

April 25, 2023

Executive Session: An executive session was held beginning at 6:00 p.m. to complete the Annual Superintendent Evaluation. It was moved by Mr. Mamrak, seconded by Mr. Pendrak to adjourn the executive session at 6:50 p.m.

Mr. Richard Michael – yes
Mr. Michael Mamrak – yes
Mrs. Donna Gavitt – yes
Mrs. Lisa McClintock – yes

Mrs. Tara Buebendorf – yes
Mr. Matthew Pendrak – yes
Mrs. Shannon McConnell-Barlett – yes
Mrs. Rose Trevouledes – yes

Motion Carried

Call the Meeting to Order: Mr. Michael, President, called the East Lycoming School District Board of Education's April 25, 2023 Board meeting to order in the High School Library beginning at 7:00 p.m. with the following Members of the Board, Administration and General Public in attendance.

Members of the Board:

Mr. Richard Michael – present
Mr. Michael Mamrak – present
Mrs. Donna Gavitt – present
Mrs. Lisa McClintock – present

Mrs. Tara Buebendorf – present
Mrs. Shannon McConnell-Barlett – present
Mr. Matthew Pendrak – present
Mrs. Rose Trevouledes – present

Administration:

Dr. Mark Stamm – Superintendent
Mrs. Cori Cotner – Curriculum Director
Mr. Tom Coburn – Sr. High School Principal
Mr. Richard Reichner – Jr. High School Principal
Mrs. Sherry Cowburn - Ashkar Elementary Principal
Mrs. Heather Burke - Business Manager/Board Secretary
Mrs. Valerie Ochs - Assistant Business Manager
Mr. Adam Creasy - Technology Director
Mrs. April Paulhamus - Special Education Director
Mr. Kenneth Tallman - Athletic Director

General Public: Chris Kenyon (Solicitor), Jason Baney, Katurah Wyland and Lora MacKenzie.

Online Audience: Pat Crossley (Sun-Gazette), Becci Swales, Laura Barondeau, and Stephen Vermeire.

Board Policies: It was moved by Mrs. Buebendorf, seconded by Mrs. McConnell-Barlett to approve the following Board Policies:

1. **Board Policies (137.137.1,137.2,137.3)- Second and Final Reading:**

Resolved, to approve the revisions to the following policies as recommended by PSBA to align with changes in the Home Education Programs.

Home Education Programs:

Policy 137 Home Education Programs, 137.1 Extracurricular Participation by Home Education Students, 137.2 Participation in Cocurricular Activities and Academic Courses by Home Education Students, 137.3 Participation in Career and Technical Education Programs by Home Education Students.

Mr. Richard Michael – yes
Mr. Michael Mamrak – yes
Mrs. Donna Gavitt – yes
Mrs. Lisa McClintock – yes

Mrs. Tara Buebendorf – yes
Mr. Matthew Pendrak – yes
Mrs. Shannon McConnell-Barlett– yes
Mrs. Rose Trevoledes – yes

Motion Carried

Educational: It was moved by Mr. Mamrak, seconded by Mr. Pendrak to approve the following Educational Items:

1. **Field Trips:**

Resolved, upon the recommendation of Superintendent Stamm to approve the following field trips:

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| -May 4, 2023 Number of Students: 300 | High School Art Festival Cost to Students: \$0.00 | District-wide Elementary Cost to District: \$490.00 |
| -May 9, 2023 Number of Students: 125 | High School Cost to Students: \$0.00 | 6 th Grade Orientation Cost to District: \$150.00 |
| -May 25, 2023 Number of Students: 30 | Community Theatre League Cost to Students: \$0.00 | High School Cost to District: \$0.00 (Drama Club Funded) |

Mr. Richard Michael – yes
Mr. Michael Mamrak – yes
Mrs. Donna Gavitt – yes
Mrs. Lisa McClintock – yes

Mrs. Tara Buebendorf – yes
Mr. Matthew Pendrak – yes
Mrs. Shannon McConnell-Barlett– yes
Mrs. Rose Trevoledes – yes

Motion Carried

Pre-Approved Field Trip: 5/18/23 Ferrell Grade 5 to Philadelphia

Personnel: It was moved by Mrs. Gavitt, seconded by Mrs. Buebendorf to approve the following Personnel Items:

1. **Athletic Director Appointment:**

Resolved, upon the recommendation of the selection committee and Superintendent Stamm that Mrs. Katurah Wyland be approved as the Athletic Director for the East Lycoming School District. Mrs. Wyland will be paid a starting salary of \$55,000.00 effective June 5, 2023 per the Act 93 Agreement.

2. **Elementary Autistic Support Classroom:**

Resolved, upon the recommendation of Superintendent Stamm and Mrs. Paulhamus, Board approval is requested to establish an Elementary Autistic Support Classroom within the East Lycoming School District.

Mr. Richard Michael – yes
Mr. Michael Mamrak – yes
Mrs. Donna Gavitt – yes
Mrs. Lisa McClintock – abstain

Mrs. Tara Buebendorf – yes
Mr. Matthew Pendrak – yes
Mrs. Shannon McConnell-Barlett– yes
Mrs. Rose Trevoledes – yes

Motion Carried

Resignations received and accepted by Superintendent Stamm:
-Patrick Kimble, Assistant Varsity Softball Coach effective April 20, 2023.

Minutes: It was moved by Mrs. McConnell-Barlett, seconded by Mr. Pendrak to approve the minutes from the meeting of April 11, 2023 as submitted.

Mr. Richard Michael – yes
Mr. Michael Mamrak – yes
Mrs. Donna Gavitt – yes
Mrs. Lisa McClintock – yes

Mrs. Tara Buebendorf – yes
Mr. Matthew Pendrak – yes
Mrs. Shannon McConnell-Barlett– yes
Mrs. Rose Trevouledes – yes

Motion Carried

Business/Financial Matters: It was moved by Mr. Mamrak, seconded by Mrs. McClintock to approve the following Business/Financial Matters:

1. **2023-24 Proposed Final General Fund Budget:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the 2023-24 Proposed Final General Fund Budget be adopted in the amount of \$28,333,281 as presented in the district and state budget document. In accordance with this budget, the following tax rates will be established:

Real Estate Tax 16.55 mills
Real Estate Transfer Tax – Act 511 1/2 of 1.0%
Earned Income Tax – Act 24 1.2%

2. **Treasurer’s Report:**

Resolved, to accept the March 2023 Treasurer’s Reports as attached.

3. **Bills for Payment:**

Resolved, to accept bills for payment as listed and attached.

4. **Business Office Reports:**

(Act 24 Reform, Capital Projects and Student Activities)

5. **Business Manager and Assistant Business Manager Job Description Revisions:**

Resolved, upon the recommendation of Superintendent Stamm to approve the revised job descriptions for the Business Manager and Assistant Business Manager.

6. **Combi Oven Bid:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the attached bid from Douglas Equipment for a Combi Oven totaling \$30,505.38 be accepted utilizing Food Service funds.

7. **Agreement with Fidevia LLC:**

Resolved, upon the recommendation of Superintendent Stamm to approve the agreement with Fidevia LLC to provide construction management services/owner representative services for the construction of Ashkar Elementary School as outlined in the Scope of Services. This agreement is contingent upon the Board approving construction bids on May 23, 2023.

8. **Memorandum of Understanding:**

Resolved, upon the recommendation of Superintendent Stamm to approve the Memorandum of Understanding between the East Lycoming School District and the East Lycoming Education Association to create a new position of "Academic Department Chairperson" for an annual compensation as enclosed.

9. **Memorandum of Understanding:**

Resolved, upon the recommendation of Superintendent Stamm and Curriculum Director Cotner that the Memorandum of Understanding with the Commonwealth University of Pennsylvania, be approved.

10. **McClure Company Planned Maintenance Agreement Proposal:**

Resolved, upon the recommendation of Superintendent Stamm and Director of Buildings and Grounds McCaffery that the attached proposal for planned HVAC maintenance from McClure Company in the amount of \$8,648 be approved.

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| Mr. Richard Michael – yes | Mrs. Tara Buebendorf – yes |
| Mr. Michael Mamrak – yes | Mr. Matthew Pendrak – yes |
| Mrs. Donna Gavitt – yes | Mrs. Shannon McConnell-Barlett– yes |
| Mrs. Lisa McClintock – yes | Mrs. Rose Trevouledes – yes |

Motion Carried

Public Comments:

-Jason Baney - Inquired about a recent event at the High School.

Adjourn from Regular Session into Executive Session: It was moved by Mr. Mamrak, seconded by Mrs. Buebendorf to adjourn from Regular Session into Executive Session for personnel matters at 8:02 P.M.

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| Mr. Richard Michael – yes | Mrs. Tara Buebendorf – yes |
| Mr. Michael Mamrak – yes | Mr. Matthew Pendrak – yes |
| Mrs. Donna Gavitt – yes | Mrs. Shannon McConnell-Barlett– yes |
| Mrs. Lisa McClintock – yes | Mrs. Rose Trevouledes – yes |

Motion Carried

Adjourn from Executive Session: It was moved by Mr. Pendrak, seconded by Mr. Mamrak to adjourn from executive session at 8:35 P.M.

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| Mr. Richard Michael – yes | Mrs. Tara Buebendorf – yes |
| Mr. Michael Mamrak – yes | Mr. Matthew Pendrak – yes |
| Mrs. Donna Gavitt – yes | Mrs. Shannon McConnell-Barlett– yes |
| Mrs. Lisa McClintock – yes | Mrs. Rose Trevouledes – yes |

Motion Carried

Respectfully submitted,



Heather Burke
Business Manager/Board Secretary