

July 18, 2023

**Call the Meeting to Order:** Mr. Michael, President, called the East Lycoming School District Board of Education's July 18, 2023 Board meeting to order in the High School Library beginning at 7:00 p.m. with the following Members of the Board, Administration and General Public in attendance.

**Members of the Board:**

Mr. Richard Michael – present	Mrs. Tara Buebendorf – present (via phone)
Mr. Michael Mamrak – present	Mrs. Shannon McConnell-Barlett – present
Mrs. Donna Gavitt – present (via phone)	Mr. Matthew Pendrak – present
Mrs. Lisa McClintock – present	Mrs. Rose Trevouledes – present
Mrs. Rebecca Yerg - present	

**Administration:**

Dr. Mark Stamm –Superintendent  
 Mrs. Cori Cotner – Curriculum Director  
 Mr. Tom Coburn - Sr. High School Principal  
 Mr. Richard Reichner – Jr. High School Principal  
 Mrs. Heather Burke - Business Manager/Board Secretary

**General Public:** Chris Kenyon (Solicitor), Craig Dudek, Cam Koons, and Becci Swales.

**Board Policies:** It was moved by Mrs. Buebendorf, seconded by Mr. Pendrak to approve the following Board Policies:

- Board Policy 917 and 918 (Parental/Family and Title I Involvement) - Review:**  
**Resolved**, to approve the review of Board Policy #917 (Parental/Family Involvement) and #918 (Title I Parental Involvement) with no changes.

Mr. Richard Michael – yes	Mrs. Tara Buebendorf – yes
Mr. Michael Mamrak – yes	Mr. Matthew Pendrak – yes
Mrs. Donna Gavitt – yes	Mrs. Shannon McConnell-Barlett– yes
Mrs. Lisa McClintock – yes	Mrs. Rose Trevouledes – yes
Mrs. Rebecca Yerg - yes	<b><u>Motion Carried</u></b>

**Personnel:** It was moved by Mr. Mamrak, seconded by Mrs. McConnell-Barlett to approve the following Personnel Items:

- Part-time Custodian:**  
**Resolved**, upon the recommendation of Superintendent Stamm and Mr. McCaffery that Ms. Michelle Lentz be hired as a Part-time Custodian at the Ashkar Elementary effective retro-active to June 26, 2023. Ms. Lentz will be paid \$13.61 per hour per the East Lycoming Educational Support Professional Contract.
- Coaching Reappointment Adjustments – 2023 Season:**  
**Resolved**, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that the following coaching reappointment adjustments be approved for the 2023 season:

<b><u>Sport</u></b>	<b><u>Coach</u></b>	<b><u>Level</u></b>	<b><u>Salary</u></b>
Cheerleading Football	(Head) Carrie Miller	4 to 5	\$3,499.00 to \$4,125.00

3. **Memorandum of Understanding:**  
**Resolved**, to approve the Memorandum of Understanding between the East Lycoming School District and the Superintendent, Dr. Mark Stamm, regarding the revision of Section 4(B)(1) as attached.
4. **Secondary Mathematics Teacher (Temporary Professional Contract):**  
**Resolved**, upon the recommendation of Superintendent Stamm and Principal Coburn that Mr. Cole Leshner be hired as a Secondary Mathematics Teacher (Temporary Professional Contract) effective the 2023/2024 school year. Mr. Leshner will be paid \$56,650.00 which represents level 2 (B) of the East Lycoming Educational Professional Contract, pending receipt of required certification and documents.
5. **Transfer to Instructional Aide:**  
**Resolved**, upon the recommendation of Superintendent Stamm and Special Education Director Paulhamus that Mrs. Nichole Brown be transferred from a Supervisory Aide to an Instructional Aide effective the 2023/2024 school year. Mrs. Brown's hourly rate will be increased to \$13.79, 6 hours per day.
6. **Professional Staff Member Tenure:**  
**Resolved**, upon the recommendation of Superintendent Stamm that Mr. Josh Fry is approved for attaining tenure and have completed the necessary requirements.
7. **Part-time ESL Teacher:**  
**Resolved**, upon the recommendation of Superintendent Stamm and Curriculum Director Cotner that Ms. Emma Devlin be approved as a Part-time ESL Teacher for the 2023/2024 school year. Ms. Devlin will be paid \$25,415.00, which represents a pro-rated level 1 (B), no more than 3.25 hours per day, pending receipt of required certification and documents.
8. **Unpaid FMLA Days:**  
**Resolved**, upon the recommendation of Superintendent Stamm that Employee #2580 be approved for the unpaid days needed for the FMLA leave time up to the expected return date of September 18, 2023.
9. **Part-time Instructional Aide:**  
**Resolved**, upon the recommendation of Superintendent Stamm and Special Education Director Paulhamus that Ms. Jessica Wurst be approved as a Part-time Instructional Aide for the 2023/2024 school year. Ms. Wurst will be paid \$13.79 per hour for 6 hours per day pending required documents.
10. **Superintendent Annual Salary Increase:**  
**Resolved**, on June 20th the Board of Directors completed their annual review of Dr. Mark Stamm, Superintendent. The board determined that the superintendent satisfactorily met his performance objectives and recommended a salary increase of 2.75%. Results of the evaluation are posted to the district website as required by law.
11. **Job Description Revisions:**  
**Resolved**, upon the recommendation of Superintendent Stamm to approve the enclosed revised job descriptions.

12. **Assistant Football Coach:**

**Resolved**, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that Mr. Steve Shrawder be approved as an Assistant Football Coach for the 2023/2024 season. Mr. Shrawder will be paid \$2,947.00, which represents level 1 of the extracurricular salary agreement.

13. **Athletic Volunteer Re-Appointment:**

**Resolved**, upon the recommendation of Superintendent Stamm and Athletic Director Wyland that Mr. Daniel Foresman be re-appointed as an Athletic Volunteer for the 2023/2024 football season.

Mr. Richard Michael – yes  
Mr. Michael Mamrak – yes  
Mrs. Donna Gavitt – yes  
Mrs. Lisa McClintock – yes  
Mrs. Rebecca Yerg - yes

Mrs. Tara Buebendorf – yes  
Mr. Matthew Pendrak – yes  
Mrs. Shannon McConnell-Barlett- yes  
Mrs. Rose Trevouledes – yes

**Motion Carried**

Resignations received and accepted by Superintendent Stamm:

- Victoria Welch, Secondary Math Teacher, effective June 30, 2023.
- Jenny Krepshaw, Elementary Guidance Counselor, effective the end of the 2022/2023 school year.
- Kimberly Whitmoyer, Supervisory Aide at Renn Elementary, effective 6/3/23.

**Minutes:** It was moved by Mrs. Buebendorf, seconded by Mr. Pendrak to approve the minutes from the meeting of June 20, 2023 as submitted.

Mr. Richard Michael – yes  
Mr. Michael Mamrak – yes  
Mrs. Donna Gavitt – yes  
Mrs. Lisa McClintock – yes  
Mrs. Rebecca Yerg - yes

Mrs. Tara Buebendorf – yes  
Mr. Matthew Pendrak – yes  
Mrs. Shannon McConnell-Barlett- yes  
Mrs. Rose Trevouledes – yes

**Motion Carried**

**Business/Financial Matters:** It was moved by Mrs. Gavitt, seconded by Mr. Mamrak to approve the following Business/Financial Matters:

1. **Treasurer’s Report:**

**Resolved**, to accept the June 2023 Treasurer’s Reports as attached.

2. **Bills for Payment:**

**Resolved**, to accept bills for payment as listed and attached.

3. **Business Office Reports:**

(Act 24 Reform and Capital Projects)

4. **2023-24 School Lunch & Breakfast Prices:**

**Resolved**, upon the recommendation of Superintendent Stamm and Business Manager Burke that the following 2023-24 Student Lunch & Breakfast Prices be approved:

	<u>Breakfast</u>	<u>Lunch</u>
Elementary	\$1.00	\$2.05
Secondary	\$1.10	\$2.15

Prices remain the same as the 2019-20 school year's prices, prior to the Child Nutrition waiver.

5. **Susquehanna Community Health & Dental Clinic Agreement:**

**Resolved**, upon the recommendation of Superintendent Stamm and Business Manager Burke that the attached Agreement with Susquehanna Community Health & Dental Clinic, Inc. for the 2023-2024 school year be approved.

6. **Basketball Backstop Proposal:**

**Resolved**, upon the recommendation of Superintendent Stamm and Buildings and Grounds Supervisor McCaffery that the attached proposal from R.J McCarville Associates, LTD totally \$18,500 be approved for new basketball backstops for the High School gym.

7. **Outreach and Student Assistance Services Agreement:**

**Resolved**, upon the recommendation of Superintendent Stamm to approve the Letter of Agreement for School Based Outreach and Student Assistance Services between the Joinder and the East Lycoming School District for the 2023-2024 school year. The total cost to the East Lycoming School District will be \$15,000.

8. **Copier Proposal:**

**Resolved**, upon the recommendation of Superintendent Stamm and Technology Director Creasy that the attached proposal from Doing Better Business, Inc. be approved for district copier services.

9. **Demand Deposits SLGS Agreement Authorization:**

**Resolved**, motion to approve and authorize the investment of the 2021 General Obligation Note proceeds ("Proceeds") in Demand Deposit State and Local Government Series nonmarketable Treasury securities ("SLGS") and to further authorize the School District's Superintendent and/or Business Manager, with the advice and assistance of the District's legal and financial teams, to, in one or more transactions have the custodial bank transfer all or some of those Proceeds into the SLGS when determined by the Superintendent and/or Business Manager to be appropriate and to delegate the authority to the Superintendent and/or Business Manager to execute any documents to effectuate all steps necessary to complete such transactions.

10. **Sheepsaped Solar Grazing Proposal:**

**Resolved**, upon the recommendation of Superintendent Stamm and Mr. McCaffery that the attached proposal from Sheepsaped Solar grazing be approved, pending approval from the township.

Mr. Richard Michael – yes  
 Mr. Michael Mamrak – yes  
 Mrs. Donna Gavitt – yes  
 Mrs. Lisa McClintock – yes  
 Mrs. Rebecca Yerg - yes

Mrs. Tara Buebendorf – yes  
 Mr. Matthew Pendrak – yes  
 Mrs. Shannon McConnell-Barlett– yes  
 Mrs. Rose Trevouledes – yes

**Motion Carried**

**Public Comments:**

-Cam Koons - Inquired about architect presentation schedule. Questioned about Raymond James and why services weren't bid.

**Adjourn from Regular Session into Executive Session:** It was moved by Mr. Mamrak, seconded by Mrs. Buebendorf to adjourn from Regular Session into Executive Session for personnel matters at 8:08 P.M.

Mr. Richard Michael - yes  
Mr. Michael Mamrak - yes  
Mrs. Donna Gavitt - yes  
Mrs. Lisa McClintock - yes  
Mrs. Rebecca Yerg - yes

Mrs. Tara Buebendorf - yes  
Mr. Matthew Pendrak - yes  
Mrs. Shannon McConnell-Barlett- yes  
Mrs. Rose Trevouledes - yes

**Motion Carried**

**Adjourn from Executive Session:** It was moved by Mr. Mamrak, seconded by Mrs. Buebendorf to adjourn at 8:23 P.M.

Mr. Richard Michael - yes  
Mr. Michael Mamrak - yes  
Mrs. Donna Gavitt - yes  
Mrs. Lisa McClintock - yes  
Mrs. Rebecca Yerg - yes

Mrs. Tara Buebendorf - yes  
Mr. Matthew Pendrak - yes  
Mrs. Shannon McConnell-Barlett- yes  
Mrs. Rose Trevouledes - yes

**Motion Carried**

Respectfully submitted,



Heather N. Burke  
Business Manager/Board Secretary

