

Call the Meeting to Order: Mr. Michael, President, called the East Lycoming School District Board of Education’s March 28, 2023 Board meeting to order in the High School Library beginning at 7:00 p.m. with the following Members of the Board, Administration and General Public in attendance.

Members of the Board:

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| Mr. Richard Michael – present | Mrs. Tara Buebendorf – present |
| Mr. Michael Mamrak – present | Mrs. Shannon McConnell-Barlett – absent |
| Mrs. Donna Gavitt – present | Mr. Matthew Pendrak – absent |
| Mrs. Lisa McClintock – absent | Mrs. Rose Trevouledes – present |

Administration:

- Dr. Mark Stamm –Superintendent
- Mrs. Cori Cotner – Curriculum Director
- Mr. Tom Coburn – Sr. High School Principal
- Mr. Richard Reichner – Jr. High School Principal
- Mrs. Heather Burke - Business Manager/Board Secretary
- Mr. Adam Creasy - Technology Director
- Mrs. April Paulhamus - Special Education Director
- Mr. Bryan McCaffery - Buildings & Grounds Director
- Mr. Kenneth Tallman - Athletic Director

General Public: Chris Kenyon – Solicitor, Michele Hicklin - Nutrition, Craig Dudek, Doug Brown, Jennifer Vermeire, Stephen Vermeire, and Luke Vermeire.

Online Audience: Pat Crossley (Sun-Gazette), Angela Mamrak, Kristopher Gildein, Becci Swales, Tierney Swartz, Lora Mackenzie, Bri Miller, Laura Barondeau, and Blake Boyer.

Educational: It was moved by Mrs. Buebendorf, seconded by Mr. Mamrak to approve the following Educational Items:

1. Field Trips:

Resolved, upon the recommendation of Superintendent Stamm to approve the following field trips:

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|-------------------------|-----------------------------|---------------------------------------|
| - March 30, 2023 | High School Musical Preview | District-wide Grades 3-6 |
| Number of Students: 487 | Cost to Students: \$0.00 | Cost to District: \$500.00 |
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| - May 15, 2023 | Warrior Run School District | Special Education Students |
| Number of Students: 22 | Cost to Students: \$0.00 | Cost to District: \$200.00 |
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| - May 25, 2023 | Washington D.C. | Ashkar Grade 6 |
| Number of Students: 75 | Cost to Students: \$20.00 | Cost to District: \$0.00 (PTA Funded) |

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| Mr. Richard Michael – yes | Mrs. Tara Buebendorf – yes |
| Mr. Michael Mamrak – yes | Mr. Matthew Pendrak – absent |
| Mrs. Donna Gavitt – yes | Mrs. Shannon McConnell-Barlett– absent |
| Mrs. Lisa McClintock – absent | Mrs. Rose Trevouledes – yes |

Motion Carried

Personnel: It was moved by Mrs. Gavitt, seconded by Mrs. Buebendorf to approve the following Personnel Items:

1. **Full-time Custodian:**

Resolved, upon the recommendation of Superintendent Stamm and Mr. McCaffery to approve Mrs. Karen Henry as a Full-time Custodian at Ashkar Elementary effective retro-active to March 23, 2023. Mrs. Henry will be paid \$13.61 per hour, with benefits, per the terms of the East Lycoming Educational Support Professional Contract.

2. **Secondary Science Teacher (Professional Contract):**

Resolved, upon the recommendation of Superintendent Stamm and Mr. Reichner that Mr. Clinton Swartz be hired as a Secondary Science Teacher (Professional Contract) effective the 2023/2024 school year. Mr. Swartz will be paid \$80,750.00, which represents level 16 (M) of the East Lycoming Educational Professional Contract, pending receipt of required documents.

3. **2022/2023 Daily Substitute Teacher/Support Staff/Guest Teacher Listings:**

Resolved, to approve the following for the 2022/2023 Daily Substitute Teacher/Support Staff/Guest Teacher Listings:

-Debra London (Nurse-RN)

4. **Assistant Volleyball Coach:**

Resolved, upon the recommendation of Superintendent Stamm and Athletic Director Tallman that Mrs. Molly Fuller be approved as an Assistant Volleyball Coach for the 2023 season. Mrs. Fuller will be paid \$2,776.00, which represents level 2 of the extracurricular salary agreement.

5. **Annual Performance Evaluation Salary Increase:**

Resolved, upon the recommendation of Superintendent Stamm that Mrs. Heather Burke, Business Manager, be given a salary increase by 2.75% effective January 27, 2023 based on the annual performance evaluation. This recommendation is in alignment with the Act 93 compensation plan.

Mr. Richard Michael – yes

Mrs. Tara Buebendorf – yes

Mr. Michael Mamrak – yes

Mr. Matthew Pendrak – absent

Mrs. Donna Gavitt – yes

Mrs. Shannon McConnell-Barlett– absent

Mrs. Lisa McClintock – absent

Mrs. Rose Trevouledes – yes

Motion Carried

Resignations received and accepted by Superintendent Stamm:

-Alex Dwyer, Band Director, effective the end of the 2022/2023 school year.

Minutes: It was moved by Mrs. Gavitt, seconded by Mr. Mamrak to approve the minutes from the meeting of March 14, 2023 as submitted.

Mr. Richard Michael – yes

Mrs. Tara Buebendorf – yes

Mr. Michael Mamrak – yes

Mr. Matthew Pendrak – absent

Mrs. Donna Gavitt – yes

Mrs. Shannon McConnell-Barlett– absent

Mrs. Lisa McClintock – absent

Mrs. Rose Trevouledes – yes

Motion Carried

Business/Financial Matters: It was moved by Mr. Mamrak, seconded by Mrs. Gavitt to approve the following Business/Financial Matters:

1. **Treasurer's Report:**

Resolved, to accept the February 2023 Treasurer's Report as attached.

2. **Bills for Payment:**

Resolved, to accept bills for payment as listed and attached.

3. **Business Office Reports:**

(Act 24 Reform, Capital Projects and Student Activities)

4. **Board Committee Meeting Change:**

Resolved, upon the recommendation of Superintendent Stamm that the April Board Committee Meetings be changed. The Finance/Facilities Committee will be changed to meet on April 11th and the Goals Committee will be changed to meet on April 25th.

5. **Agreement with PA Trust - GASB 75:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the attached agreement with PA Trust for GASB 75 Valuation and related services provided by Conrad Siegel be approved.

6. **Assignment of Fund Balance:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the board approve transferring \$128,100 of PSERS/OPEB assigned fund balance to a new assigned fund balance for Health Savings Account. These funds will be used in the 2023-2024 budget year to help offset the one-time expense of the second year of the 50% funding of the health savings account for professional staff.

7. **2023-24 Food Service Operations Budget:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that Nutrition, Inc. 2023-2024 Food Service Operations Budget per the attached Budget Document be approved. For 2023-24, Nutrition, Inc. guaranteed return on the district's food service program is a projected surplus of \$51,529.33.

8. **Automated Logic Contracting Services, Inc. Proposal:**

Resolved, upon the recommendation of Superintendent Stamm and Director of Buildings and Grounds McCaffery that the attached proposal for web based controls for the High School Rooftop replacement equipment from Automated Logic Contracting Services, Inc. in the amount of \$128,378 be approved utilizing Capital Project funds.

9. **River Valley Regional YMCA Agreement:**

Resolved, upon the recommendation of Superintendent Stamm and Business Manager Burke that the attached agreement with River Valley Regional YMCA for the 2023/2024 school year.

Mr. Richard Michael – yes

Mr. Michael Mamrak – yes

Mrs. Donna Gavitt – yes

Mrs. Lisa McClintock – absent

Mrs. Tara Buebendorf – yes

Mr. Matthew Pendrak – absent

Mrs. Shannon McConnell-Barlett– absent

Mrs. Rose Trevouledes – yes

Motion Carried

Public Comments:

- Craig Dudek (Moreland Twp) - Expressed support of flex period and seniors tutoring other students. Inquired about architect fees.
- Doug Brown (Penn Twp) - Expressed concern about band program and filling the vacancy for the upcoming year.

Adjourn: It was moved by Mr. Mamrak, seconded by Mrs. Buebendorf to adjourn at 7:52 P.M.

Mr. Richard Michael – yes	Mrs. Tara Buebendorf – yes
Mr. Michael Mamrak – yes	Mr. Matthew Pendrak – absent
Mrs. Donna Gavitt – yes	Mrs. Shannon McConnell-Barlett– absent
Mrs. Lisa McClintock – absent	Mrs. Rose Trevouledes – yes

Motion Carried

Respectfully submitted,



Heather N. Burke
Business Manager/Board Secretary