12, 2023

Re: Recommendation to terminate the Orville E. Rolfe Memorial Educational Trust with Wells Fargo Bank

Members of the Board:

Wells Fargo Bank has proposed terminating the Orville E. Rolfe Memorial Educational Trust due to its small balance and distributing these funds to the East Lycoming School District for further administration of these scholarship funds.

We are recommending that the trust with Wells Fargo Bank be terminated and the funds be distributed to East Lycoming School District. We are requesting authority to complete the required paperwork to proceed with this termination.

Sincerely,
Heather N. Burke
Business Manager/Board Secretary

**ORVILLE E. ROLFE TRUST UNDER WILL ALSO KNOWN AS THE ORVILLE
E. ROLFE MEMORIAL EDUCATIONAL TRUST**

ACCOUNT, WAIVER AND RELEASE AGREEMENT

This ACCOUNT, WAIVER AND RELEASE AGREEMENT (the "Agreement"), is made and entered into by and among Wells Fargo Bank, National Association, Trustee and the East Lycoming School District.

Background

WHEREAS, Orville E. Rolfe ("Testator") executed his Last Will and Testament dated November 16, 1998 ("Will"). A copy of the Will is attached hereto as Exhibit A.

WHEREAS, under Article FOURTH of the Will, Testator directed the funding of a residuary trust ("Trust") to be known as the Orville E. Rolfe Memorial Educational Trust whose purpose was to award academic scholarships to graduates of the Hughesville High School of the East Lycoming School District ("School District").

WHEREAS, Testator designated First Union National Bank as Trustee.

WHEREAS, First Union National Bank is now, by merger and acquisition, Wells Fargo Bank, National Association ("Wells Fargo" or "Trustee").

WHEREAS, Testator died March 21, 2001.

WHEREAS, following Testator's death and the closure of Testator's Estate, the Trust has been awarding scholarships per the terms specified in the Will.

WHEREAS, as of April 30, 2023, the fair market value of the assets of the Trust are \$253,207.99.

WHEREAS, recent annual distributions for scholarships total approximately \$14,000.00.

WHEREAS, following discussions between the Trustee and the School District, given the market value of the Trust and the School District's current involvement in the award of scholarships through a committee comprised of School District personnel, the parties believe that termination of the Trust with distribution of Trust assets to the School District, on a restricted basis, solely for the award of scholarships in the name of the Orville E. Rolfe is appropriate under the circumstances.

WHEREAS, the School District has agreed to the termination of the Trust and will accept the assets of the terminated Trust, following Court approval.

WHEREAS, Wells Fargo intends to file a Petition, seeking court approval of the termination of the Trust and the payment of the assets of the terminated Trust to the School District, and the School District will consent and join in Wells Fargo's Petition.

WHEREAS, the parties also wish to approve the administration of the Trust on an informal basis without seeking Court approval.

WHEREAS, the parties have agreed that the administration of the Trust can be approved in accordance with this Agreement without the filing, audit, and adjudication of an account, and the Trustee has agreed to do so, provided that the School District waives such filings and releases the Trustee from and against any and all claims and liabilities relating in any way to the termination of the Trust, Trust administration or this Agreement.

WHEREAS, Wells Fargo provided statutory notice of the termination of the Trust and this Agreement to the Pennsylvania Office of Attorney General, who is conducting a review of information and documents regarding the administration of the Trust; Wells Fargo has asked the Office of Attorney General to issue a charitable clearance letter of no objection.

WHEREAS, the Agreement is contingent upon the Court's approval of the termination of the Trust and the issuance of a charitable clearance letter of no objection by the Office of Attorney General.

Agreement

NOW, THEREFORE, in consideration of the foregoing background, which is incorporated herein, and for other good and lawful consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, each of the parties to this Agreement hereby agrees as follows:

1. **Acknowledgement**. The School District hereby represents and warrants that it has read and understands the Will and this Agreement and that the facts set forth above are true and correct. The School District agrees that nothing in this Agreement is inconsistent with a material purpose of the Trust and the Agreement includes terms and conditions that could be properly approved by the Court.

2. **Waiver of Court Approval**. The School District hereby waives the filing of any accounting or petition for adjudication with the Court and specifically:

2.1 Declares that it has been offered the opportunity to review the Will, the records of the Trust and the statements of Trust administration, including an account of Trust administration and based upon an examination (or on its decision not to make such an examination), is satisfied that it has sufficient information to make an informed waiver of its right to a formal accounting and adjudication with the Court. See, Trustee's account, a true and correct copy of which is attached hereto as Exhibit B.

2.2 Accepts the account and approves the account, whether examined or not, as if it had been duly filed with and audited, adjudicated and confirmed absolutely by the Court and agrees that the Court may by a decree confirm the account should the Trustee decide to file such an accounting at a future date.

2.3. Understands that this Agreement may affect its legal rights and acknowledges that it has either consulted with an attorney or has affirmatively chosen to execute this Agreement without consulting an attorney.

3. **Approval of Distribution.** The School District hereby specifically:

3.1 Approves the distribution of Trust as delineated on the proposed schedule attached hereto as Exhibit C.

3.2 Agrees that the School District shall use the Trust assets distributed pursuant to this Agreement as directed in the Will and shall restrict the use of the funds distributed to it to award scholarships in the name of Orville E. Rolfe to graduates of Hughesville High School following the process and criteria set forth in the Will.

3.3 Agrees and acknowledges that the termination and distribution of the assets of the Trust by this Agreement hereby fully satisfies and extinguishes any and all obligations, bequests, legacies, and direction under Article FOURTH of the Will.

3.4 Agrees and approves the payment of any and all Trustee's fees and any legal or other expenses incurred as a result of the preparation and completion of this Agreement, the process for obtaining court approval of the termination of the Trust, the preparation of the account and/or distribution of the Trust, and further agrees that all such expenses may be paid out of Trust principal prior to the distribution thereof.

4. **Release.** The School District hereby releases and agrees to hold Trustee harmless from and against any and all losses, claims, demands, surcharges, causes of action, costs and expenses (including legal fees, costs and expenses, known or unknown, whether incurred in (i) defending against such claims, or (ii) enforcing its rights under this Agreement), which may arise as a result of this Agreement or from the administration of the Trust, including, but not limited to, the compensation paid to the Trustee and/or any of the Trustee's affiliates or attorneys, the overall investment strategy of the Trustee, the termination of the Trust, any negligence or omission on the part of the Trustee, and all decisions made and actions taken or not taken with regard to the administration or investment of the Trust, including but not limited to the actions or inactions of the Trustee covered in this Agreement.

5. **Approval of Counsel Fees.** The School District approves counsel fees paid as of the date of this Agreement and as reflected on the above referenced account and any statements appended hereto as well as the payment of additional counsel fees set forth on the attached Schedule of Distribution at Exhibit C from Trust principal to the law firm of McNees Wallace & Nurick LLC as counsel to Trustee, Wells Fargo Bank, N.A., for legal services rendered in connection with the preparation and completion of this Agreement, the above referenced account, the petition to terminate the Trust as well as consultation with the School District and the Office of Attorney General. The School District acknowledges that such payment shall be paid from Trust principal prior to distribution of Trust assets.

6. **Refunding.** The School District agrees to refund to the Trustee all or any part of any distribution made to it, if it should later be found that the distribution was due to a mistake in that all or part of it should have been made to others or that taxes or other charges should have first been paid, and agrees that any period for the limitations of actions for the collection of any erroneous distribution shall begin only when actual knowledge of that distribution has been obtained and that in no event shall the period for collection be less than two years after the Trustee discovered it.

7. **Authority to Execute and Understanding of Agreement.** Each person executing this Agreement represents and warrants that he or she has full authority to execute this Agreement and to bind his or her respective entity and that all necessary and appropriate governance action(s) to authorize the execution of this Agreement by the party has been taken. Each undersigned individual represents that he or she has read and understands the Agreement, and that the facts set forth above are true and correct.

8. **Amendment, Modification and Termination.** This Agreement may not be amended, modified, supplemented or terminated except by written instrument executed by each of the parties to the Agreement and consented to by the parties hereto.

9. **Prior Agreements Superseded.** This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements and undertakings with respect to the matters covered. There are no representations, promises, warranties, covenants or undertakings other than those expressly set forth herein.

10. **Tax Advice.** The School District understands and agrees: (i) that Wells Fargo has made no representations regarding the tax consequences that may or will incur as a result of the execution of this Agreement, and (ii) it has had the opportunity to consult with an independent tax advisor concerning any such tax consequences.

11. **Severability.** The invalidity or unenforceability of any provision of this Agreement shall not affect any other provisions. The Agreement shall be construed in all respects as if the invalid or unenforceable provisions were omitted.

12. **Governing Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the Commonwealth of Pennsylvania, without regard to its conflict of law provisions. The parties agree that the Orphans' Court Division of the Court of Common Pleas of Lycoming County, Pennsylvania shall have exclusive jurisdiction over any lawsuits or claims regarding the enforcement of this Agreement, and each party submits to the jurisdiction of the Court of Common Pleas of Lycoming County, Orphans' Court Division.

13. **Successors and Assigns.** All the terms, covenants, and provisions of this Agreement shall be legally binding upon, inure to the benefit of, and be enforceable by the parties and their respective successors and assigns.

14. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed to be an original instrument, but all counterparts together shall constitute one and the same instrument.

15. **Effective Date.** The effective date of this Agreement shall be the later of the last date that this Agreement is executed by all of the parties as set forth below and the date that the Office of Attorney General provides a charitable clearance letter of no objection.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

WITNESS:

EAST LYCOMING SCHOOL DISTRICT

Date: _____

By: _____

Name:

Title:

**ORVILLE E. ROLFE TRUST UNDER WILL
AKA ORVILLE E. ROLFE MEMORIAL
EDUCATIONAL TRUST**

By: Wells Fargo Bank, National Association,
Trustee

Date: _____

By: _____

Name: Alicia Manning

Title: Vice President, Senior Fiduciary Team
Manager

PSBA Leadership Positions up for Election

*Any slated candidate that demonstrates exceptional leadership at the local and state level shall be considered for “endorsement” by the Nominating Committee and the determination shall be noted on the slate of candidates. (PSBA Bylaws, Section 300 – Policy 303)

2024 President-Elect (one-year term)

Allison Mathis*, North Hills School District

My name is Allison Mathis, and I am a candidate for the position of President Elect of the PSBA Governing Board.

For the past two years I have served as Vice President of the PSBA Governing Board. I also chair the Bylaws Committee and Platform Committee and assisted in the 2022 Delegate Assembly. Prior to being elected Vice President of the Governing Board, I was a PSBA Sectional Advisor.

I live in Southwestern Pennsylvania, just north of Pittsburgh. I was elected to the North Hills School District Board of Education in 2017 and I have served as North Hills School District Board President since December of 2019. I previously chaired the district’s Education Committee and currently chair the Finance Committee. I am a member of various other district committees as well as an active parent volunteer. I am a dedicated school board member and exhibit professionalism in all circumstances. I also believe I bring this dedication and professionalism to my role on the PSBA Governing Board as Vice President.

Throughout my time on the school board, I have utilized and appreciated the resources, services, support, and expertise that PSBA offers. I truly believe that the support and education PSBA provides makes me a better board member and a better leader.

A graduate of The Johns Hopkins University, my professional background is in project management and communications. I have strong communication and interpersonal skills and enjoy getting to know new people. I am currently employed as a Client Services Manager for a brand and marketing agency in Pittsburgh. I apply for the role of President Elect with no specific agenda, but for to further expand my advocacy for public education, and my involvement in PSBA. It would be my honor to represent the association and continue to champion the mission, vision, and values of PSBA. Thank you for your consideration.

2024 Vice President (one-year term)

Sabrina Backer*, Franklin Area School District

My name is Sabrina Backer and I’m running for Vice-President of PSBA. As an enthusiastic advocate for public education and a deep commitment to serving my community, I believe the role of Vice President is an opportunity for me to make a positive impact on our schools.

First and foremost, education is the foundation of progress and success. It is the key to unlocking the potential within each and every student. As Vice President of PSBA, I will aim to work to ensure that our public-school boards receive the support, resources, and attention they need to provide the best possible education to every child. Together we can create an educational environment that sets our students up for success.

I believe in the power of collaboration. The Vice President of PSBA plays a crucial role in fostering partnerships and I am committed to building strong relationships and facilitating open lines of communication. By bringing together diverse perspectives and ideas, we can create a stronger organization that can serve the unique needs of local boards. An essential aspect of my candidacy is my dedication to inclusivity and diversity. Our schools should be safe spaces

that embrace students from all backgrounds, cultures, and abilities. By assisting boards in championing diversity in our educational institutions, we can prepare our students to thrive in an increasingly interconnected world. I firmly believe that effective leadership is rooted in integrity and transparency. If elected as Vice President, I will uphold these principles. I will work collaboratively to make informed decisions that prioritize the best interests of local boards. I am running for Vice President as PSBA because I am passionate about public education and dedicated to making a difference in the lives of students. I humbly ask for your support and the opportunity to serve as your Vice President.

2024-2026 PSBA Treasurer (three-year term)

Karen Beck Pooley*, Bethlehem Area School District

My name is Karen Beck Pooley. I'm a school director with the Bethlehem Area School District – currently running for my third term – and a member of Pennsylvanians for Fair Funding, BASD Proud Parents, our district's parent engagement and advocacy arm, and the Sectional Advisor in our area for PSBA. I'm in all of these roles because of how essential I feel public schools are to our communities and to our children: they are the biggest and most important investment we collectively make in both. Our public schools ground and build wealth for our communities, and they connect our children to countless opportunities – they are a vital pathway to upward mobility.

Advocating for BASD students and taxpayers has been a big part of my work on our board – and I've spent considerable time meeting with state reps about state-level education policy, pending legislation, and all the positive things going on in our district. I've built relationships, too, with school directors from across the state as part of this advocacy work, particularly work focused on increasing state support for our schools and ensuring that support is equitably distributed.

Beyond that, I'm proud to chair our board's Facilities Committee and to represent our board on Northampton Community College's own board. I've worked to integrate our school district into local community engagement and neighborhood planning efforts, and I also sit on the boards of both Bethlehem-based and regional nonprofit organizations.

I would be very excited to take on this new position as PSBA's Treasurer, something I see building on my role as a PSBA Sectional Advisor as well as my other advocacy work. I should share that my professional background is not in finance or accounting – I have a PhD in City Planning and am a Professor of Practice of Political Science at Lehigh University and the Director of Research and Analytics at czb LLC (an urban planning and neighborhood development consulting firm). However, I am more than comfortable developing and reviewing budgets, something I've done as a school director, at work, and in my roles on various boards.

Thank you so much your consideration and your vote.

PSBA Insurance Trustees

Member entities also are asked to vote for open trustee positions on the PSBA Insurance board. PSBA Insurance provides complimentary travel/accident insurance to all school directors from member school entities while on official school board business. As such, all member entities are considered participants in PSBA Insurance programs and are eligible to vote.

Trustee (term ends Dec. 31, 2026) – Includes two candidates (three-year term)

Choose up to two candidates for a three-year term.

Marianne Neel

Michael Faccinetto

September 19, 2023

Re: Marr Development Agreement

Members of the Board

I am requesting Board approval of a continuation agreement with Marr Development for custodial services throughout the district for vacant positions. ELSD, like all sectors of employment, is struggling to fill service positions. Marr Development staff enabled us to complete essential cleaning tasks this summer and they continue to meet those same needs during the school year.

As agreed to the MOU with the Support Personnel, we are continuing to advertise for these positions in local newspapers and on our social media sites. These are generating inquiries. Frustratingly however, phone calls to schedule interviews either go unanswered or once scheduled the applicant does not show. We will continue, but in the meantime we have schools to be maintained.

Your continued support for this service is appreciated.

Respectfully,

Mr. Bryan McCaffery
Director of Buildings and Grounds

Professional Janitorial Service Proposal

Prepared for:

East Lycoming School District

**349 Cemetery Street
Hughesville, Pennsylvania 17737**

Submitted By:

MARR DEVELOPMENT INC

1033 Alliance Park Drive

Suite 201

Bloomsburg, PA 17815

Shawn Sulouff

5704160570

ssulouff@marrdevelopment.com

August 09, 2023

MARR DEVELOPMENT INC
1033 Alliance Park Drive
Suite 201
Bloomsburg, PA 17815

August 09, 2023

Bryan McCaffrey
East Lycoming School District
349 Cemetery Street
Hughesville, Pennsylvania 17737

Dear Bryan,

Subject: Janitorial Service Proposal - East Lycoming School District, 349 Cemetery Street, Hughesville, Pennsylvania 17737

Thank you for allowing MARR DEVELOPMENT INC to prepare a professional cleaning service proposal for your consideration. We know it takes considerable time and effort to show any potential contractor your facility, and to provide them with the necessary information. *So again, thanks!*

Here are a few important highlights:

Before we start... All of our cleaners are thoroughly trained on how to perform each cleaning task, as well as on important safety issues. Our goal is to clean each customer's facility professionally and safely.

During the start... We know a seamless, no-hassle start-up is important to every customer. So at MARR DEVELOPMENT INC, we combine up-front preparation and training with strong management and direction to ensure a smooth, successful startup.

After the start... A systematic approach to keep your building looking good! At MARR DEVELOPMENT INC, we offer strong management and quality control to plan for, and not lose track of, the many necessary cleaning details.

We look forward to the opportunity of becoming a trusted and valued partner in improving and maintaining the appearance of your building. Please call if you have any questions, or need additional information as you review our proposal.

Sincerely,

Shawn Sulouff
Cleaning Manager
MARR DEVELOPMENT INC

East Lycoming School District
Professional Janitorial Service Proposal

General/Description of Services

MARR DEVELOPMENT INC agrees to provide all necessary employees to assure performance of specified cleaning service for the customer. MARR DEVELOPMENT INC agrees to furnish such cleaning service for the 2023-24 school year.

Compensation

Marr Development will be providing janitorial staff for the East Lycoming School District at the rate of **\$25 per hour per staff member.**

Based on a **40 hour work week: \$25.00 x's 40 hours = \$1000 per week per staff member.**

1 Janitor per week = \$1000

2 Janitors per week = \$2000

3 Janitors per week = \$3000

4 Janitors per week = \$4000

5 Janitors per week = \$5000

Special Services

Carpet cleaning is available - Price quoted upon request.

Waxable hard surface floors can be stripped and refinished or scrubbed and re-waxed - Price quoted upon request.

Exterior windows can be cleaned - Price quoted upon request.

Service Schedule

Cleaning service operations described in this comprehensive program will be performed 5 days per week, or 4-10 per request of school district.

The cleaning crew will observe holidays observed by the customer. MARR DEVELOPMENT INC is prepared to adapt this work schedule to coincide with the needs and requests of the customer provided that such requests do not alter the cost of operations.

Invoicing

All invoicing will be itemized according to monthly work or for special tasks. Invoicing will be on the 1st of each month. Payment policy is net 30 days.

Supervision

Adequate personnel and supervision will be furnished to ensure quality service.

Equipment

The School District will supply all equipment to be used for the job.

Insurance

MARR DEVELOPMENT INC will furnish all forms of insurance required by law and shall maintain the same in force.

- \$1,000,000 Comprehensive General
- \$1,000,000 Liability Property Damage
- \$1,000,000 Worker's Compensation

Employee Status

Personnel supplied by MARR DEVELOPMENT INC are deemed employees of MARR DEVELOPMENT INC and will not for any purpose be considered employees or agents of the customer.

Equal Opportunity Employer

MARR DEVELOPMENT INC is an equal opportunity employer. All necessary employment forms will be maintained by our office as required by law.

Our Philosophy

MARR DEVELOPMENT INC is committed to providing quality janitorial services that deliver the highest levels of customer satisfaction.

Cancellation

This agreement may be terminated or canceled at any time with a minimum of thirty (30) days written notice from either party.

Agreement

This Agreement ("this Agreement") is made and entered into as of _____, 20____, by and between MARR DEVELOPMENT INC, with its principal place of business located at 1033 Alliance Park Drive, Suite 201, Bloomsburg, PA 17815 and East Lycoming School District with its principal place of business located at 349 Cemetery Street, Hughesville, Pennsylvania 17737.

NOW, THEREFORE, in consideration of the mutual promises and benefits to be derived by the parties they mutually agree to the terms and conditions as outlined above in this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the date and year first

written above.

MARR DEVELOPMENT INC

Signature: _____

Name: _____

Date: _____

Title: _____

East Lycoming School District

Signature: _____

Name: _____

Date: _____

Title: _____

SUBDIVISION/LAND DEVELOPMENT/PLANS



202300002637
Filed for Record in
LYCOMING COUNTY PA
DAVID A. HUFFMAN
03-17-2023 At 01:24 pm.
PLAN 48.50
OR book 9303 Page 2573 - 2574

LYCOMING COUNTY
VERIFIED/ASSIGNED UPI

59-354-188

59-354-188.A

17-003-612

NAME(S): **East Lycoming School District**

Hughesville Public School Hughesville School District, Trustee

LOCATION: **WOLF TOWNSHIP**

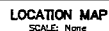
APPROVED: **03/13/2023**

SEE MAP BOOK:

65

PAGE:

220



ON THIS, THE ____ DAY OF _____, 2023 I,
MARK STAMM, THE UNDERSIGNED DO PLEDGE ACCORDING
TO THE LAW, BEING A REPRESENTATIVE OF THE EAST
LYCOMING SCHOOL DISTRICT (ELSD), DEPOSE THAT ELSD
DOES OWN THE PROPERTIES SHOWN ON THIS PLAN, AND
THAT IT IS THEIR INTENTION TO COMBINE THEM AS
SHOWN HEREON.

SIGNED _____
 FIELD REPRESENTATIVE: MARK STAMM DATE _____

I, DANIEL A. VASSALLO, P.L.S., DO HEREBY CERTIFY, TO THE BEST OF MY ABILITY, THAT THE SURVEY PERFORMED HEREON, IS CORRECT AND IN ACCORDANCE WITH STANDARD SURVEYING PROCEDURES, AND THAT ALL CORNERS SHOWN HAVE BEEN SET AT THE TIME OF THIS SURVEY.

SIGNED Daniel A. Vassallo 03/06/2023
DANIEL A. VASSALLO, P.L.S. DATE

LYCOMING COUNTY PLANNING COMMISSION WAIVES
THE RIGHT TO REVIEW THIS SUB-DIVISION IN LIEU OF
WOLF TOWNSHIP REVIEW.

NOTES:

1. Tax Parcel Nos. 59-354-188 (Deed Book 1676, Page 072) - 92.478 Acres
59-354-188A (Deed Book 675, Page 251) - 46.869 Acres
17-003-612 (Deed Book 392, Page 228) - 28.442 Acres
2. Zoning District: Residential (R-U & R-2)
3. Total No. Lots = 3. Total Area = 167,789 Acres

LOT REQUIREMENTS: WOLF TWP (A-1):		
	REQUIRED	EXISTING
4. Building Setbacks		
Front Yard -	50' from road centerline	>60'
Side Yard -	10'	"
Rear Yard -	15'	>15'

- | | | | |
|--------------------------------|---------------------|---------|---------------|
| 5. Lot Size: | | | |
| Minimum Lot Area - | 30,000 SF | 46.89 | |
| Minimum Lot Width - | 100' | 219.15' | |
| 6. Maximum Building Coverage - | 40% of Lot | 4.4% | ± |
| 7. Building Height: | | | |
| Maximum Height: | | | |
| Principal Structure - | 40' or 3 stories, | | Less than 40' |
| | whichever is less | | |
| Accessory Structure - | 20' or 1.5 stories, | | Less than 20' |
| | whichever is less | | |
| 8. Easements: | | | |

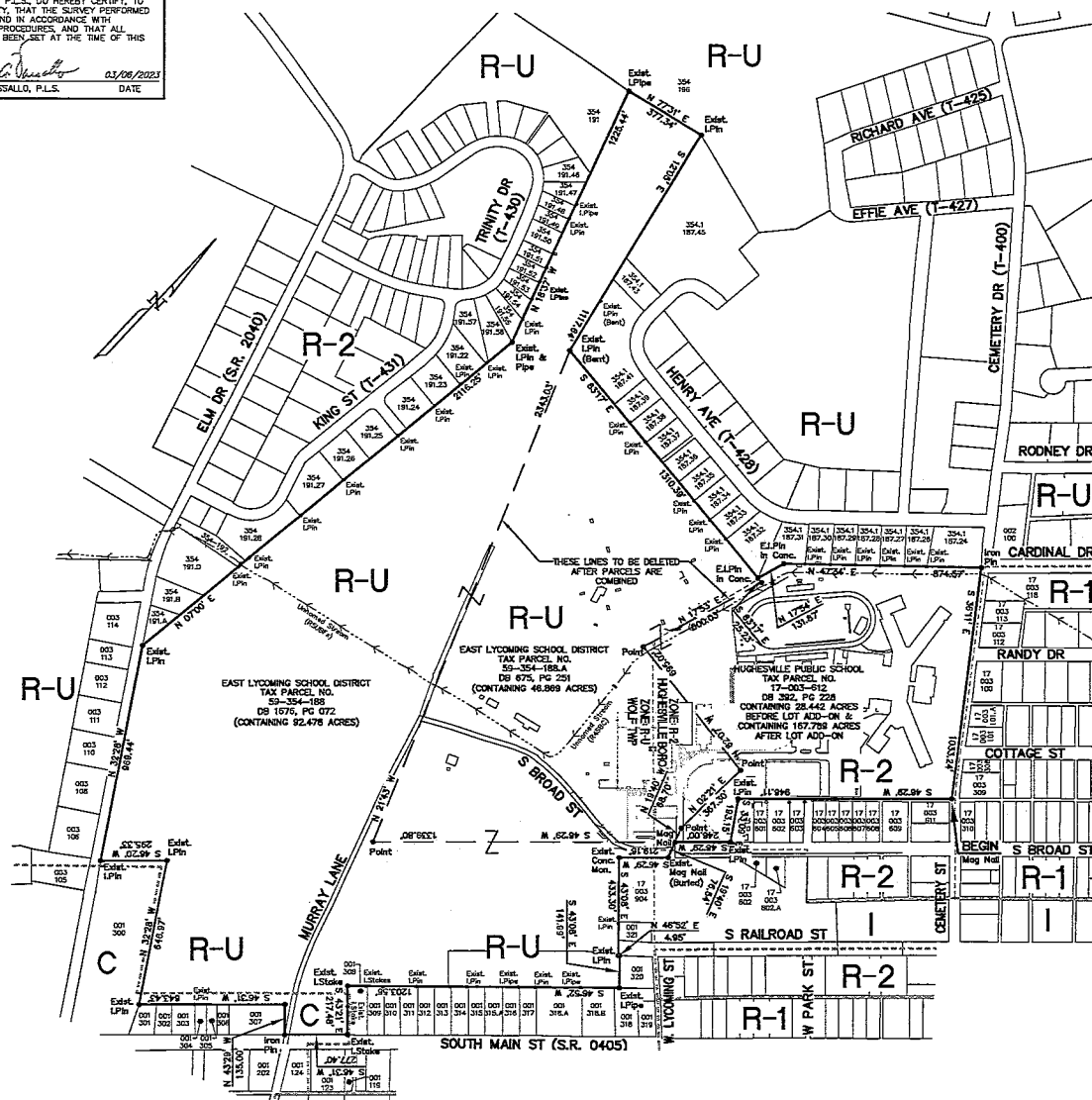
8. Parking: 1 Space per every
Two (2) Classrooms &
1 Space per Employee

LOT REQUIREMENTS: HUGHESVILLE BORO (R-2):

	REQUIRED	
9. Building Setbacks:		
Front Yard -	50' from road centerline	>50'
Side Yard -	Principal Structure: 8' each side	*
	Accessory Structure: 5' each side	*
Rear Yard -	Principal Structure: 15'	>15'
	Accessory Structure: 5'	>5'

- | | | | | |
|-----|-----------------------------|-----------|---------------|--|
| 10. | Lot Size: | | | |
| | Minimum Lot Area - | 10,500 SF | 28,442 | |
| | Minimum Lot Width - | N/A | 245.50' | |
| 11. | Maximum Building Coverage - | N/A | N/A | |
| 12. | Building Height: | | | |
| | Maximum Height: | | | |
| | Principal Structure - | 35' | Less than 35' | |
| | Accessory Structure - | 20' | Less than 20' | |
| 13. | Parking: | | | |

- [illegible]



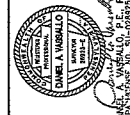
GRAPHIC SCALE

250 0 125 250 500

1 inch = 250 ft.

PRELIMINARY/FINAL LOT CONSOLIDATION PLAN FOR
ASHKAR ELEMENTARY SCHOOL
TAX PARCEL NOS. 59-354-186, 188-A, & 17-003-6112-1
169 ELM DRIVE, 350 S. BROAD STREET, & 349 CEMETERY STREET
WOLF TOWNSHIP & BORO OF HUGHESVILLE, LYCOMING COUNTY,
SCALE: 1" = 250'

**NE VASSALLO
ENGINEERING
SURVEYING**
1918 WEST THIRD STREET
WILLIAMSPORT, PENNSYLVANIA 17701
PHONE: (570) 322-4266

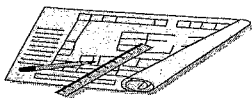


Job No. 2022-102	
Date: 03/06/2023	
Drawn By: H.ROSS	
Checked By: D.A.V.	
Approved By: D.A.V.	
Revisions	
No.	Date



1918 WEST THIRD STREET
WILLIAMSPORT, PA 17701
PHONE: (570) 322-6266

ENGINEERING & SURVEYING, INC.



CIVIL ENGINEERING
LOT SURVEYS
SUB-DIVISIONS

April 03, 2023

Land of East Lycoming School District – Lot Consolidation,
Tax Parcel Nos. 17-03-612 & 59-354-188 & 188.A,
Deed Books: DB 392, PG 228, DB 1676, PG 072, and DB 675, PG 251,
Cemetery Street, Broad Street, S.R. 0405 & Elm Drive,
Borough of Hughesville & Wolf Township,
Lycoming County, Pa.

Beginning at a Mag Nail, at the intersection of the Southwestern line of Cemetery Street, the Northwestern line of a Fourteen (14) Foot Alley, now known as South Maple Alley, said Alley being 176.00 feet Northwest of Broad Street, and the Eastern corner of the Parcel herein described.

Thence from the said Place of Beginning, and along the Northwestern line of said South Maple Alley, and along the Northwestern line of land of Cloyd W. & Patricia A. Miller, known as Tax Parcel No. 17-003-600, South 46 Degrees 29 Minutes West – 946.11 feet, to an Existing Iron Pin. Thence continuing along the land of said Miller, South 33 Degrees 09 Minutes East – 193.15 feet, to an Existing Iron Pin, at the intersection of the Southern corner of the land of said Miller, and the Northwestern line of Broad Street, being 70 feet in width. Thence along the Northwestern line of said Broad Street, South 46 Degrees 29 Minutes West – 246.00 feet, to an Mag Nail, on the Western corner of said Broad Street. Thence crossing said Broad Street, South 19 Degrees 40 Minutes East – 76.54 feet, to an Existing Mag Nail (Buried), at the Southern corner of said Broad Street, on the Northwestern line of land of Architectural Development, LLC, known as Tax Parcel No. 17-003-904. Thence along the Southeastern line of said Broad Street, extended, also being the Northwestern line of said Architectural Development, LLC, South 46 Degrees 29 Minutes West – 219.16 feet, to an Existing Concrete Monument, at the Western corner of said Architectural Development, LLC. Thence along the Southwestern line of land of said Architectural Development, LLC, the Southwestern line of land of Ryan E. Barto, known as Tax Parcel No. 59-001-321, and along the Southwestern end of Railroad Street, South 43 Degrees 08 Minutes East – 433.30 feet, to an Existing Iron Pin, at the Southern corner of said Railroad Street. Thence along the Southeastern line of said Railroad Street, North 46 Degrees 52 Minutes East – 4.95 feet, to an Existing Iron Pin, at the intersection of the Southeastern line of said Railroad Street, and the Western corner of land of Andrew S. & Sara M. Jordan, known as Tax Parcel No. 59-001-320. Thence along the Southwestern line of land of said Jordan, South 43 Degrees 08 Minutes East – 141.99 feet, to an Existing Iron Pipe, at the intersection of the Southern corner of land of said Jordan, and the Northwestern line of land of Lori A. Brown, known as Tax Parcel No. 59-001-318. Thence along the Northwestern line of land of said Brown, and along the Northwestern lines of the rear of Lots bordering on Pa State Highway, State Route No. 0405, South 46 Degrees 52 Minutes West – 1203.56 feet, to an Existing Iron Stake, at the Western corner of land of Nancy M. Alexander, known as Tax Parcel No. 59-001-308. Thence along the Southwestern line of land of said Alexander, South 43 Degrees 21 Minutes East – 217.48 feet, to an Iron Pin, on the Northwestern line of said State Route No. 0405, being 80 foot width. Thence along the Northwestern line of said State Route No. 0405,

South 46 Degrees 31 Minutes West – 277.40 feet, to an Iron Pin, at the intersection of the Northwestern line of said State Route No. 0405, and the Eastern corner of land of Brian J. McCormick, known as Tax Parcel No. 59-001-307. Thence along the Northeastern line of land of said McCormick, North 43 Degrees 29 Minutes West – 135.00 feet, to an Iron Pin, in a Stump, at the Northern corner of said McCormick. Thence along the Northwestern line of land of said McCormick, and along the Northwestern lines of the rear of Lots bordering on said Pa State Highway, State Route No. 0405, South 46 Degrees 31 Minutes West – 643.43 feet, to an Existing Iron Pin, at the intersection of the Western corner of land of Michael A. Stoudt, known as Tax Parcel No. 59-001-301, and the Northeastern line of land of Tracy E. Keeney, Et Al., known as Tax Parcel No. 59-001-300. Thence along the land of said Keeney, by the Two (2) following Courses and Distances. First: North 32 Degrees 28 Minutes West – 646.97 feet, to an Existing Iron Pin. Second: South 46 Degrees 20 Minutes West – 295.33 feet, to an Existing Iron Pin, at the intersection of the Western corner of land of said Keeney, and the Northeastern line of Elm Drive, also known as Pa State Highway, State Route No. 2040, being 40 feet in width. Thence along the Northeastern line of said Elm Drive, North 32 Degrees 28 Minutes West – 969.44 feet, to an Existing Iron Pin, at the intersection of the Northeastern line of said Elm Drive, and the Southern corner of land of Melvin L. & Carlotta J. Pfirman, known as Tax Parcel No. 59-354-191.A. Thence along the Eastern line of land of said Pfirman, and along the Eastern line of lands of James E. & Bonnie J. Myers, known as Tax Parcel No. 59-354-191.B, Kay Wilcox Rental Protector Trust, known as Tax Parcel No. 59-354-1291.D, East Lycoming Recreational Authority, known as Tax Parcel No. 59-354-192, and numerous Lots on land of now or formerly of Trinity Estates of Hughesville, Inc., also known as Tax Parcel No. 59-354-191, North 07 Degrees 00 Minutes East – 2116.25 feet, to an Existing Iron Pin & Iron Pipe. Thence continuing along said numerous Lots on land of now or formerly of Trinity Estates of Hughesville, Inc., also known as Tax Parcel No. 59-354-191, North 18 Degrees 37 Minutes West – 1225.44 feet, to an Existing Iron Pipe, at the intersection of the Northeastern corner of land of said Trinity Estates of Hughesville, Inc., also known as Tax Parcel No. 59-354-191, and the Southern line of land of Pleasant Hills Cemetery Company, known as Tax Parcel No. 59-354-196. Thence along the Southern line of land of said Pleasant Hills Cemetery, South 77 Degrees 31 Minutes East – 377.34 feet, to an Existing Iron Pin, at the intersection of the Southern corner of land of said Pleasant Hills Cemetery, and the Northwestern corner of land of Larry C. & Jane L. Buck, also known as Tax Parcel No. 59-354.1-187.45. Thence along the Western line of lands of said Buck, the Western line of land of Matthew J. & Wanda M. Fortin, known as Tax Parcel No. 59-354.1-187.43, and the Western line of land of Richard L. & Lucille A. Buck, known as Tax Parcel No. 59-354.1-187.41, South 12 Degrees 05 Minutes East – 1117.64 feet, to an Existing Iron Pin (Bent), at the Southwestern corner of land of said Richard L. & Lucille A. Buck. Thence along the Southern line of land of said Buck, and the Southern lines of the rear of Lots Bordering on Henry Avenue, also known as Township Road No. 428, South 83 Degrees 17 Minutes East – 1310.39 feet, to an Existing Iron Pin, in Concrete, at the intersection of the Southeastern corner of land of Ira L. & Loretta M. Bieber, known as Tax Parcel No. 59-354.1-187.32, and the Southern corner of land of Eric A. Julia C. Hoot, known as Tax Parcel No. 59-354.1-187.31. Thence along the Eastern line of land of said Hoot, North 17 Degrees 54 Minutes East – 131.87 feet, to an Existing Iron Pin, in Concrete. Thence along the Southeastern line of land of said Hoot, and along the Southeastern lines of the rear of Lots Bordering on said Henry Avenue, also known as Township Road No. 428, North 47 Degrees 34 Minutes East – 874.57 feet, to an Iron Pin, at the intersection of the Eastern corner of land of Holly L. Buck Thomas & David A. Thomas, known as Tax Parcel No. 59-354.1-187.24, and the Southwestern line of the

aforesaid Cemetery Street. Thence along the Southwestern line of said Cemetery Street, South 36 Degrees 11 Minutes East – 1033.24 feet, to a Mag Nail, the said place of Beginning.

Containing 167.789 Acres

Subject to Streets shown as Bieber Drive East & Oakland Drive, on the Murray Manor Plan, being 60 feet in width, as found recorded in Lycoming County Courthouse, in Deed Book 424, Page 5.

Subject an Easement conveyed to the Lycoming County Industrial Development Authority, extending in a Southwesterly direction, from the end of Broad Street, as found recorded in Deed Book 1124, Page 262.

Subject to the following Right-of-way/Easements as found recorded in Lycoming County Courthouse:

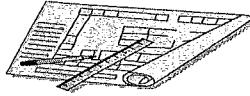
1. DB 1037, PG 196 – Mid-Penn Telephone Company, 12' to 15' wide Easement, along the Northern line of this Parcel along the Pleasant View Development, from Cemetery Street, to the Little League Fields.
2. DB 2170, PG 273 – Hughesville-Wolf Township Joint Municipal Authority, 20' wide Sanitary Sewer Easement, and recorded in Map Book 51, Page 338.
3. DB 2693, PG 101 - Hughesville-Wolf Township Joint Municipal Authority, 10' to 20' wide, Sanitary Sewer Easement along Cemetery Street.
4. DB 2735, PG 4 – ALLTEL Pa, Inc. – Right-of-way to place Conduit for Telephone & Fiber lines to Boiler Room.
5. DB 3795, PG 76 – PPL Underground Utilities, Right-of-way for underground Electric to Ashkar Elementary School, 5' each side Electrical Line.
6. DB 4274, PG 87 - PFG Gas – 15' wide Gas line Right-of-way

Together with a 9' wide Right-of-way, parallel with Railroad Street, along the rear or Southeastern line of land of Andrew S. & Sara M. Jordan, known as Tax Parcel No. 59-01-320, from Lycoming Street, to the Eastern line of the above described Parcel, as found recorded in DB 3334, PG 115.



1918 WEST THIRD STREET
WILLIAMSPORT, PA 17701
PHONE: (570) 322-6266

ENGINEERING & SURVEYING, INC.



CIVIL ENGINEERING
LOT SURVEYS
SUB-DIVISIONS

May 21, 2004

Land of East Lycoming School District,
Tax Parcel No. 17-03-608,
Broad Street,
Borough of Hughesville, Lycoming County, Pa.

Beginning at a Existing Iron Pin, at the intersection of the Northwestern line of Broad Street, the Southwestern line of a Fourteen (14) Foot Alley, said Alley being the Second Alley Southwest of Cemetery Street, and the Eastern corner of the Parcel herein described.

Thence from the said Place of Beginning, and along the Northwestern line of said Broad Street, South 46 Degrees 29 Minutes West – 60.00 feet, to an Existing Iron Pin, at the intersection of the Northwestern line of said Broad Street, and the Eastern corner of land of Mark R. & Brenda L. Smith, known as Tax Parcel No. 17-03-607. Thence along the Northeastern line of land of said Smith, North 43 Degrees 31 Minutes West – 176.00 feet, to an Iron Pin, at the intersection of the Northern corner of land of said Smith, and the Southeastern line of a 14 Foot Alley. Thence along the Southeastern line of said 14 Foot Alley, North 46 Degrees 29 Minutes East – 60.00 feet, to an Iron Pin, at the intersection of the Southeastern line of said 14 Foot Alley, and the Southwestern line of the aforesaid First mentioned 14 Foot Alley. Thence along the Southwestern line of said 14 Foot Alley. South 43 Degrees 31 Minutes East – 176.00 feet, to an Existing Iron Pin, at the said Place of Beginning.

Containing 10,560 Sq. Ft.

**EAST LYCOMING SCHOOL DISTRICT
2023/24 ENROLLMENT AND STAFF TOTALS**

<u>ASHKAR</u>		<u>RENN</u>	
K - Balliet	20	K – A. Brinser	26
K - W. Fortin	20		
K – Fox	20	Gr. 1 – Carper	24
K - Snyder	19		
		Gr. 2 – Mallery	23
Gr. 1 – English	19		
Gr. 1 – Gottschall	19	Gr. 3 – Bitler	21
Gr. 1 – Ward	17		
Gr. 1 – Yerg	18	Gr. 4 – Hartman	21
Gr. 2 – P. Fortin	19	Gr. 5 – Bieber	24
Gr. 2 – Labatch	19		
Gr. 2 – Paulhamus	19	Gr. 6 – Seube	22
Gr. 2 - Whaley	19		
Gr. 3 - Mamrak	20	PRE-K	19
Gr. 3 – Tagliaferri	19	TOTAL RENN	180
Gr. 3 – J. Winters	20		
Gr 3 - Hamm	21		
Gr. 4 – Davis	23	<u>FERRELL</u>	
Gr. 4 - Lunger	23	Gr. K – Michael	25
Gr. 4 – Olshefskie	23	Gr. 1 – Wallis	21
		Gr. 2 – Burkhart	19
Gr. 5 – Folmar	23	Gr. 3 – Siperko	22
Gr. 5 – Jansen	21	Gr. 4 – Stopper	22
Gr. 5 – Mowrey	22	Gr. 5 – B. Brinser	22
Gr. 5 - Sherman	23	Gr. 6 – Kilgore	25
		TOTAL FERRELL	156
Gr. 6 – Walk	24		
Gr. 6 – T. Winters	24		
Gr. 6 – Yeager	25		
PRE-K	20	<u>HIGH SCHOOL</u>	
GRADE K	79	7	127
GRADE 1	73	8	125
GRADE 2	76	9	111
GRADE 3	80	10	131
GRADE 4	69	11	120
GRADE 5	89	12	128
GRADE 6	73	HS TOTAL	742
TOTAL ASHKAR	559	TOTAL ELEMENTARY	895
		<u>DISTRICT TOTAL</u>	<u>1637</u>

<u>STAFF</u>	
TEACHERS	113
ADMIN	12
AIDES	26
CAFETERIA	15
CONFIDENTIAL	4
CUSTODIANS	9
MAINTENANCE	6
NURSES	4
SECRETARIES	9
TECH	2
TOTAL	200

<u>STAFF</u>	
TEACHERS	113
ADMIN	12
AIDES	26
CAFETERIA	15
CONFIDENTIAL	4
CUSTODIANS	9
MAINTENANCE	6
NURSES	4
SECRETARIES	9
TECH	2
TOTAL	200

What's New?

We are bringing tasty and fun breakfast, lunch and a la carte items to your district that kids will love!

These trendy new items have been student tested and selected!

Student feedback and acceptability helps us to continually improve customer satisfaction.



REDUCED SODIUM

Did you know effective July 2023 sodium levels must be reduced?

TNG worked with manufacturers to acquire products lower in sodium than their original version.

Lower sodium items to be introduced in 2023 include:
Marinara Sauce, Pizza Sauce, Queso, Cheese Sauce & Ketchup



Cheese Sauce

Reduced Sodium!

"THIS WAS SO GOOD-
restaurant good!"
Madi-Hempfield Area SD



WHOLE GRAIN

*Did you know at least 80% of the grains offered at
Breakfast & Lunch are whole grain-rich?*



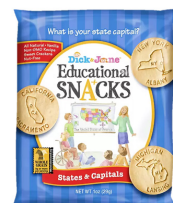
Chicken & Vegetable Dumplings
with Whole Wheat Wrappers

"Great flavor & texture."
Michael-Oconee County
Walhalla High School



SMART SNACK STANDARDS

We strive to stay ahead of the curve to obtain snacks and beverages that meet the Smart Snack Standards for schools, while at the same time find products that keep students happy!



Educational Cookies

All of the new items we are introducing in 2023 meet the new nutritional standards, without sacrificing flavor and taste!

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